

Allotment of pre-fabricated 18 stalls measuring 15 sq.mtr. each at ex- Haryana Pavilion Opposite to Central Facilitation Centre in PRAGATI MAIDAN, NEW DELHI FOR A PERIOD OF 15 DAYS (13.11.2016 TO 27.11.2016)

ITPO intend to allot 18 stalls measuring 15 sq.mtr. each at ex- Haryana Pavilion Opposite to Central Facilitation Centre in PRAGATI MAIDAN, NEW DELHI FOR A PERIOD OF 15 DAYS (13.11.2016 TO 27.11.2016)

Terms & conditions

1. The allotment shall be made on First-come-First-served basis to those interested vendors who furnish the application with payment DD in favour of ITPO.
2. Out of 1200 sq. mts. area, 270 sq. mts. is to be utilized for construction of stalls (18 nos.) and remaining 930 sq. mts. may be left open and be used for putting up chairs/tables for sitting purpose by the public/visitors.
3. Menu – Take away items/ready to eat foods/processed & packed foods/snacks/hot & cold beverages (non-alcoholic). However, Pork/Beef may not be served in any form.
4. Cooking is not permitted. (Please note that no gas cylinders, wood or charcoal, Fire are permitted).
5. The fabricated stall shall be allotted with octonom system. Display aids and furniture etc. shall be arranged by the allottee themselves.
6. Electrical point wire shall be provided with the capacity of 1 KW load in each stall. Additional load, if required, shall be arranged on payment basis.
7. Water/drinking water arrangement shall be made by allottee.
8. Five lighting point shall be provided.

1.1 Essential Eligibility Criteria for the Bidder

1. The applicant business entity applying for the license should have valid trade license for operation of food outlets from the local bodies.
2. Applicant or any other business entity where it had and/or still has controlling share, should not have been debarred from operating a F&B outlet on account of food quality issues by concerned govt. authorities or should not have been convicted for irregularities concerning F&B outlets under various statutes/rules/regulations/orders etc.
3. Applicant should not be blacklisted by ITPO.
4. Sub-letting shall not be allowed in any case.

1.2 Self Attested Documents to be furnished with application form

- (i) Proof of identity such as Voters Card, Driving License, Passport etc., in case of Proprietorship.
- (ii) Partnership deed in case the applicant is a partnership firm. Registration certificate of the registered firm to be furnished.
- (iii) Memorandum and Articles of Association in case the applicant is a private/public limited company. Registration certificate of the registrar of companies to be furnished.
- (iv) PAN Card in the name of Proprietor/Partners/Company registered under Companies Act, as applicable.
- (v) Certified copy of the authorization by the company/Partnership Firm to the person signing the application.
- (vi) Trade License for operation of food outlets from the local bodies.

1.3 License Period

The Licensee shall use the said Licensed Premises for a period of 15 Days (Fifteen Days only) from 13th November 2016 to 27th November 2016.

1.4 License Fee and conservancy Charges

License fee per stall is `1,50,000/- and conservancy charges per stall is `4,173 plus service tax @15% and/or any other govt. tax as applicable.

1.5 Utilities, Conservancy and Other Charges

- (i) Licensee is required to make advance payments of all dues towards booking amount, conservancy charges, electricity connection and consumption load and/or applicable taxes etc.

Details of utilities charges are indicated in Annexure-A which are subject to change without any notice due to revision of rates by service providers.

- (ii) Conservancy charges (non-refundable) as mentioned in Annexure-D for entire duration of the licence period are payable in advance before taking over the possession of the licensed premises.
- (iii) The licensee shall pay all Central, State and local taxes including service tax, duties, licence fees, permit fees etc. as may become payable in accordance with the various laws or rules prevalent in Delhi. In no case shall the licensor be deemed to be the agent of the licensee for the purpose of collecting and remitting taxes/ levies by any tax authority. However, the licensee shall produce clearance certificate under the various tax laws to the licensor on demand.

1.6 **Security Deposit**

- (i) In addition to the booking amount, conservancy charges, power load charges, the licensee will also be required to deposit with the licensor interest free refundable/adjustable **Security Deposit of 50% of the booking amount i.e. `75,000/-** through demand draft in favour of ITPO payable at New Delhi before taking over the possession of the outlet.

1.7 **Manner of submission of Application**

Filled application along with complete payment and security deposit in the form of demand draft payable to ITPO at New Delhi may be submitted in Room No. 133 on or before 12.11.2016.

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APPLICATION FORM TO OPERATE

Stall No. _____ (please indicate number of stalls to be applied or as the case may be)

AT PRAGATI MAIDAN, NEW DELHI

1. Name of the Applicant Entity :
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2. Address :
.....
.....
3. Telephone No(s) / Mobile No. :
4. (i) Fax Number :
(ii) ISD/STD Code :
(iii) E-mail address :
(iv) Website :

5. (i) Applicant's Legal Status :

(Individual/Company/Proprietor/Partnership
HUF/Society/Any other, specify)

(ii) PAN Card No. :

6. Contact Executive(s)

(i) Name :

(ii) Designation :

(iii) Tel. No(s) with STD Code: :

i. Office :

ii Mobile :

(iv) Email ID :

7. Name/Address of Bankers with A/c. No. :

8. Details of enclosed Demand Draft covering : No. dated
Booking amount, conservancy charges, service
tax@15% and security deposit.

for ` drawn on
.....

11 Any other information :

I/We, hereby, declare that:-

- (i) I/We have read and understood & agree to the Terms & Conditions etc.
- (ii) I/We have read and understood the terms and conditions governing the grant and operation of stalls; and
- (iii) I/We agree and undertake to be bound by any other Terms & Conditions laid down by ITPO.
- (iv) That I/we understand that in case of any of the above information/ documents (as given by us) is found to be incorrect, ITPO may reject the application, cancel the booking at any time, without giving any notice and in such a situation, I/we will not be entitled for refund of any part of booking amount, security and other deposits
- (v) I/We have not been barred by any Department / Organisation/ Local Authority from operating an F&B outlet.

I/We hereby also declare that:-

- (i) The bid has been submitted after site inspection of the stall and the same is to be allotted on '**as is where is**' basis.
- (ii) ITPO reserves the right to suggest us different cuisines etc.
- (iii) That the undersigned has been authorized by the firm / company to sign these bid documents.

The address given below is the postal/communication address in which all the messages /documents, may be addressed / sent to us.

Place:

Signature :

Date:

Name :

(Authorised Signatory) – copy of such authorization.

Designation :

(Capacity in which signed)

Full Address :

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Company Seal :

Annexure-A

India Trade Promotion Organisation

Charges applicable for various services / utilities for stalls

S. No.	Services /Utilities	Rate	
1.	Electricity Charges	Rs.16/- per KWH subject to a minimum of Rs.282/- per KW per month of connected load wherever meter is installed.	
		(a)	<u>Power connection charges:</u> Rs.195/- per KW
		(b)	<u>Power Consumption Charges:</u> Rs.188/- per KW per day, wherever meter not installed
		(c)	<u>Penal charges:</u> In case load is drawn more than the sanctioned load, penal rates will be charged @ <u>1.5 times</u> the normal rate of ITPO approved tariff.
		(d)	<u>Re-connection charges:</u> In case of power disconnection, re-connection charges as per approved tariff will be charged @ Rs.195/- per KW.
2.	Conservancy Charges	Per Stall	`4,173/- for entire tenure(15days)

Note: (1) Rates are subject to change without any notice.

(2) Service Tax @15% and/or any other govt. tax will be applicable on all the services or as prescribed by the competent authority.