

ANNEXURE-II (WITH EFFECT FROM 1/4/2009)

REVISED RENTALS FOR HALLS

Pragati Maidan, New Delhi

April 1, 2009 – March 31, 2010

I – Peak Period : September 01, 2009 – March 31, 2010

S.No.	Particulars	Rate Per Sq. mtrs./day
1.	A/C Hall 8 to 12 A	210
2.	Hall 7 ABCDEFGH	210
3.	Hall 1 to 6, 14,15 & 18	180
4.	Mezzanine of Halls 2, 5 & 6	90
5.	Foyer Hall 7	130
6.	Open Space	95
7.	Open Space (If Covered)	120

II – Semi – Peak Period : April 2009 & August, 2009

S.No.	Particulars	Rate Per Sq. mtrs./day
1.	A/C Hall 8 to 12 A	130
2.	Hall 7 ABCDEFGH	130
3.	Hall 1 to 6, 14,15 & 18	110
4.	Mezzanine of Halls 2, 5 & 6	55
5.	Foyer Hall 7	80
6.	Open Space	55
7.	Open Space (If Covered)	70

III – Lean Period : May 2009, June 2009 & July 2009

S.No.	Particulars	Rate Per Sq. mtrs./day
1.	A/C Hall 8 to 12 A	95
2.	Hall 7 ABCDEFGH	95
3.	Hall 1 to 6, 14,15 & 18	80
4.	Mezzanine of Halls 2, 5 & 6	40
5.	Foyer Hall 7	50
6.	Open Space	40
7.	Open Space (If Covered)	50

IV – Licence Fee for Conference Facility

S.No.	Particulars	Rates per day(Rs.)
1.	Conference Hall 7	30000
2.	Lounge (Hall 7)	35000
3.	Conference Hall 7 + Lounge (As a Package)	50000
4.	Pragati Auditorium	10000
5.	Conference Hall 8	40000
6.	Office Space in Hall 1,2 to 5 (Mezzanine Floor) & Hall 8 – 11 – Not to be used for exhibition	50 (Per Sq. mtr.)
7.	Press Lounge (Hall 1)	5000
8.	Information Booths on Roads	1000
9.	Information Booth in Foyer of Hall 7	1500
10.	Protocol Room	14000
11.	V.I.P. Pragati Lounge (Hall 1)	7000
12.	Room at Reception – I (Admn. Block)	9000
13.	Basement of Hall 18*	14000
14.	Pragati Niwas	56000

- **Including A.C., if used for Conference Purposes. If used for exhibition, licence fee applicable for hall 18 & regular A.C. charges will apply.**

Clause No.13 (With Effect From 1/8/2008) (Additional) :
Dos and Don'ts :

DO'S:

- (a) The following approvals / Certificates to be provided by the organizer :
1. Fire Safety Certificate –detailed list of equipment provided and no. of fire guards to be placed on duty must be mentioned. **Fire Tender(s), with staff, must be hired and placed on location during tenancy period.**
 2. NOC from Delhi Fire Service.
 3. Electrical safety certificate- from the construction/decoration agency
 4. NOC from Local Police
 5. NOC from DCP Traffic, Delhi
 6. Additional CP - Licensing approval
 7. NOC from Entertainment Tax Authorities
 8. Public Liability insurance certificate
 9. Electric Certificate from Electrical Inspector, 5, Sham Nath Marg, Delhi
 10. Copy of Insurance Certificate as per Para 7.29 of guidelines.

Note : Obtaining clearances & NOC's from concerned Authorities is the responsibility of Show Organisers.

- (b) The layout plan for approval should be submitted at least 15 days before start of tenancy.
- (c) The name of the restaurant contracted for provision of catering services during your show should be submitted at least 15 days before start of tenancy
- (d) The request for all services must be made at least 15 days before start of Tenancy
- (e) Moreover, they are to provide entry passes for the service staff/maintenance staff of ITPO / ITPO's Service Agencies should be provided 7 days before start of tenancy, as per following scale:
- 25 Passes for the first 5000 Sq. Mtrs. and
 - 5 passes for every additional 5000 Sq. Mtrs.

Use only licensed contractor for electrical and other exhibition work.

Use only fire retardant material in the exhibitions as per rules of the Government.

Strictly follow the guidelines of Delhi Fire Services.

