

S.No	Pre-Bid Meeting Queries	ITPO's Response
1	EMD Exception for registered MSMEs	Considered
2	<p>Average Annual Turnover for 3 of the last 5 financial years</p> <p>1. If Avg. Annual Turnover is greater than INR 10 Crores but less than INR 12 Crores: 5 Marks</p> <p>2. If Avg. Annual Turnover is Greater than INR 12 Crores but less than INR 14 Crores: 7.5 Marks</p> <p>3. If Avg. Annual Turnover is greater than or equal to INR 14 Crores: 10 Marks</p>	Not considered
3	<p>Average Annual Turnover for 3 of the last 5 financial years</p> <p>1. If Avg. Annual Turnover is greater than INR 5 Crores but less than INR 7 Crores: 5 Marks</p> <p>2. If Avg. Annual Turnover is Greater than INR 7 Crores but less than INR 10 Crores: 7.5 Marks</p> <p>3. If Avg. Annual Turnover is greater than or equal to INR 10 Crores: 10 Marks</p>	Not considered
4	<p>Average Annual Turnover for 3 of the last 5 financial years</p> <p>1. If Avg. Annual Turnover is greater than INR 5 Crores but less than INR 7 Crores: 5 Marks</p> <p>2. If Avg. Annual Turnover is Greater than INR 7 Crores but less than INR 10 Crores: 7.5 Marks</p> <p>3. If Avg. Annual Turnover is greater than or equal to INR 10 Crores: 10 Marks</p>	Not considered
5	<p>Average Annual Turnover for 3 of the last 5 financial years</p> <p>1. If Avg. Annual Turnover is greater than INR 4 Crores but less than INR 5 Crores: 5 Marks</p> <p>2. If Avg. Annual Turnover is Greater than INR 5 Crores but less than INR 8 Crores: 7.5 Marks</p> <p>3. If Avg. Annual Turnover is greater than or equal to INR 8 Crores: 10 Marks</p>	Not considered

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6	Clarify definition of Public Assembly Building	<u>"A building or part thereof, where groups of people congregate or gather for amusement, recreation, social, religious, patriotic, civil, travel and similar purposes and this includes buildings of drama and cinemas theatres, drive-in theatres, assembly halls, city halls, town halls, auditoria, exhibition halls, museums, "mangal karyalayas", skating rinks, gymnasias, restaurants, eating or boarding houses, places of worship, dance halls, clubs, gymkhanas and road, railways, air, sea or other public transportation stations and recreation piers."</u> – Definition from Ministry of Housing and Urban Affairs
7	Legal Status of Firm – As per clause, companies registered under Companies Act 2013 & Proprietorship Firms are allowed to bid. Please allow Partnerships Firms to bid as well.	Partnership firm is allowed
8	Allow Joint Ventures / Consortium to fulfil turnover of INR 10 Crores in the last 3 of 5 Financial Years and meet eligibility criteria jointly.	Not considered
9	Completion Certificate – To be given by ITPO on completion of work or is it to be filled by participating bidders to submit completion certificates for eligible projects. Each government Pvt. Org, has their own format of issuing certificates, kindly accept existing certificate received from client.	Existing Completion Certificate issued by the respective client can be accepted by ITPO in their formats.
10	Kindly consider Commercial Building Project equivalent to Public Building Project.	Not considered
11	Request the last date of submission by 10 days.	May be considered for 7 days (one week)
12	Clarify meaning of public assembly buildings.	Defined in S.No. 6
13	We understand DPR and master planning projects can be considered under similar works criteria.	Yes
14	Confirm whether both experts shall be working from Consultant's office and shall visit site as when required by ITPO or they shall be deputed at site.	Both the consultant has to perform assigned work as per timelines and they have to made available themselves as and when required by ITPO.

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15	Firm's work experience: Consider the on-going projects, having the built-up area of more than 50,000 sqm and more than 80% of the work has been completed at site, as eligible project.	Not considered
16	“The value of executed works shall be brought to the current level up by enhancing the actual value of work done at a simple rate of 7% per annum, calculated from the date of completion to previous day of initial stipulated last date of submission of tenders as per NIT” – Please clarify whether this enhancement is applicable on the built-up area of the project.	Not considered. Para to be deleted.
17	Is this project going to be executed on EPC mode?	It will be decided on the basis of DPR.
18	Evaluation Criteria Change Request: a. Bidder's largest project executed in last 10 years rather than 7 years.	Considered
19	Consider QCBS 80 T: 20 F	Not considered
20	Timelines: Incorporate clause that the timelines of any particular stage shall be in force only, after the approval of the preceding stage from ITPO. Otherwise without approval of the previous stage, it will be difficult for the consultant to start working on the next stage.	Considered
21	Payment: Add clause 60% of payment against any particular stage shall be released after the submission of the deliverables by the consultant and balance 40% shall be released after the approval by ITPO.	Not considered
22	Completion Certificate – To be given by ITPO on completion of work or is it to be filled by participating bidders to submit completion certificates for eligible projects. Each government Pvt. Org, has their own format of issuing certificates, kindly accept existing certificate received from client.	Defined in S.No. 6

