

File No.14-ITPO(2)/E-I/2009  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)


08.11.2023

**Office Order No. Admin/883/2023**

With the approval of Competent Authority, it has been decided to distribute Admit-I passes of IITF 2023 to retired employees of ITPO as follows:-

<b>Ex-ITPO Employees who retired as</b>	
SGM	10
GM	7
DGM	6
SM	5
DM/Manager	4
Executive	3
Staff (others)	2

The passes are to be collected by the retired employees themselves after personally presenting ID Proof and not through any representative.

  
(Col. Pushpam Kumar, SM)  
OSD (Admin.)

Copy to:

- 1 PSO to CMD
- 2 PA to ED
- 3 All HoDs
- 4 IT Services Division - for uploading ITPO Website.
- 5 Stores Division
- 6 Finance Division - To issue the complimentary Admit-1 passes as indicated above.
- 7 Security Division.
- 8 Office Order Register
- 9 Notice Boards