



[REDACTED] Special Regulation №3

The rules for the functioning of the Steering
Committee of the College of Commissioners

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Article 1. Purpose

The purpose of this Special Regulation is, in accordance with articles 7, 10 and 34 of the General Regulations of the International Recognized Exposition EXPO – 2017 in Astana, (hereinafter referred to as “**the Exhibition**”), to specify the rules for the functioning of the Steering Committee of the College of Commissioners (hereinafter referred to as “**the Steering Committee**”).

Article 2. The functions of the Steering Committee

1. The Steering Committee shall address issues of common interest to all Official Participants arising in the course of the Exhibition and ensure that the General Regulations and Special Regulations of the Exhibition are applied correctly.

2. The Steering Committee shall arbitrate when disputes arise between Official Participants, or between any Official Participant and the Organizer of the Exhibition (hereinafter referred to as “**the Organizer**”), in accordance with article 10 of the General Regulations.

3. If necessary the Steering Committee shall act in a consultative role to the Commissioner of the Exhibition within its competence.

Article 3. Composition of the Steering Committee

1. Members of the Steering Committee shall be elected amongst the Commissioners of Section of the Member States of the Bureau International des Exposition (hereinafter referred to as “**the BIE**”), participating in the Exhibition.

2. Members of the Steering Committee shall attend the meetings of the Steering Committee, be actively involved in the Exhibition and be present regularly at the Exhibition site.

Article 4. Chairperson and Deputy Chairpersons of the Steering Committee

1. The President of the College of Commissioners shall also be the Chairperson of the Steering Committee.

2. The Chairperson of the Steering Committee and one or more Deputy Chairperson(s) of the Steering Committee shall be elected from among its members through a simple majority vote.

3. In the event of the Chairperson’s absence, his/ her functions shall be performed by one of the Deputy Chairpersons.

Article 5. Technical assistance to the Steering Committee

1. The BIE shall appoint one Technical Adviser in agreement with the Organizer, who shall not be a citizen of the Republic of Kazakhstan.

2. The functions of the Technical Adviser shall be to advise the Steering Committee on matters relating to BIE regulations, to establish the agenda for

meetings, to prepare the minutes of meetings, copies of which shall be submitted to the BIE, and to ensure follow-up of issues arising at meetings of the Steering Committee.

3. The Technical Adviser shall be present at all meetings of the Steering Committee, but shall not have the right to vote.

Article 6. Frequency of meetings

1. Regular meetings of the Steering Committee shall be held every six months from the date of the establishment of the Steering Committee until the official opening of the Exhibition and thereafter shall take place every month.

2. Extraordinary meetings of the Steering Committee may be called by the Chairperson, at the initiative of the Commissioner of the Exhibition or at the request of one third of the members of the Steering Committee.

Article 7. Support services for the Steering Committee

The Organizer shall provide, at its own cost, and with the supervision of the Commissioner of the Exhibition, the following services, amongst others, necessary for assisting the Steering Committee in exercising its functions:

1) provision of interpretation equipment and interpretation and translation services into English and French as the BIE official languages for the Steering Committee meetings;

2) assistance with office and administrative arrangements for the Steering Committee and the Technical Adviser;

3) provision of a Liaison Officer by the Organizer to ensure efficient communication with the BIE.

Article 8. Attendance at the meetings

Only members of the Steering Committee and the Technical Adviser may take part in the Steering Committee meetings. The Secretary General of the BIE may also attend the meetings. Each member of the Steering Committee may be accompanied by one adviser, who shall not have any vote or voice during the meetings.

Article 9. Transfer of a mandate

In case of absence, a member of the Steering Committee may yield his/ her mandate to another member in writing, on the basis of which the latter will represent the former.

Article 10. Quorum and decisions

1. The deliberations of the Steering Committee shall only be valid if at least half of the members of the Steering Committee are present or represented.

2. Decisions shall be made by simple majority vote of the members present or represented. In case of an equal number of votes, the Chairperson shall have the casting vote.

Article 11. Activities report

After the closure of the Exhibition, the Steering Committee shall prepare a report on its activities, which it shall submit to the College of Commissioners, the BIE, and the Organizer.