

## GOVERNMENT OF INDIA

## INDIA TRADE PROMOTION ORGANISATION

## NOTICE INVITING TENDER

Item rate tenders are invited on behalf of the CMD, ITPO from approved and eligible contractors of ITPO, CPWD and those of appropriate list of Department of Telecommunications, M.E.S., Railways or specialized agencies **up to 3.00 PM on 2.11.2016**, which will be opened on the same day by him (or) his authorized representative at **3.30 PM** for the work of - **Providing and Fixing aluminium partition work for Help Desk in hall no.12A,14,18** The enlistment of the contractors should be valid on the last date of sale of tenders. In case only the

last date of sale of tender is extended, the enlistment of contractor should be valid on the original date of sale of tenders. In case both the last date of receipt of application and sale of tenders are extended, the enlistment of contractor should be valid on either of the two dates i.e. original date of sale of tender or on the extended date of sale of tenders.

- 1.1 The work is estimated to cost Rs. 1, 98, 181/- This estimate, however, is given merely as a rough guide.
- 1.1.1. The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the tenders. He will also nominate Division which will deal with all matters relating to the invitation of tenders.

For composite tender, besides indicating the combined estimated cost put to tender, should clearly indicate the estimated cost of each component separately. The eligibility of tenderer will correspond to the combined estimated cost of different components put to tender.

- 1.2 Tenders will be issued to eligible contractors provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-

**1.2.1 Conditions for Non – CPWD contractors only, if tenders are also open to non-CPWD contractors.**

**For works estimated to cost up to Rs.15 Crore. – not applicable for this work.**

Three similar works each of value not less than 40% of estimated cost or two similar work each of value not less than 60% of estimated cost or one similar work of value not less than 80% of estimated cost (rounded to nearest Rs.10 lac) in last 7 years ending last day of the month previous to the one in which the tenders are invited.

**Note:** For works costing above Rs. 3 crore but up to Rs. 15 crore, when tenders are open to non- CPWD contractors also, then class II contractors of CPWD shall also be eligible if they satisfy the eligibility criteria specified in 1.2.1 above.

### 1.2.2 Criteria of eligibility for CPWD as well as non- CPWD contractors.

#### **For works estimated to cost above Rs. 15 crore. – not applicable for this work**

Three similar works each of the value not less than 40% of estimated cost of two similar work each of value not less than 60% of estimated cost or one similar work of value not less than 80% of estimated cost (rounded to nearest Rs. 10 lac) in last 7 years ending last day of the month previous to the one in which the tenders are invited.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of receipt of applications for tender

2. Agreement shall be drawn with the successful tenderer on prescribed Form No. C.P.W.D. 7/8 which is available as a Govt. of India publication. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be 20 days from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.

4. The site for the work is available.

OR

The site for the work shall be made available in parts as specified below:

5. Applications for issue of forms shall be received by Manager (Civil) upto 3.00 PM and tender documents shall be issued by Manager (Civil) upto 4.00 PM. Tender documents consisting of plans, specifications, the schedule of quantities of the various classes of work to be done and the set of terms & conditions of contract to be compiled with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the Manager (Civil) between hours of 11.00 A.M. & 03.00 P.M. from **26.10.2016 to 1.11.2016** every day except Saturday, Sundays and public Holidays. Tender documents excluding standard form, will be issued from his office, during the hours specified above, on payment of Rs. 525/- in cash as cost of tender.
6. (i) Tenders shall be accompanied with Earnest money of **Rs.4, 000/-** in cash (up to Rs.10000) demand draft of a scheduled bank issued in favour of India Trade Promotion Organisation, New Delhi.  
ii) The tender and the earnest money shall be placed in separate sealed envelopes, each marked "Tender" and "Earnest Money" respectively. In cases where earnest money in cash is acceptable, the same shall be deposited with the Cash section of ITPO and the receipt placed in the envelope meant for earnest money. Both the envelopes shall be submitted together in another sealed envelope with the name of work and due date of opening written on envelope, which will be received by the Manager (Civil) upto 3.00 P.M. **on 2.11.2016** and will be opened by him or his authorised representative in his office on the same day at 3.30 P.M. The envelope marked "Tender" of only those tenderers shall be opened, whose earnest money, placed in the other envelope, is found to be in order.
7. The Contractor, whose tender is accepted, will be required to furnish performance guarantee of 5% (Five percent) of the tendered amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount if less than Rs.10, 000/-) OR Demand Draft of any scheduled bank/Pay order of any scheduled bank (in case guarantee amount is less than Rs.1, 00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within

the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.

