

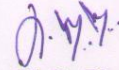
**No.4-ITPO (13)/E-I/2015
India Trade Promotion Organization
(Administration Division)**

Pragati Maidan, New Delhi
Date: 26th October, 2015

CIRCULAR NO. ADMIN./ 58/2015

A departmental typing test at the speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer or Typewriter (Preference will be given to candidates, having higher Computer Application Skills) will be conducted on **19th January, 2016 at 11.00 a.m.** in ITPO for filling up of 2 reserved posts of SC-and 2 unreserved anticipated posts of Junior Assistant in the pay-scale of Rs.10800-24270 (IDA).

All Group 'D' employees of ITPO (ex-TFAI Cadre) who are possessing minimum 10th Class pass educational qualification and have put in regular service of five years in their respective posts as on the day of the test may submit the applications along with their bio-data and copy of self-attested certificate of educational qualification to undersigned by November 15, 2015 positively.



**(H.P. Dharod)
Sr. Manager (Admin.)**

To:

1. All Group 'D' employees of ex-TFAI
2. All Regional Offices of ITPO
3. Notice Board

Copy to:

1. GM(Admin.)
2. DGM(Admin.)