

INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)
Pragati Bhawan, Pragati Maidan, New Delhi

F.No.11-ITPO (5)/E-I/2020

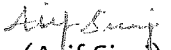
Dated: 04/03/2021

Office Order No. Admin/ 181 /2021

With the approval of the Competent Authority, following committee under the chairmanship of OSD (Admn,) has been constituted for managing visitor registration module, security, route etc. for Aahar, 2021:-

| S. No. | Name | Task |
|--------|---|--|
| 1. | Sh. Krishan Kumar, SM(FS-II) | To identify location for registration counter, daily footfall of visitors procedure, issue of badges & lanyards. |
| 2. | Ms. Amrapali Dixit, SM(Security) | Arrangement of security, routes, vehicle parking etc. |
| 3. | Sh. Vijay Pal, Manager(Security) | |
| 4. | Sh. Abhishek Chauhan, Manager (IT/F&B) | Registration Module (Member Secretary) |
| 5. | Sh. Saurabh Sharma, Manager(Arch.) | Integration of maps and identified areas. |
| 6. | Sh. Saurabh Yadav Manager(BDD) | All aspect related to BDD during the Aahar. |

The first meeting of the committee is scheduled on 04.03.2021 at 16:00 pm. The committee to submit its report within 07 days.


(Asif Siraj)
Manager (Admn.)

To

All Concerned

Copy to:

1. All HoDs
2. All Regional Officers
3. IT Servicers- for uploading the same on the website of ITPO in Knowledge Management (Administration Division).
4. Office Order Register

Copy for information to:-

1. PS to CMD
2. PS to ED