

File No.5-ITPO (1)/EI/2023  
India Trade Promotion Organisation  
(Administration Division, EI Section)

Circular No. Admin/ 19 / 2023

05.04.2023

With the approval of the Competent Authority, an award ceremony will be held on 06.04.2023 at 03:00 p.m. in Hall No. 8, Conference Hall to reward the following ITPO officials for their remarkable performance as Hall Masters in 37<sup>th</sup> AAHAR-The International Food & Hospitality Fair 2023.

1 <sup>st</sup> Rank : Hall 5 (First Floor)		
S.no.	Morning Shift	Evening Shift
1	Sh. Raj Kumar Gandhi, DM(N/F) – Hall Master Rs. 3,750	Sh. Ravi Kandhari, DM(N/F) – Hall Master Rs. 3,750
2	Smt. Nirupa Tirkey, Sr. Steno – 1 <sup>st</sup> member Rs. 2,250	Sh. Ramesh Chand, Sr. Asst.(N/F) – 1 <sup>st</sup> member Rs. 2,250
3	Smt. Sumitra Devi, Sr. Asst.(N/F)- 2 <sup>nd</sup> member – Rs. 1,500	Sh. Sri Nath, Sr. Mason Gr.II(N/F)- 2 <sup>nd</sup> member – Rs. 1,500
2 <sup>nd</sup> Rank :Hall 5 (Ground Floor)		
1	Sh. N.P. Yadav, Manager(N/F) – Hall Master Rs. 2,500	Sh. Anirudh Kumar Bhatia, DM(N/F) – Hall Master Rs. 2,500
2	Sh. Diwan Singh Rawat, Sr. Asst.(N/F) – 1 <sup>st</sup> member Rs. 1,500	Sh. Deepak Jain, Sr. Asst.(N/F) – 1 <sup>st</sup> member Rs. 1,500
3	Smt. Kamlesh, Asst.(N/F)- 2 <sup>nd</sup> member – Rs. 1,000	Sh. Vijender Singh, Asst.(N/F)- 2 <sup>nd</sup> member – Rs. 1,000
3 <sup>rd</sup> Rank :Hall 7		
1	Smt. Jasdeep Seth, DM – Hall Master Rs. 1,250	Sh. Abhishek Kumar, DM – Hall Master Rs. 1,250
2	Smt. Meena Dogra, AM(N/F). – 1 <sup>st</sup> member Rs. 750	Sh. Vivek Verma, Asst. – 1 <sup>st</sup> member Rs. 750
3	Smt. Kavita, Sr. Mate Gr.II(N/F)- 2 <sup>nd</sup> member – Rs. 500	Sh. Madan Pal, Sr. Asst.(N/F)- 2 <sup>nd</sup> member – Rs.500

This issues with the approval of the Competent Authority.

  
(Col. Pushpam Kumar, SM)  
OSD (Admn.)

To:  
All employees

Copy to:

- 1) D&D Division: for arrangement of photography
- 2) SM (SA) Electrical Engg: for availability of Hall no. 8(Conference Hall), AC/Mike etc.
- 3) SM(HK) Civil Engg. : for seating and cleaning arrangement.
- 4) F&B: for procuring 375 snacks/sweet packets and tea for the function and arrangement of separate counters for distribution to officers and staff.
- 5) F&A/Cs Division: for preparation of cheques as per above mentioned.
- 6) IT Services Division: to upload on ITPO website/ Circular register/Notice Board

For information:

1. PSO to CMD
2. PA to ED