



File No.4-ITPO(2)/E-1/2020
INDIA TRADE PROMOTION ORGANISATION
(A Government of India Enterprise)

Pragati Maidan, New Delhi
05 August 2020

Circular No. Admin/ 19 /2020

Subject: Filling up of the post Deputy General Manager (Security) in ITPO on deputation basis.

India Trade Promotion Organisation (ITPO) is a Public Sector Undertaking under the administrative control of the Department of Commerce, is in the process of filing up one post of Deputy General Manager (Security) on deputation basis. DGM(Security) is the 2nd in Command of Security Division after General Manager (Security). The DGM(Security) is required to assist General Manager (Security) to meet the need of ITPO in terms of upcoming world class IECC Project, Security of assets, infrastructure, visitors etc. in and around Pragati Maidan complex especially during the currency of the fairs and other events.

2. Applications are invited for one post of Deputy General Manager (Security) in the pay-scale of ₹90000-240000 (IDA) initially for a period of three years on deputation basis. However, ITPO does not provide residential accommodation to the incumbent. Perks & allowances as applicable to IDA scales will not be applicable to incumbents whose parent cadre scale is CDA scale. The post is at the level of Director in the Government of India. The qualifications/experience for the post are:-

Name of the post	No. of post	Essential Qualification	Experience & Competency	Maximum Age
Dy. General Manager (Security)	One	Bachelor's Degree from a recognized University	i) 12 years' experience in Armed Forces/CRPF/CISF/Police/BSF/Other Para Military Organisation or Security in Government/Public Sector Undertakings; out of which at least 10 years should have been at supervisory level, preferably in the field of exhibition. ii) Minimum height 170 cms for Male and 165 cms for Female.	45 years as on the closing date of receipt of applications. (relax able upto 05 years for ex-servicemen)

Contd... 2/-

3. The vacancy may kindly be widely circulated and applications in the enclosed format from interested and eligible officers may kindly be forwarded to the undersigned latest by **10th August, 2020** along with vigilance clearance, integrity certificate and APARs for the preceding five years.

4. Applications not forwarded through proper channel, and not accompanied by vigilance clearance/integrity certificate and attested copies of APARs for the last five years will not be considered.

Yours sincerely,

(Col. Pushpam Kumar, SM)
Officer on Special Duty (Admin)

Encl.: Format

INDIA TRADE PROMOTION ORGANISATION

Application for the post of Deputy General Manager (Security) in
India Trade Promotion Organisation

- (1) Name: _____
- (2) Father's/Husband's Name: _____
- (3) Present post held _____
- (4) (i) Pay scale (IDA/CDA with GP) _____
- (ii) Present basic pay: _____
- (5) Present Organisation/Department: _____
- (6) Cadre Controlling Authority and Address: _____
- (7) Date of Birth/ Age as on the closing _____
date of receipt of applications;
- (8) Permanent Address/ Correspondence Address: _____

- (9) Educational Qualifications: _____
- (10) Experience specifying the name of the Organisation, post held from time to time indicating the pay scale and duration of the post; (Please attach separate sheet if need be)
- (11) Telephone/Mobile No.: _____
- (12) E-mail address : _____
- (13) Any other relevant information (Attach separate sheet if need be)

Date : _____

(Signature)