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23	Consultants need to be deployed full-time in ITPO on-site?	Mentioned in S.No. 14
24	Technical bid to be submitted online only or hard copy of the same is required to be submitted?	Bidder has to submit documents on CPP portal. However, hard copy of the same shall be submitted in ITPO for reference.
25	Sub-Consultants: No such-sub-consultant list is available in Annex 3 Approved Sub-Consultants agreement on pg. no. 66 of RFP document. Please clarify.	This refer to clause 4.7 of the draft agreement on page no. 56.
26	Allow Joint Ventures and Consortiums	Not considered
27	Extend bid submission end date by at least 2 weeks from the date of issue of replies to the pre-bid queries for preparation of comprehensive bid document.	Mentioned in S.No. 11
28	Allow use of international parent / sibling company's experience under eligibility criteria.	Not considered
29	Minimum Turnover should be Rs. 100 Crores in the last 3 of any 5 financial years through Architecture of Engineering Consultancy.	Not considered
30	Time duration and team composition not defined for the period of Project Monitoring Phase. Please kindly define specific time period for this phase and list of personnel required for the same.	This can be ascertain after finalization of DPR.
31	All statutory approvals should be in the scope of EPC contractor as per industry practice rather than Architect.	Not considered
32	QCBS 80 T: 20 F	Mentioned in S.No.19

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33	<p>Payment schedule does not match with the cash flow requirement of Deliverables. Kindly modify payment schedule as under:-</p> <ul style="list-style-type: none"> a. Stage 1 – Feasibility Report – 15% of total fees b. Stage 2 – Concept Design Report – 20% of total fees c. Stage 3 – Schematic Design – 20% of total fees d. Stage 4 – Confirmed Project Cost – 15% of total fees. e. Stage 5 – Balance 30% of total fees on monthly basis (8 equal instalments quarterly) 	Not considered
34	<p>Please add Third party Reliance Clause in agreement:</p> <ul style="list-style-type: none"> a. This agreement shall not create any rights or benefits to parties other than the client and he consultant. The client must not in any way (directly or indirectly) provide, allow, or enable the Consultant's documents to be included or referred to in any written material or relied upon by any third party. NO party other than the client shall have the right to rely on the Consultant's documents entered in connection with Works. The client shall indemnify and hold harmless the Consultant in respect of any claim or loss claimed whether in contract, tort or by statute, by any third party in respect of use or reliance on any of the Consultant's documents or opinions. The Consultant shall not, through any act or omission, be taken to have waived any rights under this clause, unless the waiver is specifically agreed in writing. 	Not considered

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35	<p>Kindly consider the modification on Pg 51, Annexure 1 – 3.4 Liability of the Consultant</p> <p>a. This limitation of liability specified in Clause 3.4.3 shall not affect the Consultant's liability, if any, for damage to Third Parties caused by the Consultant or any person or firm acting on behalf of the Consultant in carrying out the Services subject, however, to a limit equal to the Agreement Value.</p>	Considered. Please refer corrigendum
	<p>b. Notwithstanding any provision in this Agreement to the contrary, under no circumstances consultant shall be liable to employer for loss of profits or revenue, loss of use, cost of alternate arrangement, loss of capital or similar item of loss or damage or for any consequential special, or indirect loss or damage.</p>	Not considered
36	<p>Pg. 54 Annexure 1 – Providing Access to Project Office and Personnel</p> <p>a. As a standard industry practice such unrestricted access is not feasible due to privacy issues. However, pre-scheduled meetings can be held at Consultant's office to review the progress of the work if so desired.</p>	Not considered
37	<p>Safety (Add Clause): Notwithstanding anything contained in this Agreement, in the event of Consultant's personnel visiting the site to which the Services relate, they shall be regarded for all purposes as being client's consultants and shall not, under any circumstance, be deemed to have assumed the role of occupier or otherwise to have assumed control or responsibility for the Site or any persons on it. Client shall maintain a safe workplace and environment at the Site which is as per the applicable laws and a failure to do so shall be regarded as a material breach of the client's obligation under this agreement.</p>	Not considered

