

Details of Queries/Replies for the month of May, 2019 under RTI Act :

Sl. No.	ID No.	Information sought	Reply/remarks
1.	ITPO/RTI/05/01/2019	Kindly furnish the information regarding Gross Foreign Exchange Earnings gained against any kind of Services for the year 2015-16 to 2018-19, etc.  Kindly furnish the information regarding the Net Foreign Exchange Earnings (FEE) gained against any kind of Services for the year 2015-16 to 2018-19	In this context, the details (1 page) of Gross Foreign Exchange Earnings and Net Foreign Exchange Earnings for the year 2015-16 to 2018-19, is enclosed.
2	ITPO/RTI/05/02/2019	You are kindly requested to clarify that whether the information provided by Indian Trade Promotion Organisation in the supporting document is correct or not.  If true than kindly provide us information that why ITPO has given his participants only 1,00,000 instead of 2,00,000 which was clearly mention in there circular at that time of booking the stands  You are requested to clarify whether the ITPO has really surrendered the balance amount which is Rs. 12,07,000 to DOC or not as the same has been claimed by ITPO in the supporting document  You are kindly requested to provide all the documents provided to you by ITPO in the matter of the above mentioned fair.  Kindly Provide us the actual funds provided to ITPO by DOC as an MDA to their participants in the above mentioned fair.	The information provided in reply to RTI No.ITPOR/R/2018/50024 dated 11 <sup>th</sup> October, 2018 is authentic.  ITPO disbursed MDA grant as per the grant sanctioned by Ministry of Commerce which was only Rs.30 lakh for 30 exporters eligible as per MDA guidelines.  An amount of Rs.12.07 lakhs was surrendered to Department of Commerce post utilization of MDA assistance of Rs.20.93 lakhs. MDA disbursed to eligible exporters – Rs.17.93 lakh. MDA for Council– Rs.3 lakh  Photocopies (9 pages) of relevant documents regarding MDA sanctioned/ utilization/ surrendered can be obtained from Right to Information Cell, India Trade Promotion Organisation, Hall No.9 (Upper Floor). Pragati Maidan, New Delhi – 110 001 by depositing Rs.18/- towards photocopying charges of 9 pages @ Rs.2 per page.
3	ITPO/RTI/05/03/2019	i. File NO. 4-ITPO(11)/E-I/2016 and other related file(s) along with all documents, like note sheets, annexures, correspondences, statement of marks awarded, agenda, minutes etc. in respect of DPC held in January 2017 for the post of Manager (General Cadre), since I was one of the candidates in the above DPC. ii. Related file(s) along with all documents, like note sheets, annexures, correspondences, statement of marks awarded, agenda, minutes etc. in respect of DPC held in April 2019 for the post of Manager (General Cadre). The applicant further stated that after inspection,	In this context, this is to inform that you were not one of the candidates in the DPC held on 25.4.2019, the requested documents cannot be provided, as per provision u/s 8(j) of the RTI Act, 2005. However, following photocopies(19 pages) of documents , are being provided to you , free of charge as per provision u/s 7(6) of the RTI Act, 2005.  (a) Photocopies(3 page) of Minutes of the DPC Meeting held on 16.1.2017 for promotion to the post of Manager (GC). (b) Marks sheet (2 page) related to above DPC (c) Photocopies (14 pages) of (page No.26 to 39).

