



**No.2-ITPO(1)/E-I/2021**  
**India Trade Promotion Organisation**  
**(Administration Division, E-I Section)**

Pragati Maidan, New Delhi  
Date: 29<sup>th</sup> September, 2022

**Office Order No. Admin./ 569 /2022**

With the approval of the Competent Authority, the following transfers/postings are ordered:-

No.	Name and Designation	From (Division)	To (Division)
1.	Sh. R.P. Pareek, Senior Manager	Fair Services Division (erstwhile FS-I)-Full time C.S. & Law Unit (Addl. charge)	C.S. Unit with additional charge of Law Division and ISL (For C.S. related work)
2.	Mrs. D.N. Batra, Manager	Stores	Fair Services Division (erstwhile FS-I)
3.	Mr. Sanjay Vashistha, Manager	Fair Services Division (erstwhile FS-I)	Stores
4.	Mrs. Jasdeep Seth, Deputy Manager	Fair Services Division	F&B Unit
5.	Sh. Abhishek Kumar, Deputy Manager	E-III	EMD – on his joining from sabbatical leave.
6.	Sh. Suman Mondal, Deputy Manager	IECC Project	IECC Project with additional charge of IT Services Division
7.	Sh. S. Sundararaman, Deputy Manager	Erstwhile TIR&P  (now merged with	Will also look after the work  related to Fair Services
8.	Mrs. Sweety Paul, Deputy Manager	BDD)	(ITPO's fairs and third-party
9.	Mrs. Indira, Sr. Assistant		fairs) in BDD.
10.	Sh. Purshottam Lal, DM(Fin)-N/F	Finance Division	F & B Unit
11.	Sh. Anil Kumar Jha, Sr. Steno	--	ED (Projects). The services of the official will also be utilised in the Works Division in the matter relating IECC Project which requires execution of work in time bound manner.

**Contd....2...**

12.	Mrs. Sumitra Devi, Attendant-Sr. Assistant (N/F)	F&B Unit	BDD in place of Sh. Vijender, Beldar
13.	Sh. Vijender, Beldar	BDD	F&B Unit in place of Mrs. Sumitra Devi.

2. The above officials are advised to report to their new place of posting, immediately.

*Pushpam*  
(Col. Pushpam Kumar, SM)  
Officer on Special Duty (Admin)

To: All concerned

**Copy to:**

1. PS to CMD
2. PS to ED
3. PA to ED (Projects)
4. All HoDs
5. All Regional Offices
6. Salary/Vigilance/E-II/E-III/CR Unit/Security/Bill Checking  
Section/E-I(Computer)
7. IT Services Division – For uploading on ITPO's website
8. Notice Board/Office Order Register