

File No.5-ITPO (3)/EI/78-Vol. III
India Trade Promotion Organisation
(Administration Division, EI Section)

09.11.2022

Office Order No. Admin. / 663/2022

The Board of Directors in its 224th Board Meeting held on 31.10.2022 discussed the proposal related to House Rent Allowance in detail and accorded approval to increase the HRA @27% of basic pay w.e.f. 1.10.2021 payable to all employees.

2. This issues with the approval of the Competent Authority.

Amce

(Col. Pushpam Kumar, SM)
Officer on Special Duty (Admin)

To:

All employees

Copy to:

1. All HoDs
2. Regional Offices (Kolkata, Chennai, Mumbai)
3. Finance Division/Personal Desk
4. IT Services Division: for uploading on ITPO's website
5. Notice Board
6. Office order register

For information:

1. PS to CMD
2. PS to ED