



**India Trade Promotion Organisation
(A Government of India Enterprise)
Pragati Maidan, New Delhi-110 001**

No. 4-ITPO(4)/E-I/1998 Vol-VI

Date : 16.03.2016

India Trade Promotion Organisation (ITPO) is a Public Sector Enterprise under the administrative control of Department of Commerce. ITPO is in process of filling up the post of General Manager (Works) on deputation basis, initially for a period of three years. Govt. of India has approved re-development of Pragati Maidan and constructing an Exhibition-cum-Convention Centre at a cost of approximately Rs.2400 crore.

General Manager (Works) will be head of the Division which comprises Civil Engineering, Electrical Engineering, Audio-Visual Unit, Architectural Unit and Conservancy arrangements. GM (Works) has to provide leadership to meet the needs of ITPO that include maintenance of Pragati Maidan and Exhibition halls and providing engineering services/facilities in the trade fairs and other events to the participants and third party organizers.

The post of General Manager (Works) is in the grade of Rs.43200-66000 (IDA Pattern E-7). ITPO does not provide residential accommodation to the incumbent. Perks and allowances to the incumbent shall be regulated in accordance with the DOPT/DPE orders.

Eligibility Criteria:

- (i) Degree in Civil Engineering from a recognized University/ Institution.
- (ii) The incumbent should be holding the post of Superintending/ Executive Engineer (Civil).
- (iii) 18 years managerial experience in civil engineering. Out of 18 years atleast 05 years experience should have been as Head of Division.
- (iv) The maximum age limit is 56 years as on the closing date of receipt of application.

Note: Age and experience will be reckoned as on the closing date of receipt of applications.

Personal Details containing: (i) Name; (ii) Father's Name (iii) Date of Birth/Age on closing date (iv) Permanent Address (v) Postal Address (vi) Telephone/Mobile No. (vii) E-mail id (viii) Nationality (ix) Educational Qualification (x) Experience specifying the name of the Organisation, Post held from time to time indicating the pay-scale and duration of the post; (xi) Present post held (xii) Pay-scale (IDA/CDA with GP) (xiii) Present Basic Pay (xiv) Present Organisation/Department (xv) Cadre Controlling Authority and Address.

Applications completed in all respects must reach Sh. Surinder Kumar, Manager (Admn), India Trade Promotion Organisation, Room No. 228, Pragati Bhawan, Pragati Maidan, New Delhi-110 001 (Ph. 23378834) within 21 days from the date of publication along with recent photograph, photocopies of certificates/testimonials duly self attested. Those working in Central/State Government Offices/PSUs must apply through proper channel alongwith vigilance clearance, integrity certificate and APARs for the preceding five years. The application of the candidates working in Central/State Government Offices/PSUs received directly, will not be entertained. The candidates have to appear for an interview at their own expense. ITPO reserves the right to short list and/or to reject any or all the applications without assigning any reason. The above advertisement is also available at our website: www.indiatradefair.com