**8. The description of the work is as follows:**

Copies of other drawings and documents pertaining to the works will be open for inspection by the tenderers at the office of the above mentioned officer.

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

- 9.** The competent authority on behalf of the CMD, ITPO does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
- 10.** Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- 11.** The competent authority on behalf of CMD, ITPO reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
- 12.** No Engineer of gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
- 13.** The tender for the works shall remain open for acceptance for a period of ninety (90) days from the date of opening of tenders/Ninety days from the date of opening of financial bid in case tenders are invited on 2/3 envelope system (strike out as the case may be) if any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.

- 14.** This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
- a) The notice inviting tender, all the documents including additional conditions, specification and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
  - b) Standard C.P.W.D. Form 7/8

**C K Pandey**  
**Manager (Civil)**

**GOVERNMENT OF INDIA  
CENTRAL PUBLIC WORKS DEPARTMENT**

STATE: Delhi	CIRCLE	Civil
BRANCH: Engg.	DIVISION:	CKP
ZONE Head office, Delhi	SUB DIVISION:	-----

**Percentage Rate Tender/Item Rate Tender & Contract for Works**

**Tender for the work of Providing and Fixing aluminium partition work for Help Desk in hall no.12A,14,18**

(i) To be submitted	<b>3.00 p.m.</b> (Time)	<b>Hours on</b>	<b>2.11.2016</b> (Date)
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(ii) To be opened in presence of tenderers, who may be present at **3.30 p.m.** **Hours on**  
**2.11.2016** in the office of M (C K Pandey) at Pragati Maidan, New Delhi

Issued to: \_\_\_\_\_  
(Contractor)

Signature of officer issuing the documents  
Designation: Manager (Civil)

<b>Date of issue:</b>	<b>1.11.2016</b>
<b>Estimated Cost</b>	<b>Rs. 1, 98,181/-</b>
<b>Earnest Money</b>	<b>Rs.4, 000/-</b>

**TENDER**

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F, Specifications applicable, drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule – 1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect in accordance with, such conditions so far as applicable.

We agree to keep the tender open for ninety (90) days from the due date of its opening and not to make any modifications in its terms and conditions.

A sum of Rs 4,000/- has been deposited as per NIT as earnest money. If I/we, fail to furnish the prescribed performance guarantee within prescribed period, I/we agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail to commence work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, upto maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form. Further, I/We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I/We shall be debarred for participation in the retendering process of the work.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall no communicate information/derived there from to any person other than a person to whom I/we am/are authorised to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated.....

Signatures of Contractor

Postal Address

Witness:

Address:

Occupation:

#### ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs.....(Rupees.....)

The letters referred to below shall form part of this contract Agreement:-

- (1) Schedule of Quantities, NIT
- (2) Additional Conditions.
- (3) Wages for workers
- (4) Performa for Agreement and drawing of staircase

For & on behalf of President of India

Signature.....

Dated.....

Designation.....

**SCHEDULES**

**SCHEDULE 'A'**

Schedule of quantities                      Enclosed

**SCHEDULE 'B'**

Schedule of materials to be issued to the contractor.

S.No.	Description of item	Quantity	Rates in figures & words at which The material will be charged to the Contractor	Place of issue
2.	2	3	4	5

NIL

**SCHEDULE 'C'**

**Tools and plants to be hired to the contractor**

S.No.	Description	Hire charges per day	Place of issue
1.	2.	3	4

NIL

#### **SCHEDULE 'D'**

Extra schedule for specific requirements/documents for the work, if any.

