



India Trade Promotion Organisation

(A Government of India Enterprise)

Pragati Maidan, New Delhi-110 001

No. 4-ITPO(10)/E-I/2015

Date : 24.10.2015

India Trade Promotion Organisation (ITPO) is a Public Sector Enterprise under the administrative control of Department of Commerce. Application are invited for filling up of the 5 (Five) posts of Driver in ITPO on deputation basis/immediate absorption basis in the pay-scale of Rs.10,800-24,270 (IDA pattern). Perks and allowances applicable to IDA scales will not be applicable to the incumbents whose parent cadre scale is CDA scale. Preference will be given to Police Organisations.

Eligibility Criteria:

Educational Qualification:

- (i) 8th Class Pass
- (ii) Valid Drive Licence to drive light and heavy vehicles.

Experience: 2 years experience as Driver in Government/Public Sector/reputed Private Sector Organisations.

Maximum Age: Not exceeding 56 years as on the closing date of receipt of applications.

Note: Age and experience will be reckoned as on the closing date of receipt of applications.

Personal Details containing: (i) Name; (ii) Father's Name (iii) Date of Birth/Age on closing date (iv) Permanent Address (v) Postal Address (vi) Telephone/Mobile No. (vii) E-mail id (viii) Nationality (ix) Educational Qualification (x) Experience (xi) Name of the Organisation (xii) Pay-scale (IDA/CDA with GP) (xiii) Present Basic Pay (xv) Cadre Controlling Authority and Address.

Applications completed in all respects must reach Sh. H.P. Dharod, Sr. Manager (Admn), India Trade Promotion Organisation, Room No. 208, Pragati Bhawan, Pragati Maidan, New Delhi-110 001 (Ph. 23378834) within 30 days from the date of publication of this advertisement in Employment News alongwith recent photograph, photocopies of certificates/testimonials duly self attested. The applicants working in Central/State Government Offices/PSUs/Police Organisations must apply through proper channel alongwith vigilance clearance, integrity certificate and APARs for the preceding five years. The application of the candidates working in Central/State Government Offices/PSUs/Police Organisations received directly will not be entertained. The candidates have to appear for an interview and driving test at their own expense. ITPO reserves the right to short list and/or to reject any or all the applications without assigning any reason. The above advertisement is also available at our website: www.indiatradefair.com

Note: Vacancies may vary depending upon future requirements.