

**India Trade Promotion Organisation**  
(General Section)

Tender Notice 57-ITPO(16)/GS(Admn.)/2019

Dated : 21/01/2021

Subject: **Empanelment of Agency/ Company for providing Commercial AC Cars/Innova.**

ITPO invites online Tenders from reputed companies for supply of commercial AC Cars - Maruti SX4/ Accent/Tata Indigo/ WagonR/Innova of 2016 model or later model in excellent condition for use in the month of November, 2021 w.e.f 1st to 28th November, 2021 or anytime later as and when required. The day-to-day requirement during IITF will be about 25-30 cars. The number of cars may increase or decrease as per actual requirement of ITPO. The contract validity for hiring of Commercial AC Cars/Innova would be for two years i.e. from 01.01.2021 to 31.12.2022.

**2. Indicative Critical Date Sheet**

|                                  |                                |
|----------------------------------|--------------------------------|
| Date of publication of offer     | 21/01/2021                     |
| Bid document start date          | 21/01/2021                     |
| Bid clarification, in any        | 05.02.2021 upto 11.00 a.m      |
| Last date for submission of bid  | 05.02.2021 latest by 3.00 p.m. |
| Date and time for opening of bid | 08.02.2021 at 3.00 p.m         |

**3. The detail of the Tender is as under:**

| Sr. No. | Name of work      | Number of Cars required | Period of requirement   | Cost of Tender                                |
|---------|-------------------|-------------------------|---|---|
| 1       | Hiring of AC Cars | 25 to 30 (approx)       | November 14 to 28, 2021 during IITF and other requirements of ITPO's from time to time and validity of contract would be for two years. | Rs.500 + GST 18% = Rs.590/- (non-refundable.) |

**4. The Tender cost can be remitted by way of Demand Draft issued by any Nationalized Bank favouring India Trade Promotion Organisation, payable at New Delhi or remitted through NEFT/RTGS by the Bank:. For online remittance, the details of our A/c are as under:**

|                         |                                     |
|-------------------------|-------------------------------------|
| Name of the Beneficiary | India Trade Promotion Organisation  |
| Name of the Bank        | Central Bank of India               |
| Branch address          | Pragati Maidan, New Delhi – 110 001 |
| Account Number          | 1167404133                          |
| Type of Account         | Saving                              |
| IFSC Code of the Bank   | CBIN 0284078                        |
| MICR code               | 110016150                           |
| PAN Number of ITPO      | AAATI2955C                          |
| GST Number of ITPO      | 07AAATI2955C1ZX                     |

**5. Validity of Bid**

The bid shall be valid for 120 days, no variation in approved rates would be considered in any circumstances.

**The details of remittance in respect of Cost of Tender document, must be submitted on or before 05.02.2021 but before 3.00 p.m. to the Dy. Manager, General Section, India Trade Promotion Organisation, Pragati Maidan, New Delhi -110001.**

**6. Opening of Bid**

The Bids will be opened on 08.02.2021 at 3.00 p.m. After the online opening of the Technical Bid, the results thereof shall be intimated to the bidder.

**7. Instructions/ Guidelines for submission of Bid- Annexure II**

Tender Document is available for viewing on our official website: [www.indiatradefair.com](http://www.indiatradefair.com) (only for reference) whereas the E-Tender is to be submitted on our official website : [www.eprocure.gov.in](http://www.eprocure.gov.in)