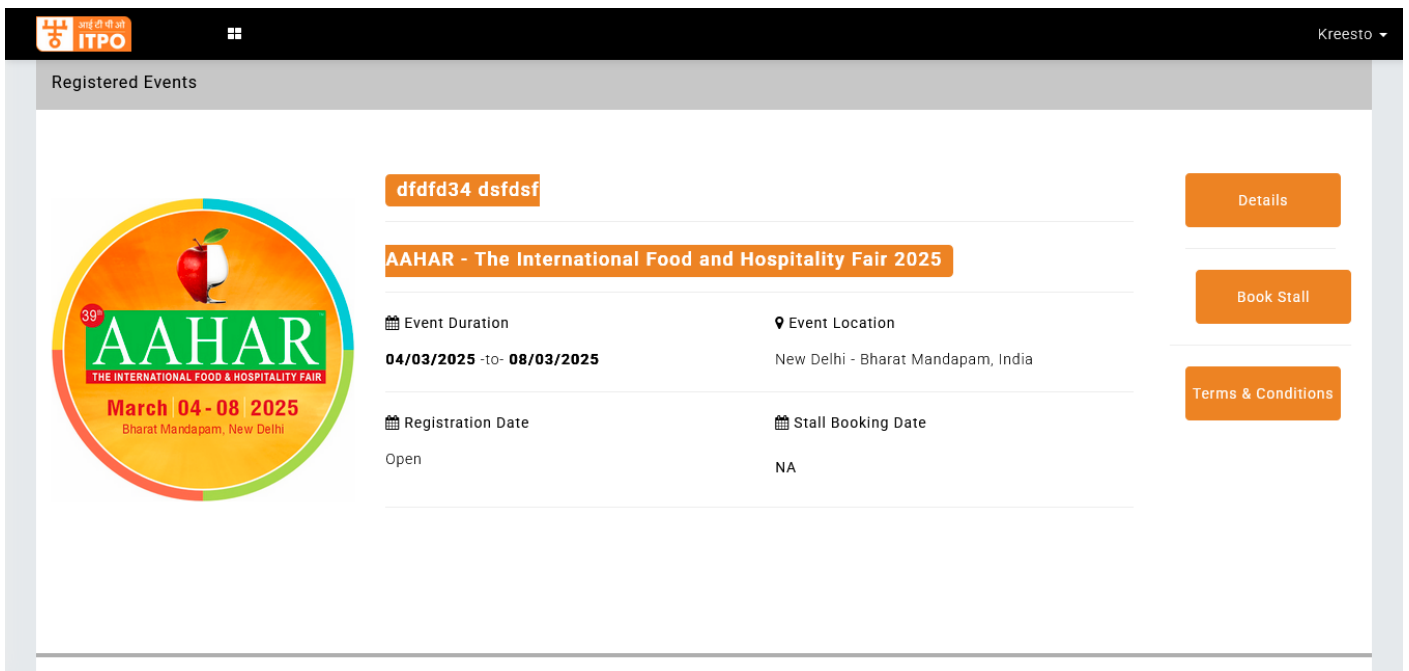


## AAHAR 2025 – MARQUEE COMPANIES - BRIEF USER MANUAL FOR STALL BOOKING PROCESS

1. Only eligible Marquee companies which have successfully registered for AAHAR 2025 through ITPO's portal will be able to participate in the online booking process.
2. Registered applicants have to login with the user credentials.
3. On the dashboard you will see the Button for Stall Booking for AAHAR 2025. You may also use the following navigation to reach the Book Stall Menu from the left-hand menu bar.

Exhibition --> **Registered Exhibitions**

4. Click on the button to proceed for booking. Click on **Book Stall**.



The screenshot displays the ITPO portal interface for registered events. The header includes the ITPO logo and the name 'Kreesto'. The main content area is titled 'Registered Events' and features a large circular logo for 'AAHAR THE INTERNATIONAL FOOD & HOSPITALITY FAIR' with the dates 'March 04 - 08 2025' and location 'Bharat Mandapam, New Delhi'. To the right of the logo, there is a table of event details:

dfdfd34 dsfsf	Details
AAHAR - The International Food and Hospitality Fair 2025	Book Stall
Event Duration: 04/03/2025 -to- 08/03/2025	Event Location: New Delhi - Bharat Mandapam, India
Registration Date: Open	Stall Booking Date: NA
	Terms & Conditions

5. The following page will appear.

**Note !**

- Please note that the layout / stalls are not to scale.
- Kindly check the attributes of the stall on the right-hand panel.
- In case of any variation in the digitized layouts on this portal and the actual layout on the ground, invoicing will be done on actual basis.