Use only BIS certified wires, cables or other electrical appliances- for reasons of safety.

DON'TS:

- (a) Don't close emergency exits.
- (b) Don't overdraw power as it can be a fire hazard & warrants stiff penalties
- (c) Don't occupy hall areas/open space/ other services not in your possession, or not approved by ITPO.
- (d) Don't use green areas under any circumstances.
- (e) Don't use inflammable material for construction/decoration in the exhibition.
- (f) No cooking/open flame is allowed inside Pragati Maidan, except at designated places.

Clause No.14 (With Effect From 1/8/2008) (Additional)

Security Drill :

**INSTRUCTIONS FOR SECURITY IN THE FORM OF Do's & Dont's,
SECURITY PLAN FOR EMERGENCY INCIDENTS, BOMB
DETECTION/EXPLOSION/FIRE PREVENTION.**

Action Plan to be taken on sighting/detecting a suspicious item/bomb or unclaimed object.

A. When un-exploded

- i) Please do not disturb the object.
- ii) The area/site should be immediately cordoned-off by a ring/cycle of Delhi Police/security personnel of this organization and cover the object with "Explosive Blanket" (which is available in Security Office) or with the sand bags.
- iii) Some responsible person preferably an officer of the Delhi Police/Security Division (ITPO) Should take control of the situation and get the people outside the area and also shift costly items/equipments nearby and within the range of 15 meters. Suspected persons should be detained for interrogation and should be handed over to the local police.
- iv) The police should be informed at one on the following telephone nos:

Police Control Room : 100
Police Station Tilak Marg : 23382100
- v) DCP-IITF (stationed in Hall No. 1) Senior Manager

(Security)/Shift-in-charge should also be informed simultaneously.
- vi) Do not panicky in an emergency. Remain calm and alert.

B. In the event of explosion

- i) Raise alarm to draw attention of people nearby.
- ii) Inform Security Control Room/Police Control Room personally or by messenger. Detain the suspected person. If possible, for interrogation.

- iii) Instant use of “Explosive Blanket”/Sand Bags for covering the exploded/bomb/object to prevent further damage of property and even loss of human life.
- iv) The police should be informed at once on the following telephone numbers :

Police Control Room	: 100
SHO, Tilak Marg Police Station	: 23382100
Security Control Room, ITPO	: 23371507/23371796 23371784/23371808
- v) The Shift-in-charge on duty in the Security control Room should take immediate steps to inform Local Police/Bomb Squad/Managers(Security) Senior Manager (Security) Deputy General Manager (Security) and also assemble security guards for cordoning the affected site.
- vi) Officials in nearby stalls/office room should be asked to leave immediately/be evacuated at the earliest.
- vii) all movable goods/equipments near the site and within the range of 5 meters should be evacuated to a safer place. These items could be listed to avoid possible pilferage for which supervision may be required.
- viii) In case of human injury, Ambulance/Car will be requisitioned for transportation to Pragati Dispensary or nearest Hospital. Ambulances are stationed in front of Gate No. 5 and between Hall No. 19 & Phoolwari Restaurant.
- ix) At the affected site all the entry point excepting one should either be closed/locked or instantly manned to control/restrict movement of visitors etc.
- x) All the officials/workers in the building should remain calm and refrain from getting panicky to enable smooth operation at site.

C. Action Plan on outbreak of Fire

- i) Will shout”AAG AAG” till such time the assistance arrives at the scene of the fire.

- ii) Sound the bell for : FIRE ALERT located outside the Security Office.
- iii) Inform immediately/Fire control on the following Nos:100/101.
- iv) Take immediate action to remove all the inflammable/costly goods/material from the site & shifted to a safer place.
- v) Fire-fighting party will rush to the scene of fire with fire-fighting equipments.
- vi) Will try to extinguish it with the help of fire-fighting extinguishers installed in all the buildings. To control it from spreading and use the correct type of extinguishers.
- vii) Water should not be used for extinguishing the fire if fire is due to petrol and other inflammable material.
- viii) In the event of fire in workshop inform General Section, ITPO to remove the Cars/Stillers to safer place.
- xi) In case of electrical fire, immediately switch-off the main of the building/hall
- x) In the events of fire, soon after taking action, inform:

Dy. General Manager (Security): 23378511(O)
: 23379338(O)
Security Control Office-in-charge : 23371796/23371507
Duty Officer-(Central Control : 23371491
Room)

All the participants are required to ensure strict compliance on the above orders.

