



F.No.15-ITPO(1)/E-I/2002
India Trade Promotion Organisation
(Administration Division, E-I Section)

Pragati Maidan, New Delhi
12th June, 2018

Circular No. Admn/27/2018

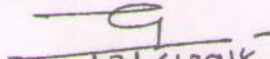
Subject: Celebration of 4th International Day of Yoga on 21.06.2018

The Competent Authority has approved to organize a "Yoga Program" on the occasion of 4th International Yoga Day on **21.06.2018** at Lounge 'A' (Near Gate No.1) from **4.30 pm to 5.30 pm** for all employees of ITPO.

The Yoga programme will be conducted by certified yoga practitioners engaged from Morarji Desai National Institute of Yoga (MDNIY), New Delhi.

All the employees are requested to participate in the above cited Yoga Programme for awareness of a healthy and stress-free life.

Note: Participating Employees should ensure that they should not suffer from any chronic illnesses/Stressed conditions. Those who have chronic disease/ pain/ cardiac problems etc. should consult yoga therapist or physician prior to performing yoga exercises.


21/6/2018
(Sunil Mathur)

Deputy Manager (Admn)

All Employees of ITPO

Copy to:

1. PS to CMD
2. PA to ED
3. All HODs
4. GM(RPD)/SM(RDS)/M(SA)Elect.- Floor Carpeting of the Lounge 'A', small stage, AC, Backdrop, lighting, cleanliness of toilets & surroundings and AV arrangements.
5. SM(GA)- Banner on the stage and photography of the programme.
6. General Section - For arrangement of Stillers.
7. Canteen- For providing two water dispensers with disposable glasses.
8. Protocol- For arrangement of Bouquets (two).
9. Notice Board