		photocopies of the documents identified during inspection may be provided.	
4.	ITPO/RTI/05/04/2019	What is the grade pay of the post which needs graduation as minimum qualification in autonomous bodies, under Ministry of Commerce?	India Trade Promotion Organisation - a (Govt. of India Enterprise) under the administrative control of Ministry of Commerce, is governed by Industrial Dearness Allowance(IDA) pattern Pay Scales. There is no Grade Pay in IDA Pay Scales.
		What is the Grade Pay of the posts which needs Higher Secondary in autonomous bodies under Ministry of Commerce?	
		Provide a list of posts which needs Graduation as minimum qualification in various autonomous bodies under Ministry of Commerce.	1.Deputy Manager (General Cadre) 2.Deputy Manager (Law) 3.Deputy Manager(Security) 4.Deputy Manager(Civil) 5.Deputy Manager(Electrical) 6.Deputy Manager(Design & Display) 7.Deputy Manager(Arch.) 8.Senior Assistant (Civil) 9.Senior Assistant(Electrical) 10.Senior Assistant(Arch.) 11.Junior Assistant(General Cadre). 12.Assistant(Accounts).
5	ITPO/RTI/05/05/2019	Interview dates for the post deputy manager (general cadre).	The result will be declared after 23.05.2019. Date of interview will be fixed thereafter probably June-July 2019.
		Online exam result dates for the above post.	Last week of May 2019 (Expected).
		Job profile of the above post.	DM(GC) posts can be utilized in any of the departments of ITPO other than specialized cadres. However, on need based, officers can be rotated in any Division. Presently, ITPO is having the following Divisions where DM(GC) can be placed on duty: <ol style="list-style-type: none"> <li>Administration</li> <li>Fair Services-I</li> <li>Fair Services-II</li> <li>Business Development Division</li> <li>Publicity/Printing</li> <li>Food &amp; Beverage Unit</li> <li>IT Services.</li> </ol>
		Gross salary for the above post at starting.	Basic Pay : = Rs. 40000/- IDA @ 10% (as on 01.04.2019) = Rs. 4000/- HRA @ 24% = Rs. 9600/- Perks & Allowances @ 31% = Rs. 12400/- Grass Salary : = Rs. 66000/-
		Other benefits than salary like, NPS, LTC, medical etc.	NPS: 7% contribution from Employer & 1% contribution (Mandatory) from Employee of Basic Pay & DA  <u><b>Medical:</b></u>  1. <b>OPD Treatment</b> : @ 8.33% of Basic Pay – Part of perks and allowances 2. <b>Pathological Tests/ Investigations</b> – as per actual – outside ceiling of perks and allowances.

			3. <b>Hospitalization:</b> From empanelled Hospital outside ceiling of salary/perks & allowances. (Total perks should not exceed 31%).
		Promotional policy for the above post.	The promotional avenues for the post of DM(GC) is upto Senior General Manager subject to availability of post.'
		Probation period for the above post.	Two years.
6	ITPO/RTI/05/06/2019	Kindly provide me the photocopy of the Agenda Note item no.8 regarding encashment of half pay leave at the time of retirement to the ITPO employees submitted before the 163 <sup>rd</sup> meeting of BOD, ITPO held in June 2010.	In this context, photocopies (05 pages) of <b>Agenda item no.8 along with Annexure-I</b> , can be obtained from Right to Information Cell, India Trade Promotion Organisation, Hall no. 9, Upper Floor, Pragati Maidan, New Delhi -110001 by depositing Rs.10/- towards photocopying charges of 5 pages @ Rs. 2/- per page
7	ITPO/RTI/05/07/2019	<p>"I want to inspect my original personal file within the stipulated period. Kindly intimate the name of the officer who is to arrange inspection of file indicating convenient date &amp; time.</p> <p>During inspection, I will identify the relevant papers for which I need photocopies. The amount for the photocopies will be paid under rule."</p>	<p>In this context this is to inform that Shri P.K. Basak, Executive, Admn. Division, ITPO, New Delhi has been nominated to arrange inspection of your personal files. You may inspect the same on 22<sup>nd</sup> May 2019 at 3.00 pm.</p> <p>In this context, photocopies (53 pages) of above documents are enclosed. The photocopies of documents are being provided, free of charge, as per provisions u/s 7(6) of the RTI Act, 2005.</p>
8	ITPO/RTI/05/08/2019	As per the Aahar 2019 Terms and conditions that you have uploaded on ITPO website, the RTGS and NEFT was only allowed for the first two days of booking i.e. on 22.01.2019 and 23.01.2019. Kindly provide me reasons sfor accepting RTGS and NEFT on 20.02.2019 , 21.20.2019 and 30.01.2019.	RTGS & NEFT on 21.02.2019 & 20.02.2019 was allowed for Associations viz. ARCHI, HOTREMAI, FHSAI, AIFPA, FIFI, FIFHI. Regarding 30.01.2019, the participant M/s RMX Rubber Pvt Ltd booked the stall of 30 sq.m on 22.02.2019 via Credit Card, the money was deducted but stall was not allocated, so the participant was allotted an alternate space (33 sqm) and the balance money was transferred by the participant via NEFT on 30.01.2019.
		On 30.01.2019, the second booking was supposed to start 2.30 p.m. However, your website was not working gtill 3.35 p.m. that day. Kindly let me know that how some booking were made between 2.30 p.m. to 3.30 p.m.	The booking was started at 2.30 p.m. but due to heavy rush and resulting network congestion, it was slow, but as the network congestion easened, the booking happened at natural pace , that's why only few bookng were made during congestion.
		On 22.01.2019, the first booking was started at 12.00 noon. It is to inform you that on that day, I opened your website at 11.45 p.m. The moment the booking the stall, I noticed that more than 95% of the stalls were yellow marked (under Review) and gray marked (not application). And	Bookings were made till 6.00 p.m. for the participants of Aahar Chennai 2018 as few areas were earmarked for them exclusively, which were available till 6. P.m.