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38	Project Office: It is assumed that during the contract period a furnished Project/Site office will be provided to Consultant Team including supporting staff on the projects/site (free of cost) as per industry practice.	Not considered
39	Pg. 51 Clause 3.43. (I) – Clause number specified incorrectly as 6.1.2, please modify clause as under – For any indirect or consequential loss or damage; and (ii) for any direct loss or damage that exceeds (a) the Agreement Value set forth in Clause 6.1.1 of this Agreement....	The clause has now been referred correctly. The clause now reads " For any indirect or consequential loss or damage; and (ii) for any direct loss or damage that exceeds (a) the Agreement Value set forth in Clause 6.1.1 of this Agreement..." Please refer corrigendum.
40	Pg. 52 Clause 3.4.4 – Request capping Third Party Liability equal to Agreement Value as per Industry Practice.	Not considered
41	Allow submission of EMD in form of Bank Guarantee as per the practice in similar Public Sector RFPs.	Not considered
42	Pg. 38, clause 1.1.1 (g) Clause 9.2.1 is incorrect reference, clarify the same.	The dispute definition is now defined in clause 9. The clause reads “Any dispute, difference or controversy of whatever nature howsoever arising under or out of or in relation to this Agreement (including its interpretation) between the Parties, and so notified in writing by either Party to the other Party (the “Dispute”) shall, in the first instance, be attempted to be resolved amicably in accordance with the conciliation procedure set forth below in clause 9.1”. Please refer corrigendum.
43	Pg 42 Clause 1.9, clarify clause 1.10 (incorrect)	The Correct reference Clause is 1.9.2 and 1.9.3 – The Representative from the Authority and the Consultant mentioned in the Agreement may execute documents if required under this agreement.

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44	Pg. 44, Clause 2.6 – Clairfy Clause 6.1.3 No such clause is contained in the RFP.	Clause 6.1.3 is incorrect; the correct clause is 6.1.
45	Pg. 4.2.3, line 6 & 6 – Seems to have incorrect number references, please modify the clause number.	The clause now reads " If additional work is required beyond the scope of the Services specified in the Terms of Reference, the estimated periods of engagement of Personnel, set forth in the Annexes of the Agreement may be increased by agreement in writing between the Authority and the Consultant, provided that any such increase shall not, except as otherwise agreed, cause payments under this Agreement to exceed the Agreement Value set forth in Clause 6.1.1."
46	Please clarify Annex-3 as Annexure 3 contained in the RFP "Eligible Assignment of Bidder".	To be submitted on letterhead
47	Pg. 57 Clause 5.2 line 6 & 7 – Clarify clause 6.1.3 No such clause is specified in the RFP.	Clause 6.1.2 of the draft agreement is the correct clause.
48	Pg. 58 Clause 6.3 (a), line 1 to 3 – Clause number reference is incorrect, please clarify clauses 4.5.3, 5.4.5 5 and 10 of the TOR" No such clauses are specified in TOR.	The clauses have been removed. The corrected clause is "The Consultant shall be paid for its services as per the Payment Schedule at Annexure-4 of this Agreement, and the consultancy fees specified in Clause 6.1.1 of this Agreement". Please refer corrigendum
49	Kindly Clarify, proprietary firms with minimum 20 years are allow to participate in your esteemed project with their registered office in India with employee registered under the Council of Architecture (COA) constituted by Govt. of India under provisions of	Yes. Atleast 10 year old registration with Council of Architecture (COA) constituted by Govt. of India is required.
50	Requesting for International Architectural Design firms to participate in this tender either individually or in Joint Venture with Indian Firms.	Not considered