– N/A

#### **SCHEDULE 'E'**

Schedule of component of Cement, Steel, other materials, Labour etc. for price escalation.- Nil

##### **CLAUSE 10 CC**

Component of Cement – expressed as percent of total value work.	N/A
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Component of Steel-expressed as percent of total work.	N/A
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Component of civil (except cement & steel)/Electrical construction Materials-expressed as percent of total value of work.	N/A
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Component of labour-expressed as per cent of total value of work.	N/A
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Component of P.O.L. – expressed as percent of total value work.	N/A
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#### **SCHEDULE 'F'**

Reference to General Conditions of contract.

**Name of work: Providing and Fixing aluminium partition work for Help Desk in hall no.12A,14,18**

Estimated cost of work	Rs. 1, 98,181/-
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(i) Earnest money:	Rs. 4,000/-
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(ii) Performance Guarantee	5% of tendered value
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(iii) Security Deposit	5% of tendered value
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**General Rules & Directions:**

Officer inviting tender Manager (Civil)

Maximum percentage for quantity of items of work to be executed beyond  
Which rates are to be determined in accordance with Clauses 12.2 & 12.3 100%

**Definitions**

2(v) Engineer-in-Charge Manager (Civil)

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2(viii) Accepting Authority As per DFPR Sch. V of ITPO

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2(x) Percentage on cost of materials and Labour to cover all overheads and profits. 15%

2(xi) Standard Schedule of Rates market rates

2(xii) Department ITPO (Engg.)

9(ii) Standard CPWD contract Form CPWD form 7/8 as modified & corrected upto date

**Clause 1**

(i) Time allowed for submission of Performance Guarantee  
From the date of issue of letter of acceptance 7 days

(ii) Maximum allowable extension beyond the period  
(Provided in i) above 4 days

**Clause 2**

Authority for fixing compensation under clause 2. GM (W)

**Clause 2A**

Whether clause 2A shall applicable No

**Clause 5**

Number of days from the date of issue of letter  
Acceptance for reckoning date of start 4 days

Mile stone(s) as per table given below:

**Table of Mile Stone(s)**

Sl. No.	Description of Milestone(Physical)	Time allowed in days (from date of start)	Amount to be withheld in case of non achievement of milestone
1.	1/8 <sup>th</sup> (of the whole work)	1/4 <sup>th</sup> (of the whole work)	In the event of not achieving the necessary progress as assessed from the running payments, 1% of the tendered value of work will be withheld for failure of each mile stone.
2.	3/8 <sup>th</sup> ( - do -)	1/2 ( - do -)	
3.	3/4 <sup>th</sup> (-do-)	3/4 <sup>th</sup> (-do-)	
4.	Full	Full	

Time allowed for execution of work

**7 Days**

**Clause 6, 6A**

Clause applicable – (6 or 6A)

Clause 6A

**Clause 7**

Gross work to be done together with net payment/adjustment or advance for material collected, if any since the last such payment for being eligible to interim payment

N A

Clause 10A

List of testing equipment to be provided by the contractor at site lab.

As per the site requirement and as per direction of Engineer Incharge

Clause 10 B (ii)

Whether Clauses 10 B (ii) shall be applicable

No

Clause 10CA

Materials covered under this clause Nearest Material for which All India Wholesale Price Index is to be Followed

1. \_\_\_\_\_ NA \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Clause 10CC**

Clause 10CC to be applicable in contracts with stipulated period of  
Completion exceeding the period show in text column

18 months

**Clause 11**

Specification to be followed for execution of work

CPWD Specifications 2009, Part I & II with  
Up-to-date correction slips.

**Clause 12**

Deviation limit beyond which clauses 12.2 & 12.3 shall

Apply for building work

50%

Deviation limit beyond which clauses 12.2. & 12.3

Shall apply for foundation work

5

0%

**Clause 16**

Competent Authority for deciding reduced rates.

DGM (C)

**Clause 18**

List of mandatory machinery, tools & plants to be deployed by the contractor at site:-

As per the site requirement and as per direction of Engineer Incharge

**Clause 36(i)**

S.N.	Minimum qualification of Technical Representative	Discipline	Designation (Principal Technical/Technical representative)	Minimum experience	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36(i)
						Figures Words
1.	Graduate Engineer	Civil	Principal Technical	Nil	1	15,000/- (Rupees fifteen thousand only) per month
2.	Or Diploma Holder			5 years	1	

Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

**CLAUSE 42**

(i)(a) Schedule/statement for determining theoretical quantity of cement & Bitumen on the basis of Delhi Schedule of Rates DSR 2014 printed by C.P.W.D.

