



eFile No. Admin-11019/4/2024-ADMIN-ITPO

India Trade Promotion Organisation

(Administration Division, E-I Section)

Ref. No.11-ITPO(1)/E-I/2014 Pt-1

Bharat Mandapam, New Delhi

17 September 2025

Office Order No. Admin/ 690 /2025

With immediate effect, the following officers have been nominated as Nodal Officer to take necessary actions as per directions of DoC on "Special Campaign 5.0" from 02/10/2025 to 31/10/2025(Copy enclosed), as per task assigned as under:

Sl. No.	Name of the Nodal Officer	Task
1.	Shri Shankra Nand Bharti, GM(BM-Coord)	The overall Nodal Officer for all the unserviceable store items should be disposed off during the campaign.
2.	Shri Rakesh Chandra Sharma, GM(IT)	Nodal Officer for Cyber Swachhata or e-Waste disposal. Efforts should be made to dispose off electronic waste like computer, laptop, printer etc. during the campaign.
3.	Lt. Col. Deependra Mishra, GM(Works)	Nodal Officer for overall cleanliness in Bharat Mandapam and take necessary action accordingly.

This issues with the approval of the Competent Authority.


(Asif Siraj)

Sr. Manager(Admin)

To:

All Concerned.

Copy to:

1. PSO to CMD
2. PA to ED
3. IT Services Division - For uploading on ITPO's website
4. Office Order Register