No.9-ITPO(23)/E.I/98 Vol-V India Trade Promotion Organisation (Administration Division)

Bharat Mandapam, New Delhi 7th April' 2025

Circular No. Admin/ 21 /2025

In pursuance to instructions contained OM No.12/4/2020-JCA2 dated 27th March, 2025 issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Govt. of India and with the approval of the Competent Authority, the Offices of India Trade Promotion Organisation(ITPO) (Headquarter & Regional offices) will remain close on Monday, the 14th April, 2025 on account of – Birthday of Dr. B.R. Ambedkar.

(Srishti Jain) Manager(Admin.)

To: All officers and staff

Copy to:

- 1. All HoDs
- 2. Regional Offices, Chennai, Kolkata, Mumbai
- 3. IT Services Division for uploading on ITPO website.
- 4. Circular Register
- 5. Notice Boards

Copy for information to:

- 1. PSO to CMD
- 2. PA to ED
- 3. PA to SGM