(ii) Variations permissible on theoretical quantities.

- |  |                                    |
|--|------------------------------------|
| a) Cement for works with estimated cost put to Tender not more than Rs. 5 Lakhs              | 3% plus/minus                      |
| For works with estimated cost put to tender More than 5 Lakhs                                | 2% plus/minus                      |
| b) Bitumen for all works   | 2.5% plus only & nil on minus side |
| c) Steel Reinforcement and structural steel Sections for each diameter, section and category | 2% plus/minus                      |
| d) All other materials   | Nil                                |

**RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION**

S.No.	Description of Item	Rates in figures and words at which recovery shall be made from the contractor	
		Excess beyond permissible variation	Less use beyond the permissible variation
1.	Cement		5800/-ton
2.	Steel reinforcement		L &T, ACC, Laxshmi
3.	Structural Sections		Cement, CCI, Birla
4.	Bitumen issued free		Uttam or equivalent if applicable
5.	Bitumen issued at stipulated fixed price		

**INDIA TRADE PROMOTION ORGANISATION**  
**Engineering Division**

No. 178-ITPO/misc. /Engg/2016-17

**Dated: 26.10.2016**

**TENDER NOTICE**

The Manager (Civil), Engineering Division, Room No. 141, India Trade Promotion Organisation, Pragati Maidan, New Delhi on behalf of CMD, ITPO **invites sealed percentage rate tenders** for the following work from approved and eligible contractors of ITPO, CPWD and those of appropriate list of Department of Telecommunications, M.E.S., Railways **up to 3.00 PM on 02.11.2016**, which will be opened on the same day by him (or) his authorized representative at **3.30 PM**

S. N.	Name of work	Time for Completion	Estimated Cost	Earnest Money	Cost of Tender
1	<b>Providing and Fixing aluminium partition work for Help Desk in hall no.12A,14,18</b>	<b>7 days</b>	<b>1,98,181/-</b>	<b>4,000/-</b>	<b>525/-</b>

Earnest Money should be deposited through Bank Draft drawn in favour of **India Trade Promotion Organisation**, payable at New Delhi (or) cash deposited with the Cashier in Cash Section of ITPO (less than 10,000/-) and Bank Draft/Cash Receipt to be sent with the tender document, while submitting the same.

Conditions and tender forms can be had from the office of the undersigned on production of **PAN NO., Service Tax No & TIN NO., ESI & EPF Registration No.**, copy of D-vat & Service Tax return/clearance certificate upto date of last quarter between **11.00 AM to 3.00 PM** on all working days **up to 1.11.2016** for the tender cost mentioned as above (Non Refundable).

The tender documents are also available on our website [www.indiatradefair.com](http://www.indiatradefair.com) & [www.eprocure.gov.in](http://www.eprocure.gov.in) and same can be down loaded and used as tender document for submitting the tender. However, the documents required such as two DDs towards Cost of Tender and Earnest money (Demand Draft should be in favour of India Trade Promotion Organisation, payable at New Delhi) should be enclosed in one envelop to be marked **“Cost of tender & Earnest money”** as well as Registration with the department as mentioned above, PAN Number, TIN Number, Service Tax Number, ESI, EPF Registration Number and copy of D-vat & Service Tax return/clearance certificate upto date of last quarter should be enclosed in another second envelope to be marked **“Eligibility Bid”**. **The Financial bid and schedule of quantities** is to be submitted in separate envelopes marked **“Financial Bid for.....”**, for each work specified in the table above.

