

No.5-ITPO(2)/E.I/TRG/2012
INDIA TRADE PROMOTION ORGANISATION
(Administration Division)

.....
September 25, 2012

CIRCULAR

In compliance to Circular dated 15.12.2011, ex-TFAI employees Contributory Provident Fund Trust has been merged with ex-TDA employees contributory Fund Trust under one entity-ITPO Employees' Contributory Fund Trust w.e.f. 1.1.1992.

Under this scheme, ex-TFAI employees are eligible for pension from the date of attaining 58 years of age or from the date of vesting admissible benefits under the scheme whichever is earlier. Accordingly, all certain employees have become eligible for the benefits under the Scheme w.e.f. 1.11.2011. Accordingly, the officials are required to fill form 10-D (EPS), which is an application form for monthly pension.

The required forms (which can be collected from respective dealing hands) will be filled as per details given below :

1. Officials in the category of Jr. Assistants (UG) and Jr. Asstt. will fill the forms and submit the same to Mrs. Indira, Assistant (E.II Section) on October 4th, 2012.
2. Officials in the category of Ticket Seller, Auto Mechanic, Elect. Mechanic and Supervisor (con) will fill the forms and submit the same to Mrs. Praveen Brar, Sr. Asst. (E.II Section) on 4th October, 2012.
3. Officials in the category of Wireman, Wireman (N/F), FMO, Sr. Gest. Operator, PMO, Unskilled Labour and Farash will fill the forms and submit the same to Mr. P.Parneswaran, Sr. Assistant (E.II Section) on 5th October, 2012.
4. Officials in the category of Ferro Printer, Packer and Sr. Attendant will fill the forms and submit the same to Mrs. Renuka Pathania (E.II Section) on 5th October, 2012.
5. Officials in the category of Executives (A/cs), Sr. Assistant (N/F), Assistants and Plumbers will fill the forms and submit the same to Mrs. Rajni Sethi, Sr. Asstt. (E.II Section) on October 4th & 5th, 2012.
6. Officials in the category of Executives. will fill the forms on 1st and 3rd October, 2012 and officials in the category of Jr. Steno, Sr. Steno, PA and PS will fill the forms on October 4th & 5th, 2012 and submit the same with Mrs. Shakuntala Verma (E.III Section).
7. Officials in the category of Dy. Managers will fill the forms on 1st and 3rd October, 2012 and officials in the category of Managers will fill the forms on October 4th & 5th, 2012 and submit the same with Mr. Suresh Bokade (E.III Section).

Shree

: 2 :

The concerned Cadre Officers of E.II and E.III Sections as mentioned above will forward the duly filled in application form 10-D (EPS) to CPF Unit after verification. The CPF Unit will send these application forms to RPFU after necessary vetting and maintain the records of monthly/family pension cases.

Officials in E.II & E.III Sections as mentioned above will also assist the officials in different categories to fill the forms under the Supervision of the DM/Manager concerned.



(S. Bahadur)
Sr. Manager (Admn)

To: All concerned

Copy for information to :

1. OSD(Admn)
2. DGM(YKS)
3. M(HPS)/M(SK)/M(Mahavir)
4. DM(SPS)/DM(SPP)/DM(SG)