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India Trade Promotion Organisation
(Administration Division, E-I Section)

Pragati Maidan, New Delhi
11th December, 2018

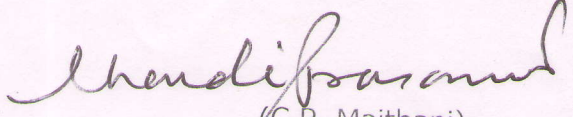
Circular No. Admin/ 60 /2018

Holidays to be observed in ITPO's HQs during the year 2019

Lists of approved Closed and Restricted Holidays (**Annexure-I & II**) to be observed at HQs in the India Trade Promotion Organization, New Delhi during the year 2019, is hereby circulated for the information of all concerned.

The officials will have the option to avail any two Restricted Holidays out of the list at **Annexure-II** during the year.

List of holidays to be observed by ITPO's offices in Mumbai, Chennai and Kolkata, will be circulated in due course.


(C.P. Maithani)
Dy. Manager (Admin)

To: All officers and staff

Copy to:

1. PS to CMD
2. PA to ED
3. All HODs
4. Regional Offices, Chennai, Kolkata, Mumbai
5. All Sections of ITPO HQs
6. Notice Boards
7. TP Section

Department of Commerce,
Ministry of Commerce & Industry
Udyog Bhawan,
New Delhi-110011

For information

ANNEXURE-I**INDIA TRADE PROMOTION ORGANISATION****List of Closed Holidays for the year 2019****(FOR HEADQUARTERS ONLY)**

S. No.	Holiday	Date	SAKA DATE	Day
		1940 SAKA ERA		
1.	Republic Day	January 26	Magha 06	Saturday
2.	Maha Shivaratri	March 04	Phalgun 13	Monday
3.	Holi	March 21	Phalgun 30	Thursday
		1941 SAKA ERA		
4.	Mahavir Jayanti	April 17	Chaitra 27	Wednesday
5.	Good Friday	April 19	Chaitra 29	Friday
6.	Buddha Purnima	May 18	Vaisakha 28	Saturday
7.	Id-ul- Fitr	June 05	Jyaishtha 15	Wednesday
8.	Id-Uz-Zuha (Bakrid)	August 12	Sarvana 21	Monday
9.	Independence Day	August 15	Sravana 24	Thursday
10.	Janmashtami	August 24	Bhadra 02	Saturday
11.	Muharram	September 10	Bhadra 19	Tuesday
12.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Wednesday
13.	Dussehra	October 08	Asvina 16	Tuesday
14.	Diwali (Deepavali)	October 27	Kartika 05	Sunday
15.	Milad-Un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	November 10	Kartika 19	Sunday
16.	Guru Nanak's Birthday	November 12	Kartika 21	Tuesday
17.	Christmas Day	December 25	Pausha 04	Wednesday

INDIA TRADE PROMOTION ORGANISATION
List of Restricted Holidays for the year 2019
(FOR HEADQUARTERS ONLY)

S. No.	Restricted Holiday	Date	SAKA ERA 1940	Day
1.	New Year's Day	January 01	Pausha 11	Tuesday
2.	Lohri	January 13	Pausha 23	Sunday
3.	Makar Sankranti	January 14	Pausha 24	Monday
4.	Pongal	January 15	Pausha 25	Tuesday
5.	Basant Panchami/Sri Panchami	February 10	Magha 21	Sunday
6.	Guru Ravidas's Birthday	February 19	Magha 30	Tuesday
7.	Shivaji Jayanti	February 19	Magha 30	Tuesday
8.	Swami Dayananda Saraswati Jayanti	March 01	Phalguna 10	Thursday
9.	Holika Dahan	March 20	Phalguna 29	Wednesday
10.	Dolyatra	March 21	Phalguna 30	Thursday
11.	Hazarat Ali's Birthday	March 21	Phalguna 30	Thursday
			SAKA ERA 1941	
12.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	April 06	Chaitra 16	Saturday
13.	Ram Navami (Smarta)	April 13	Chaitra 23	Saturday
14.	Vaiskhi/Vishu/Mesadi	April 14	Chaitra 24	Sunday
15.	Vaisakhadi(Bengal)/Bahag Bihu(Assam)	April 15	Chaitra 25	Monday
16.	Easter Sunday	April 21	Vaisakha 01	Sunday
17.	Guru Rabindranath's Birthday	May 09	Vaisakha 19	Thursday
18.	Jamat-UI-Vida	May 31	Jyaishtha 10	Friday
19.	Rath Yatra	July 04	Ashadha 13	Thursday
20.	Raksha Bandhan	August 15	Sravana 24	Thursday
21.	Parsi New Year's day/Nauraj	August 17	Sravana 26	Saturday
22.	Vinayaka Chaturthi/Ganesh Chaturthi	September 02	Bhadra 11	Monday
23.	Onam or Thiru Onam Day	September 11	Bhadra 20	Wednesday
24.	Dussehra (Maha Saptami) (Additional)	October 05	Asvina 13	Saturday
25.	Dussehra (Maha Ashtami) (Additional)	October 06	Asvina 14	Sunday
26.	Dussehra (Maha Navmi)	October 07	Asvina 15	Monday
27.	Maharishi Valmiki's Birthday	October 13	Asvina 21	Sunday
28.	Karaka Chaturthi (Karva Chouth)	October 17	Asvina 25	Thursday
29.	Naraka Chaturdasi	October 27	Kartika 05	Sunday
30.	Govardhan Puja	October 28	Kartika 06	Monday
31.	Bhai Duj	October 29	Kartika 07	Tuesday
32.	Pratihari Shashthi or Surya Shashthi (Chhat Puja)	November 02	Kartika 11	Saturday
33.	Guru Teg Bahadur's Martyrdom Day	November 24	Agrahayana 03	Sunday
34.	Christmas Eve	December 24	Pausha 03	Tuesday