These envelopes i.e., “Cost of tender & Earnest Money”, “Eligibility Bid” and “Financial Bids” should be put in one envelop, properly sealed and submitted to Manager (Civil), Room No.141

The Financial bids will be opened only of those agencies qualified to tender as per the eligibility criteria. In case the tender is not accompanied with the above and tender does not qualify as per the eligibility criteria, the tender will summarily rejected

**(C.K.Pandey)**  
**Manager (civil)**

**SH: Providing & fixing aluminium partition work for Help Desks in the Hall no. 12 A, 14 & 18**

<b>S. No</b>	<b>Description of Item</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
<b>1</b>	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) :				
<b>1.1</b>	For fixed portion				
<b>1.1.1</b>	Anodised aluminium (anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)	250	kg	348.50	87125
<b>1.2</b>	For shutters of doors, windows & ventilators including providing and fixing hinges/ pivots and making provision for fixing of fittings wherever required including the cost of EPDM rubber / neoprene gasket required (Fittings shall be paid for separately)				
<b>1.2.1</b>	Anodised aluminium (anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)	60	kg	405.90	24354
<b>2</b>	Providing and fixing 12 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.				
<b>2.1</b>	Pre-laminated particle board with decorative lamination on both sides	36	sqm	1089.75	39231
<b>3</b>	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item):				
<b>3.1</b>	With float glass panes of 5.50 mm thickness	36	sqm	1054.20	37951

4	Providing and fixing double action hydraulic floor spring of approved brand and manufacture conforming to IS : 6315, having brand logo embossed on the body / plate with double spring mechanism and door weight upto 125 kg, for doors, including cost of cutting floors, embedding in floors as required and making good the same matching to the existing floor finishing and cover plates with brass pivot and single piece M.S. sheet outer box with slide plate etc. complete as per the direction of Engineer-in-charge. With stainless steel cover plate minimum 1.25 mm thickness	3	each	2039	6117
5	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868 ) transparent or dyed to required colour or shade, with necessary screws etc. complete : (a) 250 X 10 mm	3	each	95.25	286
6	Providing and fixing aluminium hanging floor door stopper, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour and shade, with necessary screws etc. complete. (a) Twin rubber stopper	3	each	83.95	252
7	P/F Al handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete :				
7.1	125 mm	6	each	69.80	419
8	Providing and fixing bright finished brass 100 mm mortise latch and lock, ISI marked, with six levers and a pair of anodised (anodic coating not less than grade AC 10 as per IS : 1868) aluminium lever handles of approved quality with necessary screws etc. complete.	3	each	815.45	2446
		Total			198181

**Note-**

1. The rates should be quoted exclusive of service tax as applicable
2. The agency should file ECR against ESI & EPF for the individual workers engaged in ITPO & submit the same before payment.
3. The agency should disburse the payment to individual contractual workers in the presence of an official of Engineering Division & submit the wages sheet.
4. Contractual Labour Act Registration if applicable

**INDIA TRADE PROMOTION ORGANISATION**  
(Engineering Division)

**CORRIGENDUM TO FORM 7/8/9 (CPWD) MUST BE READ ALONGWITH THE PAMPHLET**

S.No.	FOR	READ
1.	Government of India	India Trade Promotion Organisation
2.	C.P.W.D. or Government	India Trade Promotion Organisation
3.	CPWD -7/8/9	CPWD 7/8/9
4.	President/President of India	C.M.D ITPO
5.	Chief-Engineer	General Manager (Works)
6.	Superintending Engineer	Dy. General Manager (Civil)/SM (Civil)
7.	Engineer-in-charge/Divisional Engineer/Executive Engineer/Divisional Office	Manager (Civil)
8.	Sub-Divisional Officer/Asstt. Engineer	Deputy Manager (Civil)
9.	Administration Head	C.M.D. /General Manager
10.	Ministry of Works & Housing	ITPO /Ministry of Commerce
11.	CPWD Code, Paragraph'90	Shall be applicable to ITPO works
12.	DSR'2012	Shall be applicable to ITPO works
13.	CPWD specifications 2009 part – I & II	Shall be applicable to ITPO works
14.	DSR (Internal) 2012 for Electrical works	Shall be applicable to ITPO works
15.	CPWD specifications (Internal) 2010 for Electrical works	Shall be applicable to ITPO works
16.	DSR External 2012 for Electrical works and specifications	Shall be applicable to ITPO works
17.	Provision of Section 12 Sub-Section (i) of the workman compensation	Shall be applicable to ITPO works
18.	CPWD safety Code framed from time to time	Shall be applicable to ITPO works
19.	CPWD maternity benefits to labour	Shall be applicable to ITPO works
20.	Model Rules of the protection of health and sanitary appointment for workers employed by CPWD	Shall be applicable to ITPO works
21.	CPWD contractor labour Regulations	Shall be applicable to ITPO works

