

**No.5-ITPO(1)/E-I/91 Vol.II**  
**India Trade Promotion Organisation**  
**(Administration Division, E-I Section)**

Pragati Maidan, New Delhi,  
25<sup>th</sup> November, 2014

**OFFICE ORDER NO.ADMN./1215/2014**

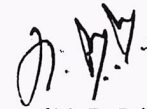
**Subject:- Amendment to ITPO Employees Benevolent & Welfare Scheme 1991.**

With the approval of Competent Authority, the following amendment is made in the ITPO Employees Benevolent and Welfare Scheme 1991 with immediate effect:-

**Clause 5 - Contribution**

| <b>Existing amount of monthly contribution</b> | <b>Amended amount of monthly contribution</b> |
|--|---|
| Sr. Managers & above - Rs.75/- p.m.            | Sr. Managers & above - Rs.200/- p.m.          |
| Dy. Mgrs./ Managers & - Rs.50/- p.m.           | Dy. Mgrs./ Managers & - Rs.150/- p.m.         |
| Equiv.   | equiv.  |
| Executives & below -Rs.25/- p.m.               | Executives & below - Rs. 75/- p.m.            |

The other terms and conditions shall remain the same.



(H.P.Dharod)  
Senior Manager(Admn.)

To: All officers & Staff

Copy to:

1. PS to CMD
2. PA to ED
3. All HODs
4. Regional Offices
5. Sh. R.K.Gandhi, Dy. Manager (A/cs.- N/F)
6. E-II/E-III/Salary/Vigilance/Bill Checking Section
7. President, ITPO Employees Union
8. Office Order Register