

File No. 145-ITPO/(1)/BDD/2020
इंडिया ट्रेड प्रमोशन ऑर्गनाइज़ेशन
(बिज़नेस डेवलपमेंट विभाग)

जून 30, 2021

CIRCULAR

Further to the relaxations, considering the COVID-19 pandemic, offered vide circulars dated 21/04/2020, 22/06/2020, 24/07/2020, 01/09/2020 & 31/12/2020 and in supersession of the circulars dated 18/02/2021, 30/03/2021 & 15/06/2021, the following measures are offered below for the events to be organised by Third Party Fairs' Organisers in the Financial Year 2021-22 at Pragati Maidan:

1. Two-time reschedulement for the events to be held in the first three quarters of the FY 2021-22 without any reschedulement charges and one time reschedulement for the events to be held in the last quarter of the FY 2021-22 without any reschedulement charges, subject to the condition that the request is received in ITPO 30 days prior to the start of the tenancy (condition of the time limit not applicable for the events to be held in the first quarter & the month July of the FY 2021-22) and the event is to be shifted within the current financial year only, i.e., FY 2021-22, otherwise the prevailing policy of penalty in existence before COVID-19 will be applicable.
2. On reduction in area (partial surrender of hall will not be considered), ITPO will not charge any penalty for the approved events scheduled to be held during the first three quarters (April to June, July to September & October to December) of the FY 2021-22. However on reduction of area, for the approved events scheduled to be held during the last quarter (January to March) of the FY 2021-22, ITPO will charge 20% of the actual applicable penalty subject to the condition that the request is received in ITPO 15 days prior to the start of the tenancy of the event, otherwise the prevailing policy of penalty in existence before COVID-19 will be applicable.
3. On cancellation of the event(s) scheduled to be held during the first and second quarters of the FY 2021-22, TPOs will have two options:
 - i) Credit note equivalent to 100% advances with ITPO will be issued for their future bookings / adjustments. In case, the organiser has deposited extra amount over and above the actual applicable 100% penalty, the excess amount can be refunded on request after converting the applicable penalty amount in the credit note.

OR

ii) In case of TPOs opting for refund (not credit note for any amount), all advances with ITPO will be refunded to the organiser after deducting 25% only of the actual applicable penalty.

However, on cancellation of their event(s) scheduled to be held during the third and fourth quarters of the FY 2021-22, there will be no option of credit note and ITPO will charge 50% of the actual applicable penalty and the rest of the amount with ITPO will be refunded.

But the request for cancellation shall be received in ITPO 30 days prior to the start of the tenancy of the event (condition of the time limit not applicable for the events to be held in the first quarter & the month July of the FY 2021-22), for the COVID-19 relaxations to be applicable as above, otherwise the prevailing policy of penalty in existence before COVID-19 will be applicable.

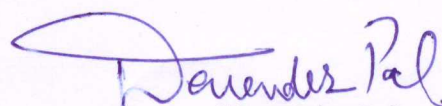
4. Discount on the published/approved rentals for all the already approved events in the following months, the events which will reschedule to these months as well the new events, if any, which will be booked / to be held in these months:

- | | | | |
|-------|--|---|-----|
| (i) | July to September, 2021 (second quarter of FY 2021-22) | : | 20% |
| (ii) | October to December, 2021 (third quarter of FY 2021-22) | : | 20% |
| (iii) | January 2022 to March 2022 (fourth quarter of FY 2021-22): | | Nil |

However, the existing rentals of the relevant period / season (semi-peak or peak) into which the rescheduling is happening will be applicable.

This issues with the approval of the Competent Authority.




(Devender Pal)
Deputy General Manager

To:

1. All Third Party Fair Organisers
2. All Officers/Officials in BDD
3. All HoDs of ITPO
4. Finance Division (Revenue Department)

Copy for Information to:

1. PS to CMD
2. PS to ED