MANAGER (Civil)

MANAGER (CIVIL)



**ADDITIONAL CONDITIONS**

1. The work shall be carried out strictly as per CPWD specifications 2009, Part I & II with upto date correction slips.
2. The contractor shall take approval from the Manager (Civil)/Electrical in writing for collection and stacking of materials.
3. The contractor must follow CPWD Safety Code as provided in general conditions of contract for CPWD Works.
4. Any damage done by the contractor or his workmen to any existing work during the course of execution of the work shall be made good by him at his own cost.
5. Contractor shall clear the site thoroughly of all rubbish etc. left out of his materials immediately on completion of the work and properly clean the site around the building to the satisfaction of the Engg.-in-Charge. Otherwise the site will be cleared by the department at his risk & cost to remove and clean the site.
6. The contractor to whom the work is awarded will have to sign the agreement on non judicial stamp papers of Rs.50/- and the cost of such stamp paper will be borne by the contractor.
7. Cement bags shall be stacked by the contractor at space provided by ITPO of stipulated quantities at his own cost in his own.
8. Cement shall be kept under double lock system in space provided by ITPO fixed with the door. The key of the lock shall remain with representatives of the Engg-in-charge at the site of work and that of other with the contractor or his authorized agent. Day to day issue shall be entered in the prescribed register and signed by the contractor or his authorized agent.
9. All incidental charges of any kind whatsoever including cartage, cutting and wastage etc. shall be borne exclusively by the contractor and nothing extra will be paid to him on this account.
10. The quoted rates must be net and for all heights and nothing extra will paid on this account.
- 11. The contractors are required to submit the bill on their printed letter head having detail of TIN & Service Tax No. for release of payment**

Manager (Civil)

**India Trade Promotion Organisation**  
**(Engineering Division)**

Categories of Employees

All inclusive  
Minimum Rates of Wages per day

**A. Un-Skilled**

1	Mazdoor	Rs. 374.00	Each Per day
2	Mazdoor Coolies	Rs. 374.00	Each Per day
3	Helper to Mason, Fitter Carpenter & Painter	Rs. 374.00	Each per day
4	Any other categories doing un-skilled work	Rs. 374.00	Each per day

**B. Semi Skilled**

1`	Sewer man	Rs.414.00	Each Per day
2	Chowkidar	Rs.414.00	Each per day

**C. Skilled**

1.	Glazier	Rs. 455.00	Each per day
2	Carpenter	Rs. 455.00	Each per day
3	Sanitary Fitter	Rs. 455.00	Each Per day
4	Spray men for Road	Rs. 455.00	Each per day
5	Mason	Rs. 455.00	Each per day
6	Black Smith	Rs. 455.00	Each per day

D M (Civil)  
ITPO

Manager (Civil)  
ITPO

AGREEMENT

AN AGREEMENT is made this.....BETWEEN the India Trade Promotion Organisation. A company Incorporated under the companies Act, 1956 and with its registered office at Pragati Maidan New Delhi-110 001, which expression shall include its successor, unless repugnant to or Excluded by the contract here of and assignees of and represented by its Managing Director, ITPO the first party (hereinafter called the Authority) and by its sole proprietor/partners, Managing Director .....(which expression shall be including his/its successor's heirs, executors, representative and or assignees of the second party (hereinafter called the contractor).

WHEREAS the Authority has, under Notification No.  
.....  
.....

WHEREAS the contractor has submitted tender for carrying out the work as above as per the tender document page to and has represented that in conformity with his/its obligation contained in the tender as modified by the correction slips and corrigendum contained he/it shall carryout the same truly, faithfully and honestly.

THE SAME has been accepted by both the parties on the terms and conditions, corrections, corrigendum contained in the tender as modified as well as the letter of acceptance Issued party No. 1 annexed here to as.

The same shall be binding on both the parties.

IN WITNESS WHEREOF, the parties have signed the deed of agreement on the date, month and year referred to above.

At New Delhi.  
WITNESS

1. \_\_\_\_\_ Party No. 1  
2. \_\_\_\_\_ Party No. 2