DO's

1. Keep your exhibits accounted.
2. Verify the antecedents of all your employees and see that they are certified by Delhi Police.
3. Keep each item locked at the time of closing. Prepare inventory of each item.
4. Count each item at the time of opening and closing daily.

5. If any extra item other than those counted on the previous night is found, check it and inform Central Control Room – Tel No. 23371491, Security control room- 23371796/23371507 and SHO, Tilak Marg Police Station- Tel No. 23382100.
6. As and when required ensure giving proper charge of your stall to the security persons deployed inside the Hall/Stall.
7. Take appropriate preventive measures for your own security.
8. Try to use steel material during construction in the pavilion instead of inflammable material.
9. Ensure keeping fire fighting extinguishers inside your stall for any fire eventuality.
10. Checking/frisking with DFMDs at the entrance gate is must,

DON'Ts

1. Do not rely on strangers and recent acquaintances.
2. Do not rely on your newly employed staff/guards.
3. Do not touch any unclaimed packet/item if round mixed at the time of opening and inform Security Control- Tel No. 23371796/23371507 and ACP (Connaught place)- Tel: No. 23386100 & SHO, Tilak Marg Tel No. 23382100/23385571.
4. Do not leave your items exhibits unaccounted in the open at the time of closure.
5. Don't open your door without proper inspection of your surroundings.
6. Don't use combustible materials inside the stall/pavilion.

If you take care of yourself, you will be able to care for others. Help us make this fair safe and successful.

Clause-6.2 (With Effect From 29/10/2007)(Amended):

Halls are allotted after checking the status of booking and keeping in view the following :

- a. Slots for all regular events are reserved.
- b. Optimum Utilization of Halls.
- c. In case of competing demands, applications are considered on first-come-first served basis subject to payment of advance licence fee as per the approved schedule.
- d. Normally a gap of 15 days would be ensured between two events having similar product profiles/coverage.
- e. In case of ITPO show and 3rd party show having similar product profile, a gap of 90 days before ITPO's show and 45 days after ITPO's is to be maintained.

Clause No.7.13 (Effective August 14, 2009 the revised payment schedule for third party shows in Pragati Maidan, will be as under

Revised Payment Schedule :

- i) License Fee payable on allotment / approval – 5% (less application money)
- ii) License Fee payable one year before start of tenancy – 10%
- iii) License Fee payable eight months before start of tenancy – 25%
- iv) License Fee payable 15 days before the start of tenancy – 60% (balance)
- v) Payment for refundable security, facilities and services – due 15 days before the start of tenancy.

Clause No.7.14 (With Effect From 1/1/2009) (Amended):

Organisers are expected to follow the above payment schedule. Non-adherence of the schedule will attract additional service charges at **3% (per month)** of the due amount. Delay shall be worked out as per date of receipt of payment in ITPO and as per due date of payment as per the schedule in Para-7.13.

Clause No.7.20 (With Effect From 1/4/2008 (Amended)):

Surrender of Space :

The organizer is permitted to surrender space booked by them subject to their paying penalty as follows :

Exhibition Period (Notice period to be taken from the date of tenancy)	Compensatory Payment as % of Licence Fee for surrendered space		
	Lean Period (May, June & July)	Semi-Peak Period (April & August)	Peak Period (September to March)
366 days above	2%	2.5%	3%
271-365 days	5%	6%	7.5%
181-270 days	10%	12.5%	15%
81-180 days	20%	25%	30%
16-90 days	30%	35%	45%
0-15 days	100%	100%	100%

With Effect From 1/8/2008, Part surrender of exhibition halls will not be allowed. If a hall has to be surrendered, complete hall only will have to be surrendered.

Clause No.7.48 (With Effect From 1/8/2008) (Additional) :

Please prepare this agreement on non-judicial stamp paper of Rs.100/- and send it to us duly signed by authorized signatory within 15 days of this letter. A copy will be returned to you after the same is signed by the authorized official of ITPO.

Clause No.7.49 (With Effect From 1/8/2008) (Additional) :

Unless and until the fair organizer produces necessary permissions and clearance for holding the events from authorized competent authorities, possession of halls will not be given.

Clause No.7.50 (With Effect From 1/8/2008) (Additional) :

The organiser will unload the freight/cargo during day time so as to facilitate effective checking thereof.