Please read and accept the [Terms and Conditions](#) to proceed further.

I/We accept Terms and Conditions

**Category\***

**Hall\***

**Stall\***



## Stall Details

Hall Area	Ground Floor
Stall Number	
Stall Type	
Total Area	
Rate	
Rental	Rs.
Open Sides	
Premium Charges	Rs.
Electricity Charges	Rs.
Total	Rs.
1GST	Rs.
SGST	Rs.
CGST	Rs.
Total GST	Rs.
NET Payable	Rs.

Booked
  In Process
  Available Stalls
  Not Available
  Selected

## Cart

Item	Company Name	Hall	Stall Type	Cost	Remove
H12A-01-A	Love And Thunder	Hall 12 or 12A	shell	Rs. 395861	

**Total Cost:** Rs.395861.00

6. Agree to the Terms and Conditions. Then, select the **Category** (Product) from the dropdown.
7. Select the **Hall** from the drop down.
8. Select the **Stall Type** (Shell or Bare) from the dropdown.

9. Click on **GO** and the map of the hall will be loaded.

**Note !**

- Please note that the layout / stalls are not to scale .
- Kindly check the attributes of the stall on the right-hand panel.
- In case of any variation in the digitized layouts on this portal and the actual layout on the ground, invoicing will be done on actual basis.

Please read and accept the [Terms and Conditions](#) to proceed further.

I/We accept Terms and Conditions

Category\*  Hall\*  Stall\*

IITF - 2023  
HALL 8, 9, 10 & 11

HALL 11 HALL 10 HALL 9 HALL 8

Legend: ■ Booked ■ In Process ■ Available Stalls ■ Not Available ■ Selected

**Stall Details**

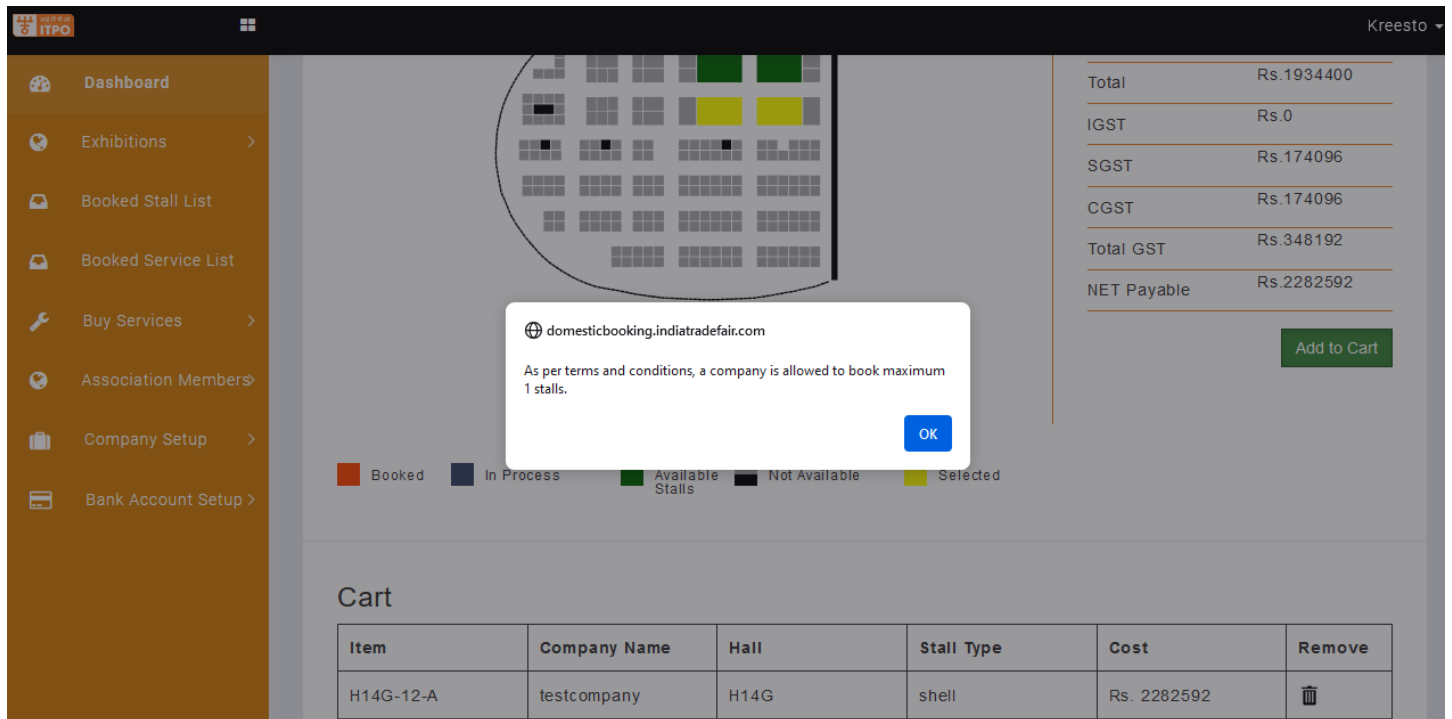
Hall Area	H8_11
Stall Number	H11-01-A
Stall Type	
Total Area	30
Rate	15975
Rental	Rs.479250
Open Sides	1
Premium Charges	Rs.0
Electricity Charges	Rs.0
Total	Rs.479250
IGST	Rs.86265
SGST	Rs.0
CGST	Rs.0
Total GST	Rs.86265
NET Payable	Rs.565515

