## India Trade Promotion Organisation

Business Development Division

Date: 18.11.2019

## <u>Notice</u>

The Competent Authority has approved providing an opportunity to all thirdparty organisers to relocate their approved exhibitions from old/existing halls to the new halls (A1-A6) for which there will not be any rescheduling charges.

If interested, the relocation request may be sent to the undersigned vide email: <u>ksurinder@itpo.gov.in</u> or Shri Praful S. Nair, Manager, email: <u>prafulnair@itpo.gov.in</u>, on or before December 16, 2019. Your request will be considered subject to the following:

- 1. The new halls should be available on the dates requested by you for relocation of the event.
- 2. The relocation will be for the same area (as originally booked in the existing halls) or more.
- 3. Rentals of the new halls, as applicable, shall apply on the rescheduled bookings.
- 4. The request must reach ITPO on or before 16/12/2019.

Surinder Kumar Senior Manager