## INDIA TRADE PROMOTION ORGANISATION

(Administration Division, E-I Section)

Pragati Bhawan, Pragati Maidan, New Delhi

F.No.10-ITPO (2)/E-I/2020

Dated: 09/11/2020

## Circular No. Admn./ 36 /2020

Subject:

Standard Operating Procedure (SOP) to be taken while holding of Business to Business (B2B) Trade Exhibitions to contain spread of Covid-19.

With reference to the MHA's order no. 40-3/2020-DM-I(A) dated 30.09.2020(attached), Business to Business(B2B) Exhibitions were permitted to open , in areas outside the Containment Zones only, with effect from 15<sup>th</sup> October, 2020.

In this regard, Department of Commerce, Ministry of Commerce & Industry has issued Standard Operating Procedure (SOP) dated 15.10.2020 with respect to preventive measures to be taken while holding of Business to Business (B2B) Trade Exhibitions to contain spread of Covid-19.

All the concerned are requested to take a note of the SOP with respect to conduct of B2B fairs by ITPO. Copy of SOP enclosed for reference.

(Col. Pushpam Kumar, SM) OSD(Admn.)

To

All concerned

## Copy to:

- 1. PS to CMD
- 2. PS to ED
- 3. All Regional Offices
- 4. Computer Division To upload on ITPO website
- 5. Office Order Register