Trucks carrying exhibition materials/goods can enter Pragati Maidan from Gate No.1 during night, and will be kept loaded & parked, in Parking area close to Gate No.1 during night. Trucks may proceed to the venue for unloading after 7.00 AM.

Clause No.7.51 (With Effect From 1/8/2008) (Additional) :

The handing/taking over of halls will only be carried out in day time.

Clause No.7.52 (With Effect From 1/8/2008) (Additional) :

Work can be carried out inside the halls only between 8.00 AM to 8.00 PM.

Clause No.7.53 (With effect From 1/8/2008) (Additional) :

ITPO Licensing Guidelines, copy provided to all organizers, and also available on www.indiatradefair.com, explicitly states that the show organizers are required to make total fire safety precautions, make security arrangements and obtain comprehensive insurance, for the full tenancy period, against all risks, for workers/exhibits/exhibition/visitors etc., at their own cost.

Clause No.7.54 (With Effect From 1/8/2008) (Additional) :

Organisers are required to take suitable public liability insurance too for the entire duration of tenancy. A self-certified copy of this insurance policy should be provided to ITPO at least two weeks before the start of the tenancy.

Clause No.8.36 (With Effect From 1/8/2008) (Additional) :

Organisers are required to ensure that preventive measures are taken for prevention of fire in line with the regulations and guidelines of the fire authorities.

Clause No.8.37 (With effect From 1/8/2008) (Additional) :

Organisers must ensure that electrical cables and equipment used by them during the tenancy, are completely insulated and safe from all angles. Any liability arising out of any mishap in this regard will lie solely on the organizers themselves.

Clause No.8.38 (With Effect From 1/8/2008) (Additional) :

Organisers must provide an affidavit to ITPO stating that :

- a. Full safety standards will be maintained by the organizers regarding electrical and other equipment installation and structures being used by them during the tenancy period, and
- b. That the organizer will keep their premises absolutely sanitized from suspicious materials of sabotage, during the tenancy period.
- c. That the organizer has taken all precautions for Fire prevention in accordance with the regulations & guidelines of Fire Authorities.

Clause No.8.39 (With Effect From 1/8/2008) (Additional) :

Stationing of fire tenders is mandatory.

Clause No.8.40 (With Effect From 1/8/2008) (Additional) :

Utmost care and importance is to be given for public safety and fire prevention norms.

Clause No.8.41 (With Effect From 1/8/2008) (Additional) :

Cooking, use of burners, gas cylinders, open flame, use of tandoors etc., is **NOT** permitted during the fair inside & outside the halls. Cooking will only be permitted at designated places.

Clause No.9.8(With Effect From 1/8/2008) (Additional) :

Trucks carrying exhibition materials/goods can enter Pragati Maidan from Gate No. 1 during night, and will be kept loaded & parked, in Parking area close to Gate No. 1 during night. Trucks may proceed to the venue for unloading after 7.00 AM.

Clause No.9.9(With Effect From 1/8/2008) (Additional) :

Copy of the instructions for Security Drill to be followed in case of an Emergency situation.

Clause No.8.42–Housekeeping of Hall No.7,8,9,10,11,12, 12-A,14&18 (With Effect From 1/2/2009 – Addition)

It has been decided to provide Housekeeping of Hall No.7-12-A,14 & 18 at Pragati Maidan to all 3rd party fair organizers who will be organizing event in Pragati Maidan as an added facilities. The Housekeeping includes :

- (i) Cleaning of Hall No.7,8,9,10,11,12,12-A, 14 & 18 (Basement Area, Ground Floor and Mezzanine Floor) at Pragati Maidan.
- (ii) Keepig the entrance and exit of premises of all Halls mentioned above area neat and tidy including g surrounding outside paved area.
- (iii) Cleaning of all the glass panes and its fixtures inside and outside of Halls area.
- (iv) Scrubbing of floor of Halls by using proper chemicals.

