



File No.9-ITPO(4)/E-I/2020
India Trade Promotion Organisation
(Administration Division, E-I Section)

Pragati Maidan, New Delhi
23 January 2024

Circular No. Admin/6/2024

The Flag hoisting ceremony will be held on 26/01/2024 at 8:00 a.m. on the occasion of the 75th Republic Day in front of Nataraja Statue. The Flag will be hosted by the Hon'ble Chairman, ITPO.

All the officials of ITPO are requested to assemble for the Flag Hoisting Ceremony on 26/01/2024 in front of Nataraja Statue near Flag post.

This issues with the approval of the Competent Authority

(Col. Pushpam Kumar, SM)
Officer on Special Duty(Admin)

To: All employees

Copy to:

1. All HoDs
2. Engg. Division – To prepare Flagpole/Audi Visual system arrangement for National Anthem/Flower arrangement.
3. Security Division – To preparation of Flag hoisting ceremony
4. F&B Unit – For refreshment arrangement
5. IT Services Division – For uploading on ITPO website.
6. All Regional Offices
7. Circular Register/Notice Boards

Copy for information to:

1. PSO to CMD
2. PA to ED