

**No.4-ITPO(1)/E-I/2017**  
**India Trade Promotion Organisation**  
**(Administration Division, E-I)**

Pragati Maidan, New Delhi  
Date: 26<sup>th</sup> March, 2018

**Office Order No. Admin/ 336 /2018**

In pursuance of the recommendations of the DPC and with the approval of the competent authority, following officials are promoted to the post of Deputy Manager (General Cadre) on regular basis in order of merit in the pay-scale of Rs.16400-40500 (IDA) (pre-revised) with immediate effect:

1. Sh. S. Sundararaman, PA
2. Sh. Bijender Kumar, PA
3. Mrs. Saroj Chadha, Executive (GC)
4. Mrs. Sweety Paul, Executive (GC)
5. Sh. D.S. Yadav, Executive (GC)
6. Sh. Kunwar Singh, Executive (GC)

The above officers will be on probation for a period of two years. During the period of probation, they can be reverted to the post from which they have been promoted, without assigning any reason. Their probation period can also be extended further without assigning any reason.

Above officials are advised to submit their charge assumption reports to the Administration Division (E-I Section).



**(B.N. Gupta)**  
**Sr. Manager (Admin)**

**To:** All concerned.

**Copy to:**

1. PS to CMD
2. PA to ED
3. All HODs
4. All Regional Office, Chennai/Mumbai/Kolkata
5. Salary/Vigilance/E-III/Stores/General/E-I(Computer)/Computer Division/ C.R. Unit
6. Office Order Register