

India Trade Promotion Organisation

(Electrical Engineering Division)

Pre- Bid Minutes of Meeting

Name of Work: Supply, Installation, Testing and Commissioning (SITC) of Kitchen Equipment in Convention Centre at Pragati Maidan, New Delhi

Subject: Minutes of Meeting for Pre-bid Meeting held on 10.08.2022 at 11:00am.

NIT No.: SM(E)/GM(E)/ED(P)/2022-23

Estimated Cost: Rs. 30,00,00,000.00

Tender ID: 2022_ITPO_705194_1

Pre-Bid meeting for the above cited work was held in the board room, ITPO, Pragati Maidan dated 10.08.2022 at 11:00 AM for above work. The Pre-bid Meeting was attended by following officers of ITPO, Consultant M/S HPG consulting India PVT Ltd. and prospective bidders.

ITPO

1. Sh. Mathura Prasad, ED (Projects)
2. Sh. Bimal Kumar Dubey, GM (BDD)
3. Sh Suresh Kumar Sinha, GM (W)
4. Sh Pradip kumar Singh, Sr. M, (E)
5. Sh Mukesh Kumar, Dy Manager

Consultant M/s HPG Consulting India Pvt Ltd

1. Sh. Raj Kapoor
2. Sh. Rahul Keshari

Agencies Representative

1. M/s EQUINOX Solutions Limited
2. M/s Kumar Equipments
3. M/S JKS Engineering Pvt Ltd
4. M/s RITE Equipments Pvt Ltd
5. M/s WANG Professionals Pvt. Ltd
6. M/s Klas Products Private Ltd.

After due discussion and deliberations during pre-bid meeting the following clarification/amendments/modifications are as per annexure-1. These clarification/amendments/modification shall be part of agreement.

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Sl. No.	Query of the Agency Representative	Reply
	M/s EQUINOX Solutions Limited	
1.	For EMD payment criteria mentioned through NEFT, RTGS, IMPS. Would BG be acceptable for EMD?	Bank guarantee is also acceptable as "A Part of earnest money is acceptable in the form of bank guarantee also. In such cases 50% of earnest money or Rs 20 lakh whichever ever is less, will have to be deposited in shape of prescribed in tender and balance can be accepted in form of bank Guarantee issued by scheduled bank.
2.	Extension required for tender submission dt. 30.08.2022?	Tender Submission date is extended from 18.08.2022 (1500 hrs) to 25.08.2022(1500 hrs)
3.	Would LOI/ Work contract acceptable for work executed in the past along with completion certificates?	LOI with Completion Certificate will be acceptable as proof of work.
4.	Payment terms to looked at: 1)Preparation of shop drawing, MAS, Layouts etc – 5% 2)On material delivery – 85% 3)On installation – 5% (Pro-rata basis) 4)On commissioning and Hand over – 5% Instead of 2.5% deduction from each RA bill, would PBG up to DLP period be acceptable?	In addition Mobilisation of advance up to 10% of tender value will be admissible in to installment of 5% each. Other terms and conditions for payment remain same as per NIT.
5.	Considering size of the project completion time provided is very less same need to look at?	Completion time from the date of award will be 90 days for fabricated /domestic equipments and extra 30 days for imported equipment.
6.	Generally, approval from fire and all other NOC's comes under client scope. In this case, is approval from fire department and arranging licenses as required under any of the acts or regulations and other NOC's responsibility of the contractor?	Obtaining approval from Delhi Fire Department, if any , with respect to the Equipments installed, facilitate necessary documentation required for obtaining NOC and approvals for the complete execution of the works shall be deemed to be included in quoted rates and shall be the sole responsibility of contractor.
7.	Would power and water be provided by the client but on the chargeable basis?	No Change. As per tender document
8.	Would storage area to keep the equipment be provided by the client within the project premises or contractor must arrange this? We suggest providing the same within project premises.	We do not have spare space. The F&B area will be given to the agency. He may create some lockable space for storage.
9.	Would LPG / PNG be provided up to the equipment, and only equipment final connection is kitchen contractor responsibility?	PNG will be provided upto convenient point in the kitchen area but all the connections are under the scope of Kitchen equipment supply

