



India Trade Promotion Organisation
(A Government of India Enterprise)
Pragati Bhawan, Pragati Maidan, New Delhi-110 001(India)

No.4-ITPO(6)/E-I/2016

Date : 29.06.2016

Applications are invited for filling up of one post of **Manager (Electrical)** on deputation in the pay-scale of Rs.24900-50500 (IDA pattern) for a period of three years.

Eligibility Criteria for the post of Manager (Electrical):

Age: Not exceeding 56 years as on date of closing of receipt of application

Educational qualifications:

Essential : Degree in Electrical Engineering from a recognised University/ Institution.

Desirable : Knowledge of foreign languages, other than English.

Experience: 10 years experience in Electrical Engineering in Government/Public Sector/ reputed Private Sector organisations, preferably in the field of exhibitions.

ITPO does not provide residential accommodation to the incumbent. Perks and allowances applicable will be as per DoPT guidelines to the incumbents whose parent cadre scale is CDA scale. Exemption from the rule of 'immediate absorption' by the Department of Public Enterprise has been requested.

Note: Age and experience will be reckoned as on the closing date of receipt of applications.

Personal Details containing: (i) Name; (ii) Father's Name (iii) Date of Birth/Age on closing date (iv) Permanent Address (v) Postal Address (vi) Telephone/Mobile No. (vii) E-mail id (viii) Nationality (ix) Educational Qualification (x) Experience specifying the name of the Organisation, Post held from time to time indicating the pay-scale and duration of the post; (xi) Present post held (xii) Pay-scale (IDA/CDA with GP) (xiii) Present Basic Pay (xiv) Present Organisation/Department (xv) Cadre Controlling Authority and Address.

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Applications completed in all respects must reach Sh. Surinder Kumar, Manager (Admn), India Trade Promotion Organisation, Room No. 228, Pragati Bhawan, Pragati Maidan, New Delhi-110 001 within 30 days from the date of publication of this advertisement in website alongwith recent photograph, photocopies of certificates/testimonials duly self attested. Those working in Central/State Government Offices/PSUs must apply through proper channel alongwith vigilance clearance, integrity certificate and APARs for the preceding five years. The application of the candidates working in Central/State Government Offices/PSUs received directly, will not be entertained. The candidates have to appear for an interview at their own expense. ITPO reserves the right to short list and/or to reject any or all the applications without assigning any reason

INDIA TRADE PROMOTION ORGANISATION

Application for the post of Manager (Electrical) on deputation basis for a period of three years:

- (1) Name; _____
- (2) Father's/Husband's Name; _____
- (3) Present post held _____
- (4) (i) Pay scale (IDA/CDA with GP) _____
(ii) Present basic pay; _____
- (5) Present Organisation/Department: _____
- (6) Cadre Controlling Authority and Address; _____
- (7) Date of Birth/ Age as on the closing _____
date of receipt of applications;
- (8) Permanent Address/ Correspondence Address; _____

- (9) Educational Qualifications; _____
- (10) Experience specifying the name of the Organisation, post held from time to time indicating the pay scale and duration of the post; (Please attach separate sheet if need be)
- (11) Telephone/Mobile no., _____
- (12) E-mail address : _____
- (13) Any other relevant information (Attach separate sheet if need be)

Date : _____

(Signature)