

**Sub: One time approval for using the payment gateway services of various banks for collection of Space Rent, Ticket Sale etc.**

ITPO is maintaining bank accounts with 8 major banks of India and using payment gateway services from ICICI Bank, Union Bank, HDFC Bank, Kotak Mahindra Bank and Central Bank of India for online booking in domestic fairs as per the approval taken time to time for these fairs.

44-45/n  
Noting from page- 1 to 2/n may kindly be perused. The proposal for one time approval for using the payment gateway services has been seen and agreed by the I.T. Division on pre-page.

44/n  
As it is stated on page-1/n, all the existing banks did not levy any charges on ITPO for providing payment gateway services/ infrastructure and connecting bank portal with ITPO's software for online booking system. However, they charge the transaction charges from the exhibitors who book the space/ ticket online through their gateway. All the banks levy charges on exhibitors as per RBI guidelines in the case of Debit Card however nominal amount is charged in case of Net Banking and Credit Card.

In view of the above, kind approval of CMD is solicited for using the payment gateway services from the following banks for various fairs including foreign fairs of ITPO for collection of space rent charges, ticket sale charges etc.:

- 1) ICICI Bank
- 2) Union Bank
- 3) HDFC Bank
- 4) Kotak Mahindra Bank
- 5) Central Bank of India
- 6) State Bank of India

Payment gateway services from the above 6 banks for the particular fair shall be availed as per the request of the HOD of the fair.

Submitted for approval please.

*Aniket*  
5/6/18  
(Aniket)  
Manager (Finance)

~~SM (MP)~~

~~FA & CAO~~

~~ED~~

~~CMD~~

*M (Aniket)*

*Rec -*  
7/6/2018

मनीष प्रसाद/MANISH PRASAD  
वरिष्ठ प्रबंधक/SM (F&A/LS)

*M. Sharma*  
7/6/18

D.M. SHARMA  
FA&CAO

(On Training)

*b*  
7/6

L.C. GOYAL  
C.M.D.

~~FA~~

*7/6*  
~~CM (MP)~~

*7/6/18*