



INDIA TRADE PROMOTION ORGANISATION

Application/Catalogue Entry Form

**Meditech & Healthcare Africa and Nonwoven Tech Africa
Nairobi(Kenya), February 23-25, 2022**

1. Name of the Registered Company :
Address :
Phone : Fax (with ISD/STD code):
Mobile No. : E.Mail Website :
PAN No. : GSTIN No. : CIN No.
IEC NO :
2. Name & Designation of Key Executive:
Mobile No. : E. Mail :
3. Director / Proprietor / Partner details :..... DIN No.
4. Type of Company (Please tick \checkmark) : Private Limited Proprietor Partnership
5. Are you belong to MSME (Please tick \checkmark) : Yes No.
6. Are you a member of EPC / Commodity Board? Please specify :
7. Import Export Code No. (mandatory for MAI assistance) (attach photocopy) :.....
8. Are you belong to : SC ST General
9. Number of events participated with MAI support during the current year :
10. Whether participated in the same event previously : Yes No
11. Total turnover of Company : (US\$ / Rs.)
12. Export turnover : (US\$ / Rs.)
13. Space requirement (in Sq Mtrs.) :..... (Minimum 09 sq. mtrs.)
14. Corner booth (Subject to availability) : Yes No
Additional requirements on payment, if any:
15. Participation charges detail: RTGS / NEFT No : datedRs.....
drawn onin favour of India Trade Promotion Organisation, New Delhi.
16. Products for display with HS Code :.....
17. Brief profile of company (not more than 25 words):
18. We have read the rules & regulations of participation and we agree to abide by the same.

Place : Signature.....
Date : (Company Seal) Name.....
Designation.....

Please complete and return this form to:

Rakesh Sharma, Fair Officer
India Trade Promotion Organisation
Pragati Bhawan, Pragati Maidan,
New Delhi - 110 001
Mob: 9810422245
Email : rakeshitpo@gmail.com

Bank account details for payment transfer:

HDFC Bank, New Delhi:

Name of the Beneficiary : INDIA TRADE PROMOTION ORGANISATION
Name of the Bank : HDFC Bank Ltd
Branch Name : Surya Kiran Building, Connaught Place, New Delhi
Account No. : 00031110005078
Type of Account : Saving
IFSC/NEFT Code : HDFC 0000003
PAN No. Of ITPO : AAATI2955C
GSTIN : 07AAATI2955C1ZX

(For terms & condition please see below)

Brief Rules and Regulations for Participation in Fair Abroad

1. Space Booking:

Application in prescribed for participation in overseas activities of ITPO to be submitted within the prescribed date for booking of space. Space is offered in an area of 09 sq mtr and as per layout plan. Air fare re-imburement is subject to approval from DOC.

2. Allotment of space to the Participants:

Submission of application for booking of space does not automatically confer a right for allotment of space. Approval of application for space will rest with ITPO.

3. Refund of Participation Fee:

- (i) Refund of Participation fee will be considered in case of non-availability of space, rejection of application or in the event of cancellation of participation due to unforeseen circumstances.
- (ii) In the event of withdrawal 3 months before the start of the event, 50% (per cent) of the total participation fee will be considered for refund, if the space is re-allotted.
- (iii) Non refund will be considered if the withdrawal request is received less than 3 months before the start of the event.

4. Visa:

- (i) ITPO, as a Trade Promotion Organisation, will provide necessary assistance to the representative of the participating company by way of issuance of recommendatory letter to the concerned Mission for obtaining visas.
- (ii) ITPO shall not be liable in case the concerned Mission of the host/transit country denies visa to a representative of the participating company for any reason.
- (iii) Since ITPO, on behalf of the participating company, has already committed for certain financial bindings by way of booking of space, construction/decoration of stand, catalogue entry, general publicity support etc., it will not be able to consider any refund on account of denial of visa/delay in receipt of visa.
- (iv) Visa recommendation letter will be issued only in favour of the Chief Executive/Proprietor/Senior Level Officer dealing with exports of the company so that on the spot decision can be taken by them.

5. Undertaking from Government organizations in case of availing of MAI rates

Government organizations will be charged Non-MAI Rates and incase they are availing of MAI rates, an undertaking is mandatory from them that the organization is not receiving any government funds for participation in the event and incase they receive funds, they are liable to pay the difference.

6. General:

- (i) Only goods of Indian origin will be allowed for display at India Pavilion.
- (ii) In the event of postponement/abandonment/cancellation of the Fair/ Exhibition, or in case of exhibits not being displayed due to any reason beyond the control of the ITPO, it shall not be liable for any loss or liability.
- (iii) The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by ITPO. Subletting of space is not permissible. Violation of this clause may lead to cancellation of space allotted, forfeiting of space rent, security deposit etc., paid to ITPO and debarring the participant from the future participation in ITPO's event.
- (iv) In case of default of any payment due from the participants, ITPO reserves the right to debar them from participation of ITPO's Fairs in India and Abroad.
- (v) Any dispute or differences arising out of these terms and conditions of participation shall be referred to the Chairman and Managing Director of INDIA TRADE PROMOTION ORGANISATION whose decision of award shall be final and binding.
- (vi) The terms and conditions of participation shall be subject to the jurisdiction of courts in the State of Delhi.

Terms & conditions accepted.

Date :

(Signature)
Name & Designation



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Details to be provided by the Participating Company.

Name of the participating Company / Organisation	
Type of company (Private/ Partner/ Limited/ Proprietor)	
PAN Number	
CIN Number	
IEC Number	
GST No.	
Name of Director	
Designation	
DIN Number	
HS Code: 6 Digit	
HS Code : 6 Digit	
HS Code: 6 Digit	
HS Code : 6 Digit	
Name of participant	
Passport No.	
Product on display	
This is to certify:- (Undertaking on company's letter head) I. That the company is eligible for MAI grant as it has not claimed MAI grant for this event in three financial years. II. That the company has not claimed subsidy of any event for a maximum of two MAI events in the financial year 2021-22. III. That the company is eligible for MAI grant as per the prevailing guidelines of Ministry of Commerce, Govt. of India.	

Place :

Signature of Authorized Representative of the Firm

Date :

(Company Seal)

Name.....

Designation.....

AFFIDAVIT

I, _____ son/daughter/wife of _____ resident of (address) _____ that I am the proprietor/partner of the (name of the entity/company) _____ having its office at _____ do solemnly affirm and declare as under:

1. That our company M/s _____ is participating at _____ (name of Fair) _____ (date).
2. That our company will be represented at the exhibition by:
 - (i) Mr./Ms. _____ Designation _____ and
 - (ii) Mr./Ms. _____ Designation _____

Who has / have good background in the field of products being displayed by our company.

3. That the above Official(s) need to apply for Business Visa to enter _____ (name of country) as per governing law of the land. You are requested to issue the Business Visa recommendation letter accordingly.
4. That the above named Official(s) will return to India after the conclusion of the fair and submit a proof of his/her arrival. We agree that if the representative(s) don't' return to India, the company may be blacklisted by ITPO and appropriate legal action may also be taken by ITPO.
5. That our company will bear his/her/their cost of air-travel and boarding & lodging expenses in _____ (name of country).
6. That our company will adhere to all the rules and regulations of fair authorities as well as ITPO for smooth participation in the above fair.

DEPONENT

VERIFICATION

Verified at New Delhi on this _____ day of _____ 2021 that the contents of the above said affidavit are true and correct to the best of my knowledge and belief.

DEPONENT

(To be executed on stamp paper of Rs.50 and attested by notary)