

File No.20(38)/ITPO/SU/2011-12
India Trade Promotion Organisation
(Security Division)

Pragati Maidan
New Delhi 110001
05.04.2016

NOTICE INVITING SEALED TENDERS/QUOTATIONS

Sealed items rate Tenders are invited for the work of Stitching of Summer Uniform 2016 as per the details given below. The sealed tenders must be addressed to the Senior Manager, Security, ITPO, Pragati Maidan, New Delhi and should be deposited by 2.30pm on 21st April, 2016 in the Tender Box kept in the Security Office, ITPO, Pragati Maidan, New Delhi and will be opened at 3.30pm on the same day.

The tender to quote their rates on their company's letter head and also to give their acceptance to the Terms & Conditions in writing on letter head duly signed by them.

S.No.	Items	Quantity	Rate per set(one pant & one shirt)
1.	Stitching of summer uniform khaki Terri Coat	Approx.87 sets (one pant & shirt)	

Terms & Conditions

1. The stitching of uniform should be technically good and of acceptable standard and sub-Standard will not be accepted.
2. In case of any complaint in stitching the cost of cloth will be recovered.
3. All adjustment required in the uniform to the satisfaction of the individual security staff would be made by you free of cost.
4. The stitching work should be completed within 30 days from the date of issue of the works order or after collecting the uniform cloth from the Store Division, ITPO
5. Please note that unnecessary delay in stitching work will not be acceptable. In case of delay 25% will be deducted from the total amount of the bill.
6. The bill in triplicate duly pre-receipted will be submitted to this office after satisfactory completion of work.
7. The reference number of this letter shall be mentioned on the sealed envelope under which the quotation is being sent.
8. The specification of stitching material should be as under:
 - a. ZIP- YKK
 - b. Thread – Three ply
 - c. Button- Nylon

(Mrs. J. L. Kashyap)
Senior Manager (Security)