



File No.Admin-11021/1/2023-ADMN-ITPO
India Trade Promotion Organisation
(Administration Division, E-I Section)

Ref. No. 11-ITPO(1)/E-I/2020

Bharat Mandapam, New Delhi
22 May 2024

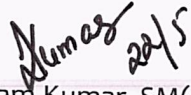
Office Order No. Admin/ 428/2024

In supersession of previous office orders regarding link officers and with the approval of the Competent Authority, the following officers are nominated as the HoDs/Functional Heads/Link Officers of various Divisions/Units:

Sl. No.	Heads of Division (HoDs)	Functional Division	Link Officer
1.	Shri Mathura Prasad, Executive Director (Projects)	Engineering Services, IECC Unit, Housekeeping Unit and Caretaking Unit	GM(IS)
2.	Col. Pushpam Kumar, SM(Retd.), Senior General Manager	HoD of Convention Centre, Fair Services Division (Foreign Fairs) and Hotel Project	GM(IS)
3.	Lt. Col. Harsh Kondilya, OSD(Admin)	Administration (E-I and E-II Section), Hindi, Stores Division, General Section, R&I, ACR, Travel Unit, Protocol, COO(ISL), Chairman (IECC Transition Committee), Publicity and Corporate Communication Services, Culture Unit and Law Division(Case pertaining to Estate Office).	SGM
4.	Dr. Garima Mittal General Manager	HoD World Expo, Osaka and Food & Beverages Unit.	GM(HM)
5.	Shri Rakesh Chandra Sharma, General Manager(Information System)	IT Services Division, Business Development Division, and HoD of Regional Office Mumbai	OSD(Admin)
6.	Shri S R Sahoo, Company Secretary/General Manager	Company Secretary Unit, Law Divisionand HoD of Regional Office Chennai.	FA&CAO
7.	Mrs. Hema Maity, General Manager	Fairs Services Division-II (Domestic Fairs) HoD of Regional Office Kolkata.	GM(GM)

Sl. No.	Heads of Division (HoDs)	Functional Division	Link Officer
8.	Shri Vikash Kumar Singh, General Manager(Security)	Security Services Division	OSD(Admin)
9.	Shri Raj Kumar Thakur, FA & CAO	Finance & Accounts Division	GM(SRS)
10.	Shri Brij Lal, General Manager(D&D)	Arch. Unit and Design & Display Unit (including Printing Unit)	GM(SKS)
11.	Shri Ashok Kumar, DGM	EMD (Independent Charge)	GM(BL)

All HoDs/Functional Heads may intimate their leave/itinerary to the concerned Link Officers in advance. In case, both HoD/Functional Head and Link Officer are on leave/tour, then the Deputy General Manager of the Division concerned may look after the work and report directly to ED/CMD in case of exigencies.


 (Col. Pushpam Kumar, SM(Retd.)
 Senior General Manager

To:

All concerned

Copy to:

1. All Divisions/Sections/Units
2. Regional Officers
3. IT Services Division – For uploading on ITPO's Website
4. Notice Boards
5. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED
3. PA to ED(P)