- (v) Regular cleaning like litter picking, vacuuming of carpets inside stalls and passages during Exhibition Period/Non-Exhibition Period.
- (vi) Cleaning and maintenance of all the toilets attached with the said halls/buildings.
- (vii) Sanitization and disinfection of all the toilets attached with above said halls/building.
- (viii) Replenishing of toilets with urinal cubes, naphthalene balls, toilet soap etc.
- (ix) Vacuuming of entire carpet area before, during and after the exhibition period.
- (x) Disposal of garbage to the designated bins.
- (xi) Regular maintenance and cleaning of Conference Hall in Hall No.7&8 including Lounge, Rooms on Ist Floor of Hall No.9,10,11,12-12-A, Mezzanine Floors of Hall No.14 & 18 Basement of Hall No.18 etc., including attached toilets etc.
- (xii) Removal of cobwebs.
- (xiii) Façade cleaning.
- (xiv) Proper cleaning of toilets in the Halls.
- (xv) Cleaning of staircases in above mentioned Halls, including cleaning of other services/implements i.e. escalator and lift, A.C. diffusers etc. complete.

Minimum Frequency of Cleaning will be as follows :

A. During Non-Exhibition Period :

S.No	Activity	Method	Frequency
1.	Floor/Carpet Cleaning	Scrubbing/Vacuuming/Walk behind Vacuum Cleaner	Once a day
2.	Door and Door Handle Cleaning	Wet and Dry Wiping	Once a day
3.	Garbage Collection and Disposal	Manual	As and when required
4.	Glass and Glass Partition Cleaning	Wet and Dry Wiping	Once a day

5.	Fire Extinguishers Cleaning	Wet and Dry Wiping	Weekly
6.	Chairs/Sofas	Dry, Vacuuming and Cleaning	Weekly or as and when required
7.	Glass Panes	Wet and Dry Wiping	Weekly or as and when required
8.	Cow Webs and Doormats	Removal of Cow Webs & Cleaning of Doormats	As and when required
9.	Removal of Garbage/ Malba	At designated location as directed by Officer-in-charge	Daily
10.	Electrical Switches	Dry Cleaning	Weekly
11.	Roof/Terrace	Cleaning	Monthly
12.	Wall/Ceiling	Manual	As and when required
13.	Cable Duct	Manual	Weekly

B. During the Exhibition Period :

S.No	Activity	Method	Frequency
1.	Cleaning of Stalls, Passages including removal of garbage waste material	Manual and/or by machine	Should be completed one hour before opening of the Fair and after the Fair and also as and when required.
2.	Carpeted Floor Cleaning in Stalls	By dry vacuum cleaning & dry brushing	Should be completed one hour before opening of the Fair and after the Fair and also as and when required.
3.	Carpeted Passage	By dry vacuum cleaning and dry brushing/walk behind vacuum cleaner.	As and when required during the Fair.
4.	Picking up of waste material from stalls and passage	Manual	As and when required.
5.	Cleaning of entrance and Exit Gates	By vacuum cleaning and dry brushing.	Every two hour or early as and when required.
6.	Removal of garbage	At specified location directed by Engineer in	Daily or early as and when

		charge.	required.
7.	Chairs and tables and sofas etc.	Dry vacuuming and dusting.	Daily or early as and when required.
8.	Cleaning of gallery space between wall and stalls	Wet and dry wiping	Daily
9.	Approach roads and Path cleaning	Manually	Daily or early as and when required.
10.	Terrace	Manual	Once a week and as and when required.

C.Cleaning of Toilets during Non-Exhibition Period :

S.No	Activity	Method	Frequency
1.	Floor cleaning	Scrubbing, drying	Once a day
2.	Side wall cleaning	Wiping	Once a day
3.	Door and door handle cleaning	Wet & dry wiping	Once a day
4.	Wash-basin and surrounding area cleaning	High pressure jet & vacuuming	Once a day
5.	External tap cleaning	Dry wiping	Once a day
6.	Mirror cleaning	Damp wiping	Once a day
7.	Commodes cleaning	HP Jet & wiping	Once a day
8.	Urinals cleaning	HP Jet	Once a day
9.	Hand drier machine cleaning	Wiping and vacuuming	Once a day
10.	Dustbins clearance	Manual	Once a day

D.Cleaning of Toilets during Exhibition Period :

S.No	Activity	Method	Frequency
1.	Floor cleaning	Scrubbing, drying	Regular
2.	Side wall cleaning	High pressure jet &	Once a day.

		wiping	
3.	Door and door handle cleaning	Wet & dry wiping	Once a day or as and when required.
4.	Wash-basin and surrounding area cleaning	High pressure jet & vacuuming	Continuous basis as and when required.
5.	External tap cleaning	Dry wiping	Regular
6.	Mirror cleaning	Damp wiping	Regular
7.	Commodes cleaning	HP Jet & wiping	Every 1 hour or after each use of commodes.
8.	Urinals cleaning	HP Jet	Every 2 Hours.
9.	Hand drier machine cleaning	Wiping and vacuuming	Once a day or as and when required.
10.	Dustbins cleaning	Manual	Every 2 hours or early as and when required.

