



eFileNo.Admin-11012/1/2023-ADMIN-ITPO

India Trade Promotion Organisation
(Administration Division, E-I Section)

Ref. No.2-ITPO(1)/E-I/2024

Bharat Mandapam, New Delhi
13 December 2024

Office Order No. Admin/ 1013 /2024

With the approval of the Competent Authority and with immediate effect, Smt. Kuldeep Kaur, Assistant Manager (Secretarial; N/F) is posted from Administration Division (E-I Section) to Personal Secretariat of Shri Rakesh Chandra Sharma, General Manager (IS) till further orders.

She is directed to report to GM(IS) for further instructions.

Asif Siraj
(Asif Siraj)

Senior Manager(Admin)

To:

Smt. Kuldeep Kaur
Assistant Manager(Secretarial; N/F)
Emp. No.00477

Copy to:

1. GM(SNB)/GM(RCS)
2. E-I(Computer)/ E-II/Vigilance/CR Unit/Security Division/BDD
3. IT Services Division – For uploading on ITPO's website
4. Office Order Register