		till 12.15 every stall was either under review or not applicable. But according to your list participants has booked the space till 6.00 p.m. Kindly provide me a logical reason for that.?	
9	ITPO/RTI/05/09/2019	ITPO में कुल कितने कर्मचारी कार्यरत है	644 कर्मचारी (दिनांक 1.05.2019) को।
		ITPO कर्मचारियों से कुल कितने घंटे काम कराया जाता है ?	कुल 8 घंटे ।
		ITPO में कुल कितने चालक कार्यरत है।	10 चालक ।
		ITPO में चालको का प्रतिदिन working Hours कितने है ?	कुल 8 घंटे ।
		ITPO में चालको को overtime दिये जाने का क्या नियम है। सम्बंधित circular कि photocopy देंवें ।	आदेश सं Admn./2041/2018 दिनांक 12.11.2018 , 21.12.2011, 04.11.2009 और 06.10.2000 सलगन है
		ITPO में चालको को छुट्टी के दिन duty करने पर किस तरह का allowance दिया जाता है सूचना देंवें ?	ड्राइवरों को छुट्टी के दिन आवश्यकता के अनुसार ड्यूटी सौंपी जाती है और इसके एवज में ओवरटाइम भत्ता दिया जाता है । जबकि जिन्हे ओवर टाईम नहीं मिलता, उन्हें कम्पन्सेटरी छुट्टी दी जाती है ।
		ITPO में चालको को Gazetted holiday के दिन duty करने पर क्या allowance दिया जाता है सूचना देंवें।	
		ITPO में चालको से छुट्टी के दिन GH पर duty करवाने का कोई circular हो तो देंवें ।	
		ITPO कितने चालको को Mobile Reimbursement Bill मिलता है व कितने चालको को Mobile Reimbursement Bill नहीं मिलता है । जानकारी देंवें list बनाकर सूचना देंवें	सक्षम अधिकारी के अनुमोदन के अनुसार जरूरत के आधार पर पांच नियमित चालकों को मोबाइल प्रतिपूर्ति का भुगतान किया जा रहा है। जिनके नाम इस प्रकार हैं : 1.श्री प्रभु दयाल, 2.श्री सतिंद्र शर्मा, 3. श्री एस पी. बोकाडे, 4. श्री पी डी. लेपचा, 5. श्री हरबंस लाल शर्मा. । निम्नलिखित वाहन चालकों को मोबाइल भत्ता नहीं मिल रहा: श्री जान प्रकाश , श्री केशा राम , श्री मनोज , श्री हरभजन, श्री बच्चनसिंह ।
		ITPO में चालको को कब से overtime भत्ता नहीं मिला है , जानकारी देंवें	अक्टूबर, 2018 तक के सभी ड्राइवरों का ओवरटाइम विवरण पहले से ही प्रतिपूर्ति के लिए वेतन अनुभाग में प्रस्तुत किया गया है। इसके बाद अब तक ड्राइवर्स द्वारा कोई ओवरटाइम स्टेटमेंट प्रस्तुत नहीं किया गया है।
		ITPO में चालको के अलावा अन्य कर्मचारियों को overtime भत्ता	कृपया आप आदेश सं Admn./2041/2018 दिनांक 12.11.2018 का अवलोकन करे ।

