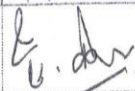
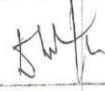


DETAILS OF LOCAL TOURS (1ST JULY,2012 TO 30TH SEPT.,2012)


S.NO.	NAME OF OFFICIAL	NATURE OF OFFICIAL TOUR	PLACE VISITED	PERIOD	NO. OF PEOPLE INCLUDED IN OFFICIAL	TOTAL COST OF SUCH TRAVEL UNDERTAKEN (Rs.)		
						AIR FARE	HOTEL EXPENSES	OTHER EXPENSES
1	Mrs.Rita Menon, CMD	To sign MOU with MADITSSIA	Chennai/Mudurai/Delhi	25-27 July,12	One	127,623.00	36,875.02	-
2	Sh.Neeraj Kumar Gupta, ED	To sign MOU with MADITSSIA	Chennai/Mudurai/Delhi	25-27 July,12	One	127,349.00	26,378.79	-
3	Sh.Neeraj Kumar Gupta, ED	To attend meeting relating to Intl. Convention Centre proposed to be set-up at Lucknow	Lucknow	3rd Sept.,12	One	23,507.00	Own Arrangement	1,000.00
4	Mrs.Rita Menon, CMD	To attend Steering Committee Meeting of IILF'2013 & Board meeting of TNTPO	Chennai	5-6 Sept.,12	One	88,890.00	18,827.59	
5	Sh.Neeraj Kumar Gupta, ED	To attend Steering Committee Meeting of IILF'2013 & Board meeting of TNTPO	Chennai	5-6 Sept.,12	One	88,890.00	19,177.60	
6	Sh.Neeraj Kumar Gupta, ED	To review activities of R/O Bangalore	Bangalore	16-18 Sept.,12	One	88,030.00	56637.00*	
			*hotel stay paid by KTPO					
	(A. K. BHAN)	(RAJESH SETHI)				(D. P. POKRIYAL)		

Details of the foreign tours undertaken by the officials of the rank of Joint Secretary and above in ITPO

Starting w.e.f 1st July 2012

S. No.	Name of the Officials	Nature of the official tour	Place Visited	Period	Number of People included in the official delegation	Total Cost of such travel undertaken (in Rs.)			
						Air Fare	Hotel Accommodation	Other charges	Total Cost
1	Smt. Rita Menon CMD, ITPO	To visit Exhibition Centres	Guangzhou and shanghai (China)	June 28-July 2, 2012	one	1,63,512	1,17,021	85,854	3,66,387
		To visit World Food Fair 2012	Moscow	September 17-20, 2012 (excluding journey time)	-	1,41,407	*1,80,051	*72,870	3,94,328
2	Shri Neeraj Kumar Gupta ED, ITPO	To visit Exhibition Centres	Guangzhou and shanghai (China)	June 28-July 2, 2012	one	1,52,136	66,619	27,241	2,45,996

*The CMD, ITPO claim in respect of visit to world food fair (Moscow) is not yet settled and under process in Foreign Fair Accounts section


H. B. K. Gupta
(सं. के. खन्ना)
अवधक (वित्त)/M (Fin.)
2/7/12