

F. No. 144-ITPO(831)/BDD/2023-Vol.III
India Trade Promotion Organization
(Business Development Division)

Dated 22 February, 2024

OFFICE ORDER No. Admn./ 117 /2024

Subject : Policy for Complimentary Mounting and Dismounting days for the third-party events at Pragati Maidan, New Delhi.

For the third-party events' bookings in Hall No. 1 to 5 (GF & FF), one day complimentary mounting and one day complimentary dismounting, on the booking of exhibition space of 25,000 sq. mtrs. or more in Hall No. 1 to 5 (GF & FF), will be available to all the organizers who will have a total tenancy (mounting, event and dismounting) of at least five days.

2. Additionally, for the third-party events' bookings in Hall No. 1 to 5 (FF), one day complimentary dismounting will be available to all the organizers without consideration of numbers of tenancy / event days and area booked for the event.

This issues will the approval of Competent Authority.


(Devender Pal)

General Manager (BDD)

To :

1. Third-Party Event organizers
2. All officers/officials of BDD
3. Finance Division (Revenue Section), ITPO
4. Engineering Division, ITPO
5. Architecture Division, ITPO
6. IT Services Division, ITPO –

Web update – for uploading on the Corporate Website
Online Portal – for updating the Booking software.

Copy to :

1. PSO to CMD
2. PS to ED
3. All HoDs of ITPO