		कब से नहीं मिला है , जानकारी दें।								
10	ITPO/RTI/05/10/2019	When will the result be declared.	The result will be declared after 23.5.2019. Interview date will be fixed thereafter.							
		How many candidatesw in each category have scored more than 98 marks in the exam.								
		When will the interview be conducted.								
		Pattern and marking scheme of Interview.								
		Upto what time will the whole process be completed of this recruitment.	Likely to be completed within the year 2019.							
		What will be the in hand salary of the candidates getting selected on the above post.	The Gross Salary is Rs.66,000/- per month.							
11	ITPO/RTI/05/11/2019	Have the Interview dates for the post of Deputy Manager (General Cadre) been finalized yet. If yes, what are the dates. If no, by when are they expected to be finalized.	The result will be declared after 23.05.2019. Date for Interview will be fixed thereafter.							
		For all the candidates shortlisted for the Interview, provide the marks scored by them in written exam.								
		Provide my marks and rank in the written test. Application sequence No.ITP1003120.								
12	ITPO/RTI/05/12/2019	Kindly confirm the correct date range of the written test declaration (no tentative dates please).	It has been conveyed by the Division concerned that the result will be declared after 23.05.2019 and date for interview will be decided accordingly.							
		How long it will take for interview once the written result comes.								
13	ITPO/RTI/05/13/2019	Please state whether ITPO organized India Sourcing Fairs, Santiago, Chile in the year 2015, 2016, 2017 and 2018, if so provide details?	<table><tr><td>2015</td><td>2016</td><td>2017</td><td>2018</td></tr></table> Yes				2015	2016	2017	2018
		2015	2016	2017	2018					
		Please specify and provide name, address & all details of the Company(ies) who were appointed as importer on record at India Sourcing Fairs, Santiago, Chile	M/s Del Hoy Americas SpA Nueva Providencia 1881 Oficicina 1912, Santiago de Chile		Please refer to para 3.2.3 of the Tender Document .					
Please provide the agreed terms with certified copies entered between the ITPO and those company(ies) for organizing he India Sourcing Fairs, Santiago (Chile) for that period of 2015, 2016, 2017 and 2018.	Company was engaged to facilitate import and retail sale, as per recommendation of Embassy of India at Santiago, Chile.	Photocopies(3 pages of General Terms & conditions are enclosed.	Photocopies (3 pages) of General Terms and conditions are enclosed..	Photocopy (9 pages) of Job Award letter issued to M/s V. Cargo Movers, New Delhi, can be obtained						

						from RTI Cell, ITPO, New Delhi.
		Whether any commission was agreed to be paid by ITPO for the services of such company(ies) in respect of every fair during 2015, 2016, 2017 and 2018, please provide with certified copies thereof.	5% of the CIF value of the shipment upto a maximum of USD 2000.	In ISF, Chile, 2016 for the above services, De Hoy Americas charged 5% service fee of CIF value of the shipment. However, this fee had an upper ceiling of US\$ 5000 (five thousand) in case the CIF value of the consignment exceeded US\$ 100,000.	ITPO did not pay any commission/ service charge to M/s De Hoy Americas SpA for their services in ISF'2017.	ITPO paid charges to M/s V. Cargo Movers, as per the terms of the job award letter.
		Whether there was agreement of return shipment of left over goods after Expo was over in each of the years being 2015, 2016, 2017 and 2018, if yes, please provide details and certified copies thereof.	Yes under ITPO's booth package.	Yes, it was a part of M/s Schenker's job order of bringing back the return shipment of companies wishing to do so.	Yes, it was a part of M/s Schenker job order in ISF, 2017 for bringing back the return shipment of companies wishing to do so.	Return shipment facility to the exhibitor was not provided by ITPO for 2018 edition of the Fair.
14	ITPO/RTI/05/14/2019	Did ITPO organize India Sourcing fairs at Santiago, Chile in 2015, 2016 & 2017.	Yes.			
		Were these B to C fairs or B to B fairs?	Fairs includes both segments..			
		Did ITPO provide the facility of shipment (to & fro) of exhibits to its participants in these fairs.	Yes.			
		Who had collected goods/exhibits in India and under whose instructions?	Shipment facility was provided under booth package. DB Schenker India was assigned the work by ITPO.			

