

F. No. 11-ITPO(1)/E-I/2020
INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)
Pragati Maidan, New Delhi

File No.9-ITPO(3)/E-I/96 Vol-I

Dated: 14/01/2020

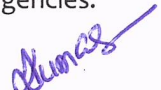
Office Order no. Admn./106/2020

In supersession of office order no. Admn./615/2019 dated 20.06.2019 and with the approval of the Competent Authority, the following officers as indicated against each HoD are nominated as Link Officers with immediate effect:-

Sl. No.	Functional Division	Heads of Division (HoDs)	Link Officer
1	Administration Division and Estate Management Division,	Col. Pushpam Kumar, OSD	Sh. Ashutosh Varma General Manager
2	Corporate Communication, Protocol Division, Printing Division and Vigilance Division	Sh. Ashutosh Varma General Manager	Col. Pushpam Kumar, OSD
3	Finance & Accounts and Estate Office	Sh. D M Sharma FA&CAO	Sh. S R Sahoo Company Secretary
4	C S Unit, Law Department and Fairs Services-I (Foreign Fairs)	Sh. S R Sahoo Company Secretary/ General Manager	Sh. D M Sharma FA&CAO
5	Fair Services-II (Domestic Fair)	Smt. Hema Maity General Manager	Sh. Vikas Malhotra General Manager
6	Information Technology Services Food & Beverages Division and Business Development Division	Sh. Vikas Malhotra General Manager	Sh. S R Sahoo Company Secretary
7	Security Services	Sh. A. K. Vashist General Manager	Col. Pushpam Kumar, OSD (Admn.)
8	Trade Relations & Information Services (TR&IS) and Culture	Sh. Jayanta Das Sr. General Manager	Smt. Hema Maity General Manager
9	Design & Display Division (including Arch. Unit)	Sh. Brij Lal, Dy. General Manager	Sh. Nitin Kohli, Dy. General Manager
10	Engineering Services	Sh. Nitin Kohli, Dy. General Manager	Sh. Brij Lal, Dy. General Manager

All HoDs are advised to intimate their itinerary to the concerned Link Officers in advance.

In case both HoD and Link Officer are on tour/leave, the Deputy General Manager of the Division concerned will look after the work and report directly to ED/CMD in case of exigencies.


(Col. Pushpam Kumar)
OSD(Admn.)

To

All HoDs

Copy for information to:

1. PS to CMD
2. PS to ED
3. Vigilance Section
4. Office Order file