

F.No.4-ITPO(12)/E-I/2012
INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)

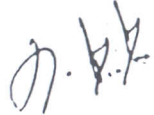
Pragati Maidan, New Delhi
19th May, 2014

OFFICE ORDER NO. ADMN/548 /2014

With the approval of the Competent Authority, Mrs. Anchal Aggarwal (Employee No.1471) has been appointed as Deputy Manager (Finance & Accounts Cadre) w.e.f. 16th May, 2014 (F/N) in the pay-scale of Rs.16400-40500 (IDA Pattern) as per terms and conditions stipulated in ITPO's letter of even number dated 13th May, 2014.

She will be on probation for a period of two years from the date of joining, which may be extended at the discretion of the Appointing Authority without assigning any reason.

The basic pay of Mrs. Anchal Aggarwal will be Rs.16400/- per month plus usual allowances as admissible to the employees of her status in ITPO as per Industrial D.A. pattern. She has been allotted Employee Number: 1471


(H.P. Dharod)
Sr. Manager(Admn)

To:

Mrs. Anchal Aggarwal (Emp. No.1471)
Deputy Manager (Finance & Accounts)

Copy to:

1. PS to CMD
2. PA to ED
3. GM(Admn)/GM(RKS)
4. DGM(PKJ)/DGM(GCS)
5. Salary/Vigilance/General/Security/Stores/Finance/CPF Unit/CR Unit/E-I(Computer)/Computer Division
6. E-III Section alongwith all relevant documents.
7. Office Order Register