Tender No. ITPO/ITSD/HRMS/2016-17 Date: 19.05.2017

Corrigendum

Ref: Tender No. ITPO/ITSD/HRMS/2016-17 dated 07.04.2017

1. The point no. 5 of clause no. 11 "Eligibility Criteria" may be read as

S.No.	Criterion	Required document
1.	The bidder should have a technical support office in operation in Delhi/NCR and support centres manned with qualified staff with a Toll Free number.	Copy of address proof of office premises in Delhi/NCR attested by authorized signatory should be submitted by the bidder. The bidder which is not having a toll free number may provide an undertaking on its letter head duly signed by the authorised signatory to the effect that the same shall be obtained immediately in case the bidder is declared L1 and awarded the contract.

2. The point no. 1(b) of clause no. 7 "Scope of work" may be read as

S.No.	Existing Clause	Amended Clause
1.	"Note: The vendor has to integrate with the Biometric Attendance Machine(s). In case, the client upgrade its Biometric Attendance System, the bidder during its currency of contract will integrate with the upgraded Biometric System at no cost to ITPO, so as to enable required employees attendance data	"Note: The vendor has to integrate with the Biometric Attendance Machine(s). In case, the client upgrade its Biometric Attendance System, the bidder during its currency of contract will integrate with the upgraded Biometric System at no cost to ITPO, so as to enable required employees attendance data. The HRMS software shall be integrated with Bio-metric and tally system. The presently available biometric attendance system shall be linked with the leave record maintained by the Administration Division so that the leave account may be debited automatically whenever the employee remains on leave. The leave record shall be further linked with the software of finance Division".

Sd/-

General Manager
I.T. Services Division