



**India Trade Promotion Organisation
(A Government of India Enterprise)
Pragati Maidan, New Delhi-110 001**

No. 4-ITPO(12)/E-I/2015

Date : 07.11.2015

Application are invited for the following posts on deputation:

- (A) One post of **Deputy General Manager (Finance & Accounts)** in the pay-scale of Rs.36600-62000 (IDA pattern) on deputation basis initially for a period of three years

Eligibility Criteria for the post of DGM(F&A/cs):

Age : Not exceeding 56 years as on date of closing of receipt of application

Educational Qualification:

Essential:

- (i) Associate membership of Institute of Cost and Works Accountants of India/ Institute of Chartered Accountant
- (ii) Working knowledge of Computer applications

Experience: Essential : 12 years managerial experience in Finance/ Accounts in Government/ Public Sector/ reputed Private Sector Organisations, preferably in the field of exhibitions.

- (B) One post of **Senior Manager (Finance & Accounts)** in the pay-scale of Rs.32900-58000 (IDA pattern) on deputation basis initially for a period of three years.

Eligibility Criteria for the post of SM(F&A/cs):

Age : Not exceeding 56 years as on date of closing of receipt of application

Educational Qualification:

Essential:

- (i) Associate membership of Institute of Cost and Works Accountants of India/ Institute of Chartered Accountant
- (ii) Working knowledge of Computer applications.

Experience: Essential : 10 years managerial experience in Finance/ Accounts in Government/ Public Sector/ reputed Private Sector Organisations, preferably in the field of exhibitions.

ITPO does not provide residential accommodation to the incumbent. Perks and allowances applicable to IDA scales will not be applicable to the incumbents whose parent cadre scale is CDA scale. Exemption from the rule of 'immediate absorption' by the Department of Public Enterprises has been requested.

Note: Age and experience will be reckoned as on the closing date of receipt of applications.

Personal Details containing: (i) Name; (ii) Father's Name (iii) Date of Birth/Age on closing date (iv) Permanent Address (v) Postal Address (vi) Telephone/Mobile No. (vii) E-mail id (viii) Nationality (ix) Educational Qualification (x) Experience specifying the name of the Organisation, Post held from time to time indicating the pay-scale and duration of the post; (xi) Present post held (xii) Pay-scale (IDA/CDA with GP) (xiii) Present Basic Pay (xiv) Present Organisation/Department (xv) Cadre Controlling Authority and Address.

Applications completed in all respects must reach to Sh. H.P. Dharod, Sr. Manager (Admn), India Trade Promotion Organisation, Room No. 208, Pragati Bhawan, Pragati Maidan, New Delhi-110 001 (Ph. 23378834) within 30 days from the date of publication of this advertisement in Employment News alongwith recent photograph, photocopies of certificates/testimonials duly self attested. Those working in Central/State Government Offices/PSUs must apply through proper channel alongwith vigilance clearance, integrity certificate and APARs for the preceding five years. The application of the candidates working in Central/State Government Offices/PSUs received directly, will not be entertained. The candidates have to appear for an interview at their own expense. ITPO reserves the right to short list and/or to reject any or all the applications without assigning any reason. The above advertisement is also available at our website: www.indiatradefair.com