

**7<sup>th</sup> East Himalayan Expo, Siliguri**  
**December 5 – 13, 2015**

**RULES & REGULATIONS OF PARTICIPATION**

1. ITPO reserves the right to select participants/exhibits to be displayed at its sole discretion.
2. Space allocation will be made by ITPO at its discretion and the decision will be final and binding.
3. Stall of 6/9 sq mtr comprise of a built up stand with fascia writing and general lighting. No nailing will be allowed for fixing photographs etc. The interior design of the stalls will have to be within the architectural guidelines prescribed by ITPO. Participants will be responsible for the interior decoration, maintenance of cleanliness etc. of their stall.
4. No stand should be left unattended during the exhibition hours. The staff of the participants must be present at least half an hour before the opening and upto the close of the fair.
5. Activity which in the opinion of ITPO amounts to nuisance or annoyance will not be allowed. ITPO shall have the right to take remedial action in such cases.
6. Exhibits must not obstruct passages, fire extinguishers, cable terminals for phone connections, outlet for electricity and water etc.
7. Space will be vacated within one hour of the close of the Fair. Participants who fail to vacate the space will be liable to pay penalty to ITPO (as prescribed by ITPO) and ITPO shall have the right to remove the exhibits/material etc. of participants at the risk and cost of the participants.
8. No refund/adjustment of participation fee will be made by ITPO.
9. The decision of CMD, ITPO or his nominee shall be final and binding on the participants on the interpretation of these rules and regulations.
10. Empty case(s) will not be allowed to lie anywhere in the exhibition grounds. These will have to be removed at least 24 hours before the opening of the fair, failing which ITPO will have the right to remove them at the cost of the exhibitor.
11. ITPO will make general security arrangements. However participant will be responsible for the security of their exhibits and stall. They will make security arrangements of their stall through security agencies approved by ITPO.