



eFile No.Admin-11021/1/2023-ADMN-ITPO  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

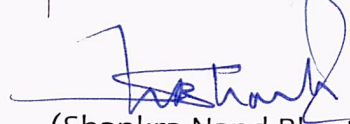
Ref. No.11-ITPO(1)/E-I/2020

Bharat Mandapam, New Delhi  
27 February 2025

**Office Order No. Admin/ 166 /2025**

With the approval of the Competent Authority and with immediate effect, the following work allocation is ordered:

Sl. No.	HoD	Functional Division	Link Officer
1.	Shri S R Sahoo, CS/General Manager	EMD in addition to his existing charges. He will submit the files of EMD directly to ED.	Shri Shankra Nand Bharti, GM(BM-Coord.)/ HoD(Admin)

  
(Shankra Nand Bharti)  
GM(BM-Coord.)/HoD(Admin)

To: All concerned

Copy to:

1. All Divisions/Sections/Units
2. All Regional Offices
3. IT Services Division – For uploading on ITPO's Website
4. Notice Boards
5. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED
3. PA to SGM