**Cart**

Item	Company Name	Hall	Stall Type	Cost	Remove
H11-01-A	Love And Thunder	H8_11	shell	Rs. 565515	<input type="button" value="Remove"/>
<b>Total Cost:</b>				Rs.565515	

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10. Select the available stall of your choice and **Add to Cart**. Only 01 stall can be added to the cart per user. In case a user attempts to book more than 1 stall, the portal will display the alert as shown in the screenshot below.



11. After adding the desired stall(s) in the cart, Scroll down and click on **checkout**. Please note that you will not be able to navigate anywhere or go back after clicking on 'Checkout', so please ensure that you select and checkout the only the correct stall. Once checked out, you may not be able to cancel or undo the selection.
12. After clicking on **Checkout**, you will get Pro-Forma Invoice for the stall you selected will be displayed on the screen.

Proforma INVOICE



India Trade Promotion Organisation  
 Email :technicalsupport@itpo.gov.in  
 Pragati Maidan, New Delhi, India  
 Tel : +91-11-2337-1540  
 GSTIN : 07AAAT12955C1ZX  
 PAN : AAAT12955C

GSTIN: **UNREGISTERED**  
 PAN: **XXXXXXXXXX**  
 DATE :09/JAN/2025

PROFORMA INVOICE TO:  
**DFDFD34 DSFDSF**  
 DFDFDSF  
 DSFDSF,110091  
 SUBJECT :AAHAR - THE INTERNATIONAL FOOD AND HOSPITALITY FAIR 2025

PROFORMA INVOICE **AAHAR25**  
**HALL/STALL : H6-10-A**

Sr No.	PARTICULARS	UNIT PRICE	AMOUNT	TOTAL
1	Participation Charges of stall 120 Sq. Meter of Type shell Stall No. H6-10-A	13000	120 * 13000	1560000
2	Premium Charges for Open Sides( if applicable)	-	-	280800
3	Web Catalogue Charges for ( if applicable) Stall No. H6-10-A	-	-	0
4	Electricity Charges as per applicable	-	-	0
5	Taxable Amount	-	-	1840800
6	IGST	-	-	0
7	CGST	-	-	165672
8	SGST	-	-	165672
9	Total GST	-	-	331344

**GRAND TOTAL 2172144**

AAHAR 2025, DELHI - Bank details for remittance of participation charges

ICICI BANK LTD.  
 BRANCH: New Delhi Connaught Place

Address  
 Pragati Bhawan, Pragati Maidan

Beneficiary Details :  
 INDIA TRADE PROMOTION ORGANISATION  
 ACCOUNT NO. 000701271382  
 IFSC CODE: ICIC0000007

Print Proforma Invoice

Proforma Invoice was created on a computer and is valid without the signature and seal.

13. At this stage, you may print the Pro-Forma Invoice in order to make payment through RTGS/NEFT as per the details given, by the payment deadline.
14. You may log out at this stage after the generation of Pro-Forma Invoice.

Note:

E. & O.E.