		agency/contractor.
10.	Point no. 8.1 of the tender mentioned that quantity mentioned in BOQ are the minimum and contractor must provide the same as per the layout for successful commissioning and handover. Wanted to confirm would any addition be paid as per the actual	The contractor shall be responsible for coordination with all the stakeholders including interface connectivity for electrical power, water supply and drainage, PNG line, heating ventilation and air conditioning, solid waste management, vertical and horizontal transport etc. At his own cost.
11.	All civil and MEP works required for successful installation and commissioning of Kitchen Equipment's including cut outs etc. and, any changes required for obtaining F&B licenses by any Statuary Authority will be carried out by the contractor at his own cost. Would the MEP work be done by other contractor as per KEC requirement, or complete MEP work will be done by the KEC.	All Civil, MEP and finishing work in F&B area is being done by other Agency.
12.	For cold room, chiller will be provided by the other agencies and final connection is contractor responsibility? Location to keep the condensing units needs to check for use of copper pipe length etc. to submit the offer.	Location & drawings of chiller, condensing unit will be provided by Kitchen Consultants.
	M/s Kumar Equipments	
1.	Pg. 15. 3.3.5 Bid Security/ EMD. Will MSME enterprises get exemptions from EMD?	No Change. As per tender document
2.	Pg.17. 4.1.4. Solvency value required is high and involves high fees by the Bank. Hence the audited Balance Sheets and Turnover Certificates attested by CA should be considered.	Agreed. Audited balance sheets and turn-over certificate attested by CA should be considered other terms and conditions remain same. The net worth amount reduced from 30% to 20%.
3.	Pg. 25. 6.3. Permanent employment of contractor's representative at site.	No Change. As per tender document
4.	Pg.29. Approvals. Approvals from Fire Department for the Equipment installed is the responsibility of the Employer and not a contractor.	Obtaining approval from Delhi Fire Department, if any , with respect to the Equipments installed, facilitate necessary documentation required for obtaining NOC and approvals for the complete execution of the works shall be deemed to be included in quoted rates and shall be the sole responsibility of contractor.
5.	Liquidated Damages. 1.5% per week should be considered due to already explained possible delay of Imported Equipment (Pg.28. Completion period)	No Change. As per tender document
6.	6.24. Supply of water and Electric Power. This should be provided free of cost at the relevant points as per MEP drawings for Installation of Equipment. All the equipment would be pre manufactured and delivered at site for Installation and as such no process would be carried out at the site, except in rare cases	No Change. As per tender document
7.	Pg.32, GCC. Most of the conditions pertains to Civil and Construction based works and the same will not be considered for the Contract for Kitchen Equipment.	No Change. As per tender document
8.	Pg.42. 7.44, In continuation to the above statement regarding GCC, this particular condition is being	The samples will be required for custom built items and gratings etc.

	highlighted to mention that the Samples as mentioned may be given only for the Raw materials being used for the construction of Equipment. As a special Case, we may agree to provide a fabrication involving all the process of manufacture to visualise the quality of the Finishing and sturdiness of the equipment.	
	M/S JKS Engineering Pvt Ltd	
1.	As per Tender, Custom Duty to be borne by Contractor. If any variation in Custom duty, who will bear?	The Custom duty applicable on the date of submission of bid will be considered included in the rates. However any Variation in custom duty will be borne by ITPO. Proper document for variation of custom duty will be required at the time of claiming variation.
	M/s RITE Equipments Pvt Ltd	
1.	Should have provision to upload BG (Bank Guarantee) form as bid security in CPPP portal.	Physical document is required.
2.	Warranty policy of Equipment should be as per OEM	No change. As per tender document.
3.	When will Security Bid amount be refunded?	No change. As per tender document.
	M/s WANG Professionals Pvt. Ltd	
1.	EMD may be exempted for MSME.	No change. As per tender document.
	M/s Klas Products Private Ltd.	
2.	We, Klas Products Pvt. Ltd., are pioneers of Kitchen Equipment with 30 years' experience in the industry. Since our inception in 1991, we have furnished various Hotels, Hotel Management Institutes, IITs, NITS, and International standard Convention Centres. We are currently executing the supply of kitchen equipment at the biggest Convention Centre, named India International Convention Centre, being built in the country at Dwarka, Delhi. However, the pre-qualification criteria for this tender have been set quite high. Orders worth over 12 Cr seldom come in the market & with Covid-19, the situation has only escalated in the past 2 years. Therefore, we request you reduce the amount of previously executed orders & to allow joint ventures to participate in the bid. Without this, only a couple of organisations would meet your criteria preventing healthy competition & will fetch you a higher price in your quote than the market price.	No Change. As per tender document.


 12/08/2022
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 महाप्रबंधक (वर्क)
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