



DETAILS OF LOCAL TOURS UNDER TAKEN BY CMD/ED FOR THIRD QUARTER (OCTOBER-DECEMBER 2012)

S.NO.	NAME OF OFFICIAL	NATURE OF OFFICIAL TOUR	PLACE VISITED	PERIOD	NO. OF PEOPLE INCLUDED IN OFFICIAL DELEGATION	TOTAL COST OF SUCH TRAVEL UNDERTAKEN (Rs.)		
						AIR FARE	HOTEL EXPENSES	OTHER EXPENSES
1	Mrs.Rita Menon, CMD	Setting up of Exhibition & Convention Centre, meeting with CM, Maharashtra & VC, World Trade centre	Mumbai	October 29 to 31, 2012	One	68,013.00	39,527.00	10083.00 (Hiring of Car)
2	Mrs.Rita Menon, CMD	Inspection of Infrastructural facilities at KTPO Exhibition Complex and review activities of KTPO	Bangalore	December 8 to 9, 2012	One	90,726.00	51424.00*	

\*hotel stay paid by  
KTPO

  
(A.K. BHAN)

DY. MANAGER

  
(D.P. POKHRIYAL)  
MANAGER

Detail of foreign tours undertaken by the officials of the rank of Joint Secretary and above in ITPO

starting w.e.f. 1-10-2012 to 31-12-2012

Sl. No.	Name of the Officials	Nature of the official tour	Place visited	Period	Number of People included in the official delegation	Total cost of such travel undertaken in (Rs.)			
						Air Fare	Hotel Accommodation	Other Charges	Total Cost
1.	Smt. Rita Menon, CMD, ITPO	To visit Exhibition cum-Convention Centres	Kulalampur (Malayasia) & Singapore	December 12-16, 2012	One	1,40,274	1,13,552	1,29,736	Rs.3,83,562/-

\*The CMD, ITPO claim in respect of visit to Kulalampur (Malayasia) & Singapore is not yet settled and is under process in Foreign Fair Accounts Section.



