



India Trade Promotion Organisation

Date: August 06, 2024

Office Order No. 666/2024

It is hereby informed that the Grievances/Complaints may be raised through the given **VC link** below between 10:00am to 11:00am as per the following schedule. The link is available on the website under "Grievance Redressal Forum" Menu.


Divisions are requested to address the grievance meeting through the **VC Link**.

Days	Subject regarding which grievance can be raised
Monday	Business Development and IT Services (BDD & IT Division)
Tuesday	Finance (Finance Division)
Wednesday	Domestic Fairs and Foreign Fairs (FS-I & FS-II)
Thursday	Convention Centre (Bharat Mandapam)
Friday	Administration

2. Meeting Link:

<https://us06web.zoom.us/j/85650328538?pwd=KFiY1qbGneqFIY7ibQhjeD0vvYLtLc.1#success>

3. All the above concerned divisions are requested to depute a YP from their respective division to attend the meeting during the specified time duration.


(Lt.Col. Harsh Kondilya)
OSD (Admin)

To

- SGM(Bharat Mandapam)
- GM(Fair Services)
- GM(BDD&IT)
- GM(IT)
- FA & CAO
- OSD

Copy to:

- PSO to CMD
- PS to ED