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51	Request to extend bid submission by at least 2 weeks to 30 th of May 2024	Mentioned in S.No.11
52	Request that the performance Bank Guarantee amount be reduced to 3% which is now being followed in many govt. tenders.	Not considered
53	Please confirm if a design/architecture consultancy firm involved in any previous stage of the project as architects or master planners will be allowed to participate in this tender if the services were performed more than 3 years ago as is mentioned in the conflict-of-interest clause pg. 48.	Yes
54	Please confirm that a foreign firm with a registered office in India for the last 10 years qualifies under this clause and has employees in India registered with the Council of Architecture.	Mentioned in S.No. 49
55	We request you to allow wholly owned subsidiaries of an international company to use their parent company credentials (technical and financial) in order to qualify.	Not considered
56	Please clarify evaluation criteria – Does it mean the firm should have been in existence in India for over 20 years to get full 20 marks? Or will International Firm in existence for over 20 years but also registered in India for last 10 years will also be able to get full marks for the same.	Registration of Council of Architecture (COA) for 10 year is required.
57	Please allow proof of the total area of the project to be validated by means other than client reference letters. For many international projects, the area details may not be provided in letter but can be substantiated using contracts or drawings/verifiable information in the public domain or final area statements which may be self-attested by company director.	Considered
58	Please increase “bidders largest project executed in the last 7” to 10 years to allow greater participation.	Mentioned in S.No. 18

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59	Please allow proof of the total area of the project to be validated by means other than client reference letters. For many international projects the area details may not be provided in the letter but can be substantiated using contracts or drawings/verifiable information in the public domain or final area statements which may be self-attested by company director.	Same as point no. 7
60	Please allow Key Architect Personnel to be registered in their home country rather than India (COA) for foreign architects. The COA registration may be provided by addl. Team members based in India office.	Not allowed
61	Confirm if concept design is required to be part of the technical presentation.	Yes, concept design will be part of presentation
62	As 3 options for concept design are required to be presented as part of the concept stage, we suggest that it to be removed from technical ppt. Give increase weightage to similar experience of bidder including international experience of large scale public buildings and convention/exhibition centres and the approach to design for the same.	The committee will decide at the time of presentation.
63	Do QCBS 80 T : 20 F	Mentioned in S.No. 19
64	Is structure design also part of the consultant's scope?	No
65	Significant expense will incur at Stage-2 concept design report in order to make walkthroughs, physical model as well as visualisation + 3 concept options, we request that a payment of INR 50 Lacs be associated with meeting the concept design deliverable as well.	Not considered
66	Timelines: T+30, T+60 etc. 30,60 refers to calendar days and not weeks. Please confirm.	Yes
67	Please confirm if Tech PPT will only be submitted after bidder has been shortlisted and not at bidding stage.	Yes

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68	Please confirm Public Assembly building meaning	Mentioned in S.No. 6
69	QCBS 80 T : 20 F	Mentioned in S.No. 19
70	PBG to reduce to 3% from 5%.	Mentioned in S.No. 52
71	Please allow authorized signatory to sign the bid document by way of power of attorney in case of Proprietorship Firm.	Considered
72	This is an Architectural and Engineering design experience. Requirement of Financial Expert as team leader will be counterproductive. Hence, Not 2 may be deleted Annexure 7.	No change
73	Kindly accept client certificate containing details on Project Cost, Built-up Area, Scope and Completion Date, in lieu of Annexure-6.	Mentioned in S.No. 9
74	Please provide Site Plan in AutoCAD format.	Google link will be provided.
75	Requesting EMD Exception for MSME or reduce EMD to 5 lakhs.	Considered
76	Request for time extension by atleast two weeks.	Mentioned in S.No. 11
77	Pg. 27 Clause 5. Scope of Work: Is the project going to be in EPC mode? As per RFP it seems that the GFC / detailed drawings shall be prepared by the contractor and vetted by the Architect.	Mode of project execution will be decided after finalization of DPR. The GFC/detailed drawings should be vetted by the appointed architect.
78	Pg. 26 Clause 4.4.2, Finance Consultant: We would like to state that Architects don't employ Finance Consultant. We request that requirement of Finance Consultant be removed.	Not considered
79	Similar works mentions "Preparing Schematic Design Report for Public Assembly Projects" does this mean that Schematic Design Report should have been prepared by the Architect and approved by Client and rest of drawings / docs prepared by the contractor and construction completed?	The schematic design report has to be prepared by architect. ITPO will approved, the schematic design report. Drawing of the documents prepare by contractor need to be approved by the appointed architect.
80	Requesting to kindly extend the last date of submission of bid by atleast a week or 10 days.	Mentioned in S.No. 11

