

DETAILS OF LOCAL TOURS UNDERTAKEN BY CMD/ED/GMS OF ITPO FROM 01.01.2014 TO 31.03.2014

S.NO.	NAME OF OFFICER	NATURE OF TOUR & PLACE OF VISIT	PERIOD	NO OF PERSONS	AIRFARE	HOTEL	OTHERS	TOTAL (RS.)
1	RITA MENON CMD	Meeting with officers of west Zone, cultural centre, MOC	17.01.2014 to 20.01.2014	One	-	55113	-	55113
2	MALAY SHRIVATAVA,ED	For inauguration of IILF 2014, Chennai	30.01.2014 To 01.02.2014	One	28536	41663		70199
3	RITA MENON,CMD	To attend KTPO Board meeting, Bangalore	25.02.2014 To 26.02.2014	One	64624		2000	66624
4	MALAY SHRIVASTAVA,ED	To attend KTPO, Board meeting, Bangalore	25.02.2014 TO 26.02.2014	ONE	21200			21200
5	RITA MENON,CMD	To attend UFI Seminar	06.03.2014 To 07.03.14	75989	-	-	-	75989
6	RITA MENON,CMD	To inaugurate the ILGF 2014 Kolkata	26.03.2014 To 27.03.14	63741	-	-	-	63741
7	MALAY SHRIVASTAVA,ED	To inaugurate the ILGF 2014 Kolkata	26.03.2014 To 27.03.14	18393	-	-	-	18393

Details of Local/Overseas tours undertaken by CMD/ED/GMs of ITPO from 01.10.2013 to 31.12.2013

8	V.KUMAR,GM	IILF 2014,CHENNAI	29.01.2014 TO 03.02.2014	20783	33602	6527	-	60912
9	DALEL SINGH,GM	IILF 2014,CHENNAI	01.02.2014 TO 06.02.2014	20783	30345	9503	-	60631
10	DALEL SINGH,GM	FOR MARKETING OF IITF	11.01.2014 TO 13.01.2014	-	3500	8323	-	11823
11	B.L.MEEA,OSD	ELECTION OBSERVER	20.03.2014	5333	-	-	-	5333
12	V. KUMAR,GM	ILGF 2014,KOLKATA	24.03.2014 TO 31.03.2014	29369	32291	5032	-	66692
13	SUNIL KUMAR SHARMA,GM	OFFICIAL,BANGLORE	12.03.2014 14.03.2014	20278	-	--	-	20278

Details of Local/Overseas tours undertaken by CMD/ED/GMs of ITPO from 01.10.2013 to 31.12.2013

Details of Overseas tours undertaken by CMD/ED/GMs of ITPO from 01.01.2014 to 31.03.2014

<u>S.N</u> <u>Q</u>	NAME OF OFFICIAL	PURPOSE OF JOURNEY	PERIOD OF JOURNEY	NO OF PERSONS	AIR FARE	HOTEL ACCOMMODATION	OTHERS	Total (RS.)
<u>1</u>	RITA MENON, <u>CM</u> <u>D</u>	Meeting with top Management of Perth Royal show and others	Feb 1-9,2014	One	288495	226850	330398	845743
<u>2</u>	MALAY SHRIVASTAVA ED	Meeting with Officials of IHF at Osaka Japan	Feb 16-21,2014	one	106735	175088	89245	371068
<u>3</u>	MEENASKSHI SINGH,OSD	For Advance Planning for India Sourcing, chile	Jan 13-17,2014	One	353763	44860	40977	439600

Details of Local/Overseas tours undertaken by CMD/ED/GMs of ITPO from 01.10.2013 to 31.12.2013

<u>4</u>	DALEL SINGH, GM	Advance planning for Tripoli Int trade Fair,Libya	Jan 19-21, 2014	One	149321	28850	12984	191155
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