



eFile No. Admin-11039/1/2023-ADMIN-ITPO  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Bharat Mandapam, New Delhi  
23 October 2024

**Office Order No. Admin/ 866 /2024**

The BoD in its 231<sup>st</sup> meeting held on 27<sup>th</sup> September 2024 approved the increase in rate of perquisites from 31% to 35%. The increase shall be applicable from the month of September 2024.

(Shankra Nand Bharti)

General Manager(BM-Coord.)/HoD(E-I)

To:

All employees

Copy to:

1. All HoDs
2. All divisions/sections/units
3. Regional Offices(Chennai, Kolkata & Mumbai)
4. IT Services Division – For uploading on ITPO's website
5. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED
3. PA to SGM