

No.9-ITPO(23)/E.I/98 Vol-V
India Trade Promotion Organisation
(Administration Division)

Pragati Maidan, New Delhi
23rd December'2019

Circular No. Admin/ 72/2019

Holidays to observed in ITPO's HQs during the year 2020

Lists of approved Closed and Restricted Holidays (Annexure-I & II) to be observed at HQs in the India Trade Promotion Organisation, New Delhi, during the year 2020, is hereby circulated for the information of all concerned.

The officials will have the option to avail any two Restricted Holidays out of the list at Annexure-II during the year.

List of Holidays to be observed by ITPO's offices in Mumbai, Chennai and Kolkata, will be circulated in due course.


(C.P. Maithani)
Deputy Manager(Admin.)

To: All officers and staff

Copy to :

1. PS to CMD
2. PS to ED
3. All HODs
4. Regional Offices, Chennai, Kolkata, Mumbai
5. All Sections of ITPO HQs
6. Notice Boards

Copy for information:

TP Section
Department of Commerce
Ministry of Commerce & Industry
Udyog Bhawan
New Delhi-110011

ANNEXURE-I**INDIA TRADE PROMOTION ORGANISATION****List of Closed Holidays for the year 2020****(FOR HEAD QUARTERS ONLY)**

S. No.	Holiday	Date	SAKA DATE	Day
1941 SAKA ERA				
1.	Republic Day	January 26	Magha 06	Sunday
2.	Holi	March 10	Phalgun 20	Tuesday
1942 SAKA ERA				
3.	Ram Navami	April 02	Chaitra 13	Thursday
4.	Mahavir Jayanti	April 06	Chaitra 17	Monday
5.	Good Friday	April 10	Chaitra 21	Friday
6.	Budha Purnima	May 07	Vaisakha 17	Thursday
7.	Id-ul- Fitr	May 25	Jyaishtha 04	Monday
8.	Id-ul-Zuha (Bakrid)	August 01	Sarvana 10	Saturday
9.	Janmashtami	August 12	Sarvana 21	Wednesday
10.	Independence Day	August 15	Sravana 24	Saturday
11.	Muharram	August 30	Bhadra 08	Sunday
12.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Friday
13.	Dussehra	October 25	Kartika 03	Sunday
14.	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	October 30	Kartika 08	Friday
15.	Diwali (Deepavali)	November 14	Kartika 23	Saturday
16.	Guru Nanak's Birthday	November 30	Agrahayana 09	Monday
17.	Christmas Day	December 25	Pausha 04	Friday

INDIA TRADE PROMOTION ORGANISATION
List of Restricted Holidays for the year 2020
(FOR HEADQUARTERS ONLY)

S. No.	Restricted Holiday	Date	SAKA ERA 1941	Day
1.	New Year's Day	January 01	Pausha 11	Wednesday
2.	Guru Gobind Singh's Birthday	January 02	Pausha 12	Thursday
3.	Lohri	January 13	Pausha 23	Monday
4.	Makar Sankranti/ Pongal	January 15	Pausha 25	Wednesday
5.	Basant Panchami/Sri Panchami	January 30	Magha 10	Thursday
6.	Guru Ravi Das's Birthday	February 09	Magha 20	Sunday
7.	Swami Dayananda Saraswati Jayanti	February 18	Magha 29	Tuesday
8.	Shivaji Jayanti	February 19	Magha 30	Wednesday
9.	Maha Shivaratri	February 21	Phalguna 02	Friday
10.	Holika Dahan / Dolyatra	March 09	Phalguna 19	Monday
11.	Hazarat Ali's Birthday	March 09	Phalguna 19	Monday
			SAKA ERA 1942	
12.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	March 25	Chaitra 05	Wednesday
13.	Easter Sunday	April 12	Chaitra 23	Sunday
14.	Vaisakhi/Vishu	April 13	Chaitra 24	Monday
15.	Mesadi/Vaisakhadi(Bengal)/Bahag Bihu(Assam)	April 14	Chaitra 25	Tuesday
16.	Guru Rabindranath's Birthday	May 08	Vaisakha 18	Friday
17.	Jamat-UI-Vida	May 22	Jyaishtha 01	Friday
18.	Rath Yatra	June 23	Ashadha 02	Tuesday
19.	Raksha Bandhan	August 03	Sravana 12	Monday
20.	Janmashtami(Smarta)	August 11	Sravana 20	Tuesday
21.	Parsi New Year's day/Nauraj	August 16	Sravana 25	Sunday
22.	Vinayaka Chaturthi/Ganesh Chaturthi	August 22	Sravana 31	Saturday
23.	Onam or Thiru Onam Day	August 31	Bhadra 09	Monday
24.	Dussehra (Maha Saptami) (Additional)	October 23	Kartika 01	Friday
25.	Dussehra (Maha Ashtami) (Maha Navmi) (Additional)	October 24	Kartika 02	Saturday
26.	Vijay Dashmi (Bengal, Kerala)	October 26	Kartika 04	Monday
27.	Maharishi Valmiki's Birthday	October 31	Kartika 09	Saturday
28.	Karaka Chaturthi (Karwa Chouth)	November 04	Kartika 13	Wednesday
29.	Naraka Chaturdasi	November 14	Kartika 23	Saturday
30.	Govardhan Puja	November 15	Kartika 24	Sunday
31.	Bhai Duj	November 16	Kartika 25	Monday
32.	Pratihari Shashthi or Surya Shashthi (Chhat Puja)	November 20	Kartika 29	Friday
33.	Guru Teg Bahadur's Martyrdom Day	November 24	Agrahayana 03	Tuesday
34.	Christmas Eve	December 24	Pausha 03	Thursday