	Who was actual sender of the shipments from India? In whose name, the shipping documents were prepared? Please provide copies of export invoices, Bill of lading etc.	Exhibits sent in the name of ITPO. Consignee was De Hoy America SpA, Santiago (Chile). Requisite documents are enclosed (Total 55 pages).
	What was the value of goods dispatched by ITPO?	Already mentioned in documents provided at Sr No.5.
	Who was actual owner of exhibits/goods sent by ITPO to Chile for above fairs?	Exhibits belong to participating companies and were sent in the name of Importer on Record for the said Exhibition.
	Were the goods sent to Chile on temporary basis (for return after fair) under category of exposition goods or goods were sent as export from India?	Exhibits were sent for the said Exhibition.
	Did ITPO appoint any consignee/local importer in Chile for receipt of shipment in Chile and its import clearance? Please provide name.	Yes. M/s De Hoy Americas SpA, Nueva Providencia 1881 Oficina 1912, Santiago-de-Chile . Website:www:dehoyamericas.com; email: <a href="mailto:raj30purohit@gmail.com">raj30purohit@gmail.com</a> was the importer on record for the ISF, 2015, 2016 and 2017.
	What was the detailed role of local importer in Chile appointed by ITPO?	To assist in Custom Clearance and facilitate on spot sale of Exhibits during the currency of Exhibition.
	Was the tax ID of importer used for clearing of exhibits and selling of goods at the fair.	Yes.
	What was the commission/fee fixed for importer for services availed? How was it fixed? Was it paid to the local importer by ITPO or by some other party? Was it in the knowledge of Indian embassy in Chile?	In 2015 edition – facilitation fee of CIF value of shipment upto maximum of US\$ 2000 was paid. As agreed by the agency in 2016, and 2017 edition- facilitation fee was paid directly by exhibitors to the local agency through appointed CHA. The local agency was engaged on the recommendation of Indian Embassy at Chile..
	Which logistic company was appointed by ITPO in India for dispatch of goods and its return? Was return of shipment part of ITPO services?	M/s D.B. Schenker India was selected for shipment and clearance of exhibits to and fro India to Chile.
	Was it the responsibility of local importer in Chile to handover the exhibits to the respective exhibitor in Chile? Were the exhibits handed over by local importer to Indian exhibitors as per details/documents provided by ITPO? Was there any complaint on non-receipt of exhibit on site or delay in receipt of exhibits by exhibitors?	Exhibits sent from India were delivered at Exhibition venue without any issues and time.
	Who collected the customs duty and importer fee for the goods exported by ITPO?	Selected Clearing Handling Agency.
	Was local importer in Chile at any point or in any way was the actual owner of shipment of exhibits sent by ITPO to Chile?	The local agency was nominated facilitator.
	In case, ITPO was the actual sender of export shipment, how was the payment in foreign exchange (as per value of shipping documents) was received/realized in India?	Exhibitions under reference had been organized to strengthen bilateral trade between India and Chile. ITPO organized exhibitions in three consecutive years in consultation with Indian Embassy.
	Who was responsible for sending back the unsold	You may refer to reply/documents mentioned at Sr. No.5

		exhibits? Were any exhibits sent back to India after any of these fairs? What were the details of return shipment if any, in any of these three fairs?	
		Who was responsible for retail sales of goods (sent by ITPO) at the fairs? Did exhibitors sell these exhibits at the fairs or some other party? Who received the sale proceeds of retail sales? Whether ITPO, Exhibitors directly or any third party?	Nominated local agency facilitated Indian participants during these events.
		In case, the exhibitors sold the goods directly and collected the sale proceeds, please confirm that foreign exchange earned was remitted/deposited by exhibitors in their respective banks.	This information sought is not available with ITPO.
15	ITPO/RTI/05/15/2019	On which date will the result for the Computer based examination held on 27.03.2019 for the recruitment of Deputy Manager – General Cadre be declared?	Applicant may visit our website: <a href="http://www.indiatradefair.com">www.indiatradefair.com</a> (Careers-Result)
		The vacancies are for which Regional ITPO office?	For headquarter only. However, as per our Service Rules, any employee may be posted in Regional Offices on need based requirement.
		What is the seat distribution for different categories?	As per Advertisement. (already indicated in Advt.).
		How many months will the entire process of selection take place?	Likely 2-3 months time subject to completion of all the formalities.
		When will the interview be conducted once the result is out?	Likely in the month of July, 2019.