E. Cleaning of Outside/Surrounding Area of halls during Non-Exhibition Period:

S.No	Activity	Method	Frequency
1.	Entrance & Exit Gates cleaning (tiles red stone, CC pavements)	Cleaning	Once a day and as and when required
2.	Entrance of Exit Gates scrubbing (tiles, red stone, CC pavements)	Auto scrubber dryer	Once a day and as and when required
3.	Entrance & Exit Gate cleaning (tiles, red stone, CC pavements)	High pressure washing	Once a day and as and when required
4.	Garbage collection and disposal	Manual	Daily
5.	Terrace/Roof Area	Manual	Once a week or as and when required

F. Cleaning of Outside/Surrounding Area of Halls during Exhibition Period :

S.No	Activity	Method	Frequency
1.	Entrance & Exit Gates cleaning (tiles, red stone, CC payments)	Cleaning	Twice a day or as and when required
2.	Entrance of Exit Gates scrubbing (tiles, red stone, CC payments)	Auto scrubber dryer	Once a day and as and when required
3.	Entrance & Exit Gate cleaning (tiles red stone, CC payments)	High pressure washing	Once a day and as and when required
4.	Garbage collection and disposal	Manual	Daily or as and when required.

**Annexure-II – License Fee for Misc. Services
(With Effect From 1/2/2009) (Addition) :**

S.No	Particulars	Unit of Measure	License Fee (Rs.)
G-12	Housekeeping of Hall-7,8,9,10,11,12,12-A,14 &18	Per Sq.Mtr. Per Day	2.50

5.9 (a) Operating Restaurant in Pragati Maidan :

Pragati Rasoi (Formerly Bhartiyaam) :

Pragati Rasoi will be rented out to 3rd party fair organizer as an add on service for better compliance of fire regulations. The following terms will apply while renting out the Pragati Rasoi :

1. No open area will be let out. Tenancy will be allowed on built-up area with one gate only.
2. The organizer shall have to pay Rs.1.10 Lakhs (Rupees One Lakh Ten Thousand only) for hiring Pragati Rasoi (presently Bhartiyaam).
3. The organizer, in addition to 2 above, shall pay Rs.1000/- Per Day for use of the Pragati Rasoi.
4. The hiring period shall not exceed the tenancy period of the event/fair.
5. Electricity & water will be charged to the organizer on actual basis.
6. Organiser shall not be allowed to set up any kitchen or facility for heating food with open flame heating equipment inside the Hall.

6.1 Organizers wishing to hold their events in Pragati Maidan have to give their requirements to General Manager (Marketing) in the prescribed form – Annexure I with application money in the form of Demand Draft in favour of India Trade Promotion Organization payable in New Delhi. The application money payable is as per the space requirements of the organizers:

Effective August 14, 2009 the application money required to be deposited for booking of events stands revised as under:

Application Money:

<u>Space Required</u>	<u>Application Money</u>
<u>1-5000 sq. mtrs</u>	<u>Rs. 2,00,000.00</u>
<u>5001 sq. mtrs and above</u>	<u>Rs. 2,00,000.00 plus Rs. 1,00,000.00</u>
<u>per (additional) 5,000 sq. mtr. or part thereof.</u>	

The application money is adjusted against the license fee on allotment.

**6.15 – Allotment of Halls for Non-Trade related events in Pragati Maidan
(With Effect From 2/1/2009) – (Addition)**

Allotment of Halls for Non-Trade related events in Pragati Maidan and similarly the request for providing exhibition halls, free of cost or on discounts will not be allowed. Cultural activities will be allowed only in designated theatres. Only those cultural shows which are an integral part of an exhibition (opening/closing ceremony etc.) will be permitted on a limited scale to a 3rd party organizer on a case to case basis with prior approval.

Activities in the nature of corporate conferences/meetings, product promotion events will be permitted. However, no discounts shall be given for the same.