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81	Reduce Average Annual Turnover for any 3 of last 5 financial years to 5 Crores.	Not considered
82	Increase successfully completed and ongoing similar works from in the last 7 years to last 10 years.	Mentioned in S.No. 18
83	Please elaborate on Similar Works meaning "Preparing a Schematic Design Report for a Public Assembly Project"	Mentioned in S.No. 6
84	Extend the last date of submission by two weeks to 29 th May 2024.	Mentioned in S.No. 11
85	Exempt EMD for firms registered with MSME.	Considered
86	Please add "Public Assembly Building" in eligible project in the eligibility criteria.	Mentioned in S.No. 6
87	Exempt EMD for firms registered with MSME.	Mentioned in S.No. 85
88	Evaluation Criteria – TechPPT will be conducted at a later stage, we understand that the presentation/documents pertaining to this section will be submitted at the time of presentation only?	Yes
89	Please add "The Company must have at least 1 Director/Partner registered under Council of Architecture (COA) constituted by Government of India under provisions of the Architects Act, 1972 for at least 10 years" in the eligibility criteria.	Partnership firm is allowed.
90	Please share CAD drawing of the existing/proposed Master Plan.	Google link will be provided.
91	Detailed drawing of the existing infrastructure for calculation of aspects like FAR, Parking etc.	Google link will be provided.
92	We request you to share the tentative requirement of spaces, same shall be required for the preparation of concept plan.	Google link will be provided.
93	Kindly extend submission date of proposal by 2 weeks.	Mentioned in S.No. 11

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94	Kindly confirm as to the requirements of EMD in Hard Copy should the technical documents also be submitted in physical Hard Copies.	Yes
95	Kindly allow Joint Venture Participation.	Not considered
96	Kindly consider full marks for a turnover INR 10 Crores and above instead of INR 15 Crores.	Not considered
97	For Similar Works, consider increasing years of similar work executed to 10 years from 7 years.	Mentioned in S.No. 18
98	Kindly consider infrastructure and building projects such as institutional buildings, Government offices and stadiums etc.	Mentioned in S.No. 6
99	Kindly consider the exhibition areas of 5000 to 7000 Sqm for full marks.	Not considered
100	Exempt EMD for MSME	Mentioned in S.No.1
101	For Eligibility criteria consider Architect being registered under COA for at least 6 years instead of 10 years.	Not considered
102	Please add "The bidder should have experience in providing Architectural & Consultancy services for successfully completed / substantially completed (where the design work is completed, and the project is more than 80% physically and financially completed) DPR is completed	Mentioned in S.No.15
103	Request to allow renowned translation companies for translation for certificates which are in a language other than English, same has been permitted by Railways, NDMC, Maharashtra Metro for foreign certificates.	Allowed
104	Kindly allow a subsidiary company registered / incorporated in India to participate by using the financial and technical credentials of their parent / holding company not having less than 90% share in the subsidiary company. This was allowed in Maha Metro, Chennai Metro, NHAI, NDMC etc.	Not considered

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105	Requesting turnover to be reduced to Rs. 5 Crores through Architecture or Engineering Consultancy.	Not considered
106	Kindly revise the existence of firm marking criteria: <ul style="list-style-type: none"> • If the firm exists for 6 years but less than 7 years: 3 Marks. • If the firm exists for 7 years but less than 8 years: 4 Marks. • If the firm exists for more than 8 years: 5 Marks. 	Not considered
107	Kindly revise Average Annual Turnover Marking Criteria: <ul style="list-style-type: none"> • If Avg. Annual Turnover is greater than INR 5 Crores but less than INR 6 Crores: 5 Marks • If average Annual Turnover is greater than INR 6 Crores but less than INR 7 Crores: 7.5 Marks • If Average Annual turnover is greater than or equal to INR 7 Crores: 10 Marks. 	Not considered

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108	<p>For Evaluation Criteria of Similar Works, kindly add the following lines.</p> <p>If the Bidder has undertaken atleast one eligible project in the Exhibition/ Commercial Building Infrastructure Space / Any RCC structured / Transportation Infrastructure / Infrastructure project.</p> <ul style="list-style-type: none"> · If the Bidder has successfully completed/substantially completed (where design work is completed, and the project is more than 80% physically & financially completed) or DPR work is completed atleast 1 project of area 25,000 sqm or more OR IF the bidder has successfully completed at least 2 projects of area 15,000 sqm bu less than 25,000 sqm: 3 Marks. · If the Bidder has successfully completed/substantially completed (where design work is completed, and the project is more than 80% physically & financially completed) or DPR work is completed atleast 2 project of area 25,000 sqm or more OR IF the bidder has successfully completed at least 3 projects of area 15,000 sqm but less than 25,000 sqm: 5 Marks. 	As per RFP