

F.No.4-ITPO(12)/E-I/2012
INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)


Pragati Maidan, New Delhi
20th June, 2014

OFFICE ORDER NO. ADMN/ 694 /2014

With the approval of the Competent Authority, Sh. Saurabh Yadav (Employee No.1474) has been appointed as Deputy Manager (General Cadre) w.e.f. 20th June, 2014 (F/N) in the pay-scale of Rs.16400-40500 (IDA Pattern) as per terms and conditions stipulated in ITPO's letter of even number dated 13th May, 2014.

He will be on probation for a period of two years from the date of joining, which may be extended at the discretion of the Appointing Authority without assigning any reason.

The basic pay of Sh. Saurabh Yadav will be Rs.16400/- per month plus usual allowances as admissible to the employees of his status in ITPO as per Industrial D.A. pattern. He has been allotted Employee Number: 1474


(H.P. Dharod)
Sr. Manager(Admn)

To:

Sh. Saurabh Yadav,
Deputy Manager (General Cadre)

Copy to:

1. PS to CMD
2. PA to ED
3. GM(Admn)
4. DGM(DKJ)/DGM(PPY)/DCVO
5. Salary/Vigilance/General/Security/Stores/Finance/CPF Unit/
CR Unit/E-I(Computer)/Computer Division
6. E-III Section alongwith all relevant documents.
7. Office Order Register