

**No. ITPO/ITSD/CB-BAS/2020**  
**India Trade Promotion Organisation**  
**I.T. Services Division**

**Date: - 10.11.2020**

**PRE-BID QUERIES-RESPONSES**

**Ref. Tender no. ITPO/ITSD/CB-BAS/2020 dated 28/10/2020.**

**Subject: - Tender Document for Supply, installation, commissioning and maintenance of cloud-based Fingerprint recognition-based and Iris/ Face recognition-based Biometric Attendance System.**

S. NO	TENDER CONTENT/SECTION	QUERIES/SUGGESTIONS	RESPONSE
1	7.3. The biometric attendance machines should have the following minimum specifications:-  Sl. no 4:- Identifying Ways: - Finger, Facial/ Iris.	Please remove the criteria no. 04.	No change. As per tender document.
2	10 ELIGIBILITY CRITERIA:-  The bidder should have the experience of successfully executing similar project(s) of having experience of installation of BAS at least in two (2) big Ministries, Govt. Departments, PSUs, PSEs institutions for marking the attendance of at least 100 employees in each case. The quoted prior experience work(s) should be fully completed as on the date of submission of bids.	A waiver is requested against this clause.	No Change. As per tender document.

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3	<p>Clause 10.1 Point No. 9:</p> <p>The bidder should have the experience of successfully executing similar project(s) of having experience of installation of BAS at least in two (2) big Ministries, Govt. Departments PSUs, PSEs institutions for marking the attendance of at least 100 employees in each case. The quoted prior experience work(s) should be fully completed as on the date of submission of bids.</p>	Please clarify as asked 2 purchase order for eligibility has completion of same PO to be submitted; further clarify if ongoing projects are also eligible.	As per tender document. Project implementation should have been completed as on the date of submission of bids.
4	<p>Clause 7.3 Point No. 4:</p> <p>The biometric attendance machines should have the following minimum specifications:-</p> <p>Sl. No 4:- Identifying Ways: - Finger, Facial/ Iris.</p>	Is IRIS optional?	As per tender document. The desired biometric attendance machines should have Fingerprint and Facial/ Iris recognition based identification mechanism.
5	The system should trigger alerts via SMS/Email/Mobile Notifications on marking of the attendance by each employee. Cost towards SMS gateway/Mobile Notification to be borne by successful bidder	May please clarify the SMS count per day per employee and No. of employees to work out the financial.	A provision of approx. 1 Lakh SMSes per month may be considered.
6	As mention in the RFP contract period will be for 3 year in price bid point no. 5 quarterly charges for maintenance of biometric device need to be submitted.	May please clarify Bidder to be provided base warranty of the Biometric Device.	As per tender document. Warranty/ maintenance services to be provided as per tender provisions.

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7	Biometric Modality	Please clarify which modality is sought in the tender document. a) Fingerprint + IRIS + Face b) Fingerprint + IRIS c) Fingerprint + Face	Please refer reply at Sr. no. 4 above.
8	Data Migration	Please share details of the data to be migrated. Whether the data is in DBMS or is it in Filesystem. Only Attendance data needs to be migrated or Biometric data as well. Is data encrypted or not. If encrypted, will ITPO have key for decryption.	Data migration scope shall be as per tender document. Existing data is available in DBMS.
9	Capture Distance	The IRIS Scanners normally support 10cm – 15cm capture distance (as per STQC requirements) but in the hardware specifications table its' mentioned: a) 30-80cm as identifying distance. b) High Definition Omni Vision Dual Camera.  Please clarify.	No Change. As per tender document.
10	Payment Terms	Request to release 30% of the Set-Up Fee at the time of Signing Contract, 35 % after go- live sign off from the ITPO and 35% after Go-Live closure sign-off from the ITPO.	No Change. As per tender document.
11	Project Timeline	Request to extend the project timeline to at least